



## *Minutes*

City Council Meeting

July 29<sup>th</sup>, 2024

6:30pm

Baldwin Courtroom, 155 Willingham Avenue, Baldwin, GA 30511

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Mayor Stephanie Almagno, Council Member Erik Keith, Council Member Joseph Satterfield, Council Member Kerri Davis, Council Member Maarten Venter, and Council Member Alice Venter were all in attendance.

### *Call Meeting to Order*

Mayor Stephanie Almagno called the meeting to order at 6:30 pm.

### *Invocation and Pledge*

Lincoln Tope led the Pledge of Allegiance.

### *Consent Agenda*

- a. Approval of Minutes: Council Meeting 7/15/24.

**Action:** A motion was made by Alice Venter to approve the consent agenda as presented with a second by Joseph Satterfield. Motion Carried 5-0.

Mayor Almagno announced members of the media and City staff present for the meeