

Agenda City Council Meeting March 13<sup>th</sup>, 2023 6:30pm Baldwin Courtroom, 155 Willingham Avenue, Baldwin, GA 30511

# Call Meeting to Order

# Invocation and Pledge

## Consent Agenda

- a. Approval of Minutes: Council Meeting 2/27/2023 and Work Session 3/7/2023.
- b. Approval of PTO Buy Out Amendment
- c. Approval of Wastewater Treatment Budgeted Expense \$10,200

## **Citizen Comment**

## Public Hearings

## Reports

Water Treatment and Wastewater Treatment Plant

## **Old Business**

- 1. Consideration/Approval of Habersham County Board of Health Memorandum of Agreement
- 2. Consideration/Approval of K-9 Unit

## New Business

3. Consideration/Approval of Emergency Regency Lift Station Repairs

### **Executive Session**

### Announcements

- a. Baldwin Clean Up Day is Saturday, April 22<sup>nd</sup> from 9:00 am 12:00 pm! Join us at the Baldwin Farmers' Market at 110 Airport Road and celebrate Earth Day by cleaning up Baldwin roads and planting a tree. Free T-shirt and lunch provided for pre-registered participants. Sign up with your T-shirt sizes at <u>baldwinevents@cityofbaldwin.org</u> by April 7<sup>th</sup>!
- b. The City of Baldwin will be hosting a Town Hall Meeting on May 1<sup>st</sup> at 6:30 pm at Life Church. We invite citizens to come ask questions, meet department heads, and discuss the future of Baldwin.

# Adjournment



# District 2 Public Health Zachary Taylor, M.D., M.S., District Health Director 1280 Athens Street • Gainesville, Georgia 30507 PH: 770-535-5743 • FAX: 770-535-5958 • <u>www.phdistrict2.org</u>

Banks, Dawson, Forsyth, Franklin, Habersham, Hall, Hart, Lumpkin, Rabun, Stephens, Towns, Union and White Counties

### MEMORANDUM OF AGREEMENT BETWEEN COUNTY BOARD OF HEALTH AND City of Badwin

Whereas, <u>City of Backwin</u> has a need to obtain services routinely provided by the health department to associates.

Whereas County Board of Health (CBOH) has the staff and facilities available to provide the necessary services as requested by <u>City</u> <u>OF</u> <u>Baldw</u>. This agreement will be for the period of March 1, 2023, to June 30, 2023.

CBOH agrees to:

1. See associate without an appointment during the following days and hours, except on state holidays and inclement weather:

Monday, Wednesday, Thursday 8AM – 4PM Tuesday 8AM – 6 PM Friday 8AM – 11AM

- 2. Obtain a completed authorization form from the associate (Attachment A).
- 3. Provide services based on current CBOH fee schedule.

agrees to:

- 1. Provide a completed authorization form to associate to provide to CBOH (Attachment A).
- 2. Remit payment for rendered services within thirty (30) days of receipt of invoice.

Both parties agree to:

- 1. Adhere to the standards of confidentiality set forth in "Public Health Policy" and "HIPPA Rules and Regulations".
- 2. Inform the other party of any changes in requirements or pricing as soon as possible.
- 3. Either party, within sixty (60) days written notice, may cancel this agreement.

Signed by:

Dr. Zachary Taylor, MD, MS District Health Director Authorized Signature

Memorandum of Agreement effective 2/17/2023



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Attachment A

AUTHORIZATION TO RECEIVE SERVICES AT THE LOCAL PUBLIC HEALTH DEPARTMENT
NAME OF COMPANY: City of Baldwin
EMPLOYEE NAME:
DATE:
GUARANTOR AUTHORIZED SIGNATURE:
AUTHORIZED SERVICES TO BE BILLED TO GUARANTOR:
Company #: 14043 (Assigned by health Dept)
VHN #(Assigned by health dept)

# PRICING TABLE FOR COUNTY PURCHASED VACCINE

# EFFECTIVE 1-1-2023

Name of Vaccine	County Purchased VHN CODE	Total Cost to Patient	
Adacel-Tdap	TDPC	\$92.00	
Boosrix-Tdap	TDPC	\$92.00	
DTAP	DTAC	\$71.00	
Hep A Pedi	НАРС	\$78.00	
Hep A Adult	HAVC	\$114.00	
Hep B Pedi	НЕВС	\$65.00	
Hep B Adult	НВУС	\$94.00	
Hep A Hep B Combo TWINRIX	HABC	\$146.00	
Heplisav-B	HLBC	\$146.00	
НІВ	AHBC HIBC	\$60.00 \$60.00	
HPV-Gardasil 9	HP9C	\$317.00	
IPV	IPVC	\$84.00	
Menactra	мсус	\$183.00	
MMR	MMRC	\$138.00	
Prevnar-P13	P13C	\$262.00	
Prevnar P20	P20C	\$283.00	
PPV23	PNUC	\$166.00	
ROSTARIX	RTXC	\$172.00	
ROTATEG	RTAC	\$142.00	
Shringrix	HZC	\$220.00	
Varicella	VZVC	\$208.00	

# PRICING TABLE FOR COUNTY PURCHASED VACCINES EFFECTIVE 1-1-2023

Name of Vaccine not stocked but can be ordered	County Purchased VHN CODE	Total Cost to Patient
Bexsero (MenB)	MNBC	\$227.00
Rabivert (Rabies)	RABC	\$352.00
Tenivac (TD)	TPFC	\$82.00
	DHIC	\$116.00
Pentacel (Dtap, Hib, IPV)	PENC	\$147.00
Kinrix	DA PC	\$101.00 \$311.00
Proquad	MRVC	\$311.00
Menveo	MVOC	\$183.00
MenQuadfi	MENQC	\$165.00
Vaxelis	VXC	\$147.00
Vaxneuvance	VNVC	\$265.00

2

# FAMILY PLANNING / ADULT HEALTH

(Circle One Above)

# SERVICE TICKET

									% Pay			Date			]		
									PAYER	SOURCE							
~	EXAM TYPE - I	NEW PATI	ENT	С	DDE		~	EX		- ESTABL	ISHED	con	DE	Priva	ate Insura	nce	only
ONE	New Preventati	ve (12-17	YRS)	99	384		ONE	Est		TIENT ative (12-17	7 YRS)	9939					
	New Preventati	ve (18-39	YRS)		385					ative (18-39		9939					
	New Preventati	ve (40-64	YRS)	99	386			Est	Preventa	ative (40-64	4 YRS)	9939	96				
ONE	EXAM TYPE (Slidin	g Scale)	CODE		RGE at	PAYABLE	ONE		PRC	CEDURE (S	liding Sci	ale)	CODE		RGE at	PA	YABL
UTIL	INITIAL VISIT		FP1	100	11.00		OIL	IMPL	ANT INSER	TION (NEXP	LANON)		FP12	\$	101.00		
	ANNUAL VISIT		FP2	\$	94.00			IMPL	ANT REMO	VAL (IMPLA	NON/NE	XPLANON)	FP13	\$	115.00		
	COMPREHENSIVE MED	DICAL	FP3	\$	63.00			IUDI	NSERTION				FP15	\$	63.00		
	BRIEF MEDICAL VISIT		FP4	\$	30.00			IUD F	REMOVAL				FP16	\$	73.00		
	NO CHARGE VISIT		FP8	\$	-							PROCE	DURE TOTAL	: \$		\$	
	A State of the		EXAM TOTAL:	\$		\$	1									-	
ONTR	ACEPTIVE MEDICATION	NS DISPEN		TAN	Y APPL	ICABLE)					1.34			NO SU	PPLIES G	IVEN	4
~	NAME (Sliding Scale)	CODE	CHARGE	~	NA	ME (Non-Sli	iding Sc	ale)	CODE	ADMIN. FEE	~	NAME (	Non-Sliding S	cale)	CODE	A	DMIN. FEE
2	CONDOMS #40	FP10			ALDAR	A CREAM			LU093	\$ 10.00		METROGEL 1	% 60 <sup>GM</sup> TUB	E	LU077	\$	10.00
	ECP	FPECP			AZITHE	ROMYCIN 50	Omg		LU083	\$ 10.00		METRONIDA	ZOLE 500mg	4	LU072	\$	10.00
	MIRENA IUD	FP03			CEFIXI	ME 400mg			LU094	\$ 10.00		METRONIDA	ZOLE 500mg	14	LU073	\$	10.00
	NEXPLANON	FP11			CIPRO	LOXACIN 50	DOmg		LU088	\$ 10.00	1990	MICONAZOLI	E		LU075	\$	10.00
	NUVARING	FP02			CONDY	LOX (PODO	FILOX)		LU091	\$ 10.00		SULF/TRIM D	S 800/16 #6 _		LU089	\$	10.00
1	ORAL CONTRACEPTIVES	FP07			DOXYC	YCLINE 100	mg <sup>#</sup> 14		LU085	\$ 10.00		TCA 80%	_		LU127	\$	-
	PARAGARD IUD	FP14			DOXYC	YCLINE 100	mg <sup>#</sup> 28		LU087	\$ 10.00		TERAZOL			LU079	\$	10.00
	LILETTA IUD	FP26			FLUCO	NAZOLE 150	)mg		LU078	\$ 10.00							
	DEPO-PROVERA	FP17															
	PHEXXI	FP29															
	ANNOVERA RING	FP30															
	TWIRLA	FP31															
	INJECTIONS (S	SELECT AN	Y APPLICAB	BLE) (N	lon-Slic	ling Scale)					C. S.						
	CEFTRIAXONE 250mg	LU084	\$ 10.00		FLU VA	CCINE (SEAS	SONAL)			VARIES		HPV Gardasil			HPV	\$	21.00
	Hep A Vaccine	HAV	\$ 21.00		HEP B	VACCINE			HBV	\$ 21.00		TDAP VACCIN	VE		TDAP	\$	21.00
	OTHER VACCINES	6 (Write in	n)>									MENINGITIS	VACCINE		MCV4	\$	21.00
	TESTS (SELE	CT ANY AF	PPLICABLE)	(Non	-Sliding	g Scale)											
	HEMOGLOBIN	HGB	\$ 10.00		PREGN	ANCY TEST			PGTST	\$ 8.00			DIP-STICK		UA	\$	4.00
		ОТ	HER LAB	s													
~	NA	ME		СС	DDE	CHAR	GE	~			NA	ME		C	ODE	СН	ARGE
												-				-	
EXT	RECOMMENDED AP	PT (Date	& Time):						-		Too	ay's CLERK	:			-	
ACCESSION OF				The second			and the second second	and the second		and the second	Too					-	

District 2 Family Planning Service Ticket Revised 01-01-2023

# **STD SERVICE TICKET**

Place Demographic sticker here

### **OFFICE VISIT**

NEW PATIENT	Visit Code	$\checkmark$	Self-Pay Charge
New Complete Work Up	99204		\$111.00
Detailed- low complexity	99203		\$77.00
Expanded Problem Focus	99202		\$55.00
HIV Counseling and Screening	99212		\$30.00

IN HOUSE LABS	Code	$\checkmark$	Self-Pay Charge
Pregnancy Test	PGTST		\$8.00
Urinalysis Dip-Stick	UA		\$4.00
Rapid HIV	RHIV		\$0.00
Rapid Syphilis	RSYP		\$0.00
Rapid Hep C	HCVR		\$0.00
Candida/Yeast	CANDIDA		\$0.00
Bacterial Vaginosis	KOHBVAGI		\$0.00
Trichomoniasis	TRICH		\$0.00

STATE LABS	Code	$\checkmark$	Self-Pay Charge
Gonorrhea/Chlamydia	CHL/GC SW/UR		\$0.00
Gonorrhea/Chlamydia (has INS but opts not to bill)	CHLGURC or CHLGCSWC		\$24.67
Нер А	HEPA-S		\$15.58
Нер В	HEPB-S		\$13.50
Нер С	HEPC-S		\$10.00
Syphilis	RPR		\$2.00
*Syphilis TPPA (if RPR reactive)	ТРРА		\$5.75
Herpes Culture (preferred) (swab in red top VCM tube)	HERPCULT		\$48.50
Herpes 1 (serum)	HSV1		\$26.00
Herpes 2 (serum)	HSV2		\$24.00
HIV	HIV		\$3.75

Date: \_\_\_\_\_

PAYER SOURCE	
SELF-PAY	
MEDICAID	
INSURANCE	

ESTABLISHED PATIENT	Visit Code	$\checkmark$	Self-Pay Charge
Est Detail Expanded	99215		\$75.00
Est Detail Moderate	99214		\$63.00
Expanded Problem Focus	99213		\$41.00
Problem Focus	99212		\$30.00

QUEST LABS	Code	V	Self-Pay Charge
GC/CT/TRICH Female: Vag:Orange,Cervical:White Male/Female :Urine:Yellow	Q16492		\$76.00
GC/CT Female: Vag:Orange, Cervical/Urethral (M) :White Male/Female :Urine:Yellow	Q11363		\$38.00
TRICH Male only: Urine or white swab	Q90801		\$59.00
TRICH Female :Vag:Orange, Cervical:White, Male/Female Urine: Yellow	Q19550		\$51.00
GC/CT- Throat swab (white or orange)	Q70051		\$40.00
GC/CT- Rectal swab (white or orange)	Q16506		\$38.00
Hepatitis A	Q36504		\$25.00
Hepatitis B	Q37676		\$25.00
Hepatitis C	Q8472		\$22.00
*Hepatitis Panel	Q6462		\$45.00
Hepatitis Panel w/ reflex (if contact/symptomatic)	Q10306		\$196.00
Syphilis RPR w/ Reflex	Q36126		\$15.00
Herpes Culture (preferred) (swab in green top VCM tube)	Q2649		\$40.00
Herpes (serum)	Q90849		\$28.00
LGV (serum)	Q19553		\$72.00

ALL STD MEDICATIONS \$10.00 x \_\_\_\_\_ = \_\_\_\_\_

TOTAL CHARGE TO PATIENT: \$\_\_\_\_\_

### NEXT APPOINTMENT:

CALL in <u>1-2 weeks</u> for test results.

\*REMINDER FOR ALL PATIENTS: If some labs come back positive, <u>ADDITIONAL FEES MAY APPLY</u>. Revised: 01-01-2023

#### **Baldwin Police Department**

#### Police K-9 Unit Proposal

#### 5-Year Strategic Plan

#### Immediate/Start Up Cost (FY2023):

*During the stage initial training with the K9 will begin. Basic obedience training and narcotics imprint
will begin during this phase. Most of the equipment needed will need to be obtained during this phase.

Heat Sensor/Door Popper System (Ace K-9)	\$1,499.00
Fan System (LaPrade)	\$70.00
Installation of Kennel and Heat System (LaPrade)	\$1,000.00
Police Service K-9 Kit (Elite K-9)	\$999.95

\* Kit includes all leads, collars, muzzles, grooming supplies, rewards, first aid kit for K-9 and other items needed from training and deployment. The contents of the entire kit (excluding first aid items) are reusable and should last 4-6 years under normal conditions.

Food Costs for remainder of FY 2023 (Tractor Supply)	\$240
Elusive 2.0 Training Collar (Ray Allen)	\$109
Pack Track K-9 Reporting Software	\$140
Cost of Certification	\$100
Researcher Pharmacy License (Georgia Drug and Narcotics Agency/Pharmacy Board)	\$100
Ass Matchell Days Army (Initial Coloreristics) (Case Attached	

Ace Watch Dog App	(Initial Subscription) (See Attached) \$899	

Total	\$6,156.95
K-9 Mortality Insurance	\$1,000

#### FY2024:

<u>\*Narcotics training will continue, and certification is likely to occur early in this FY. Tracking and</u> <u>Apprehension training will begin once narcotics certification is obtained. Handler will begin new working</u> <u>schedule to allow supervision and adequate use of K9 by all shifts of the police department.</u>

Annual Vet Care (Preventative/Checkup/Vaccines)	\$505
Estimated Food Cost (Annual)	\$900

Pack Track K-9 Reporting Software (Annual Dues)	\$140
Synthetic Police Sleeve (Elite K9)	\$120
Kennel with Roof (For PD)	\$300
Kennel Shavings	\$56
Misc costs (reward replacement, medications, etc)	\$250
Cost of Certification	\$100
Ace Watch Dog App (Renewal)	\$168
K-9 Mortality Insurance	\$1,000
<u>Total:</u>	\$3,439

### FY 2025:

\*K9 team should be fully operational during this phase and have completed all the desired certifications.

Total:	\$4,492
K-9 Mortality Insurance	\$1,000
Ace Watch Dog App (Renewal)	\$168
Researcher Pharmacy License Renewal (Georgia Drug and Narcotics Agency/Pharmacy Board)	\$100
Full Suit for Police K-9 (Elite K-9)	\$1,189
Cost of Certification	\$100
Misc costs (reward replacement, medications, etc)	\$275
Kennel Shavings	\$65
Pack Track K-9 Reporting Software (Annual Dues)	\$140
Estimated Food Cost (Annual)	\$950
Annual Vet Care (Preventative/Checkup/Vaccines)	\$505

#### FY 2026 & FY 2027:

<u>\*In either FY2026 or FY 2027, the Assistant Chief will begin training a new K9 handler to look at taking</u> over as full time K9 officer when allocated by the City Council. Assistant Chief will maintain certifications and deploy the K9 as needed, until such time as a new handler is prepared to take control. Once a new handler is chosen, trained and certified, the new handler will be given a similar type schedule to allow the K9 to be used as he was under the Assistant Chief.

Annual Vet Care (Preventative/Checkup/Vaccines)	\$540
Estimated Food Cost (Annual)	\$980
Pack Track K-9 Reporting Software (Annual Dues)	\$140
Kennel Shavings	\$75
Misc costs (reward replacement, medications, etc)	\$350
Cost of Certification	\$100
Researcher Pharmacy License Renewal (FY2027 Only) (Georgia Drug and Narcotics Agency/Pharmacy Board)	\$100
Ace Watch Dog App (Renewal)	\$168
K-9 Mortality Insurance	\$1,000
Total FY2026:	<u>\$3,353</u>
Total FY2027:	\$3,453

### Baldwin Police Department

# Police K-9 Unit Proposal

## **Training Costs**

Handler Course:	Free through Chatham County Sheriff's Office or Hall County Sheriff's Office.
<u>Housing:</u>	Hall County Sheriff's Office training would occur close enough for a daily drive to and from the training location. Chatham County Sheriff's Office provides a kennel and room for the handler at no cost to the city and is during the handler's course. Students may stay in the dorm room over weekends even when class is not in session.
Food:	Hall County Sheriff's Office training would not qualify for daily per diem.
	Chatham County Sheriff's Office would require payment of \$50 per day per diem per city travel policy.
Length of Training:	Both courses are 4 weeks in length and K-9s will be certified with the dog following the completion of the handler course.
<u>Certification:</u>	Chatham County Sheriff's Office has a much more rigorous certification for the K-9. Both handlers course are well designed, the only difference is the stronger certification the K-9 must pass at the end. Hall County Sheriff's Office utilizes the North America Police Work Dog Association's certification to certify the handler/K-9. Both are nationally recognized certifications.
Certification Costs:	Hall County Sheriff's Office would cost the city approximately \$50-\$100 per K-9 team annually to obtain certification. Chatham County Sheriff's Office does not use a private association's certification program to certify K-9 teams so there is no direct certification cost. Both agencies offer the K-9 handler's course free of charge.
<u>Cost of Fuel:</u>	Currently, it would cost approximately \$540 per course (4 weeks in length) to attend a handler's course in Chatham County (taking into account the student driving home for weekends). The approximate cost of driving back and forth daily to Hall County Sheriff's Office location would be \$480.

## Approximate Cost of Chatham County Sheriff's Office: \$1,540

Approximate Cost of Hall County Sheriff's Office Certification: <u>\$580</u>

Note:Chatham County Sheriff's Office and Hall County Sheriff's Office are two of the<br/>main government run and cost-effective K-9 training locations which is why they<br/>were used. There are private training vendors, but the cost is substantially<br/>more.

Currently, the Baldwin Police Department employs Cpt Justin Ferguson, who has been certified as a canine handler previously and has several years of experience handling canines. The proposal for the initial startup of a canine unit would include Cpt Ferguson as the handler for the next few years. This will allow the department to begin a canine unit while being able to rely on his knowledge and experience and ensure it is done in accordance with proper policy and procedures. Since Cpt Ferguson is already a certified handler, there will be no cost of training other than approximately \$100 for certification.

CITY COUNCIL Mayor Joe Elam Larry Lewallen, Post 1 Theron Ayers, Post 2 Dr. Stephanie Almagno, Post 3 Maarten Venter, Post 4 Alice Venter, Post 5



# Council Action Form

Submitted By: SCOTT BARNHART

## Agenda Item:

Classification (City Attorney must approve all ordinances, resolutions and contracts):

□Ordinance (No.\_\_\_) □Contract □Information Only □Public Hearing

□ Resolution (No.\_\_\_) □ Ceremonial Discussion/Action □ Other

Background (Includes description, background, and justification)

Emergency Repairs TO REGENCY LIFT STation - Replace Defective CHeck Volves And FSOLOTION Volves

# Budgeting & Financial Impact (Included project costs and funding sources)

SEWER OFM FUND

Capital Asset Cost 13, 947.00 Useful Life 10 10

Staff Recommendation (Include possible options for consideration)

Repair AS Queted By MPE	
Department Head Approval	Date_3/13/23
City Attorney Approval	Date
City Clerk, CAO Approval	Date

Council Denial \_\_\_\_\_ Council Tabled Until \_\_\_\_\_ Council Approval \_\_\_\_\_



Quote EST0043 Date 3/10/2023 Total USD \$13,947.00

To: Scott Barnhart Public Works Director City of Baldwin sbarnhart@cityofbaldwin.org

We are pleased to quote the following scope of work.

RATE	QTY	AMOUNT
solation valves. Demo	and replace	\$13,947.00
		RATE QTY solation valves. Demo and replace

Price includes parts and labor.

SUBTOTAL		\$13,947.00
TAX (0%)	\$0.00	
TOTAL	USD	\$13,947.00
TUTAL	030	\$15,947.00

Respectfully Submitted,

Rick Barron

Rick Barron, Project Manager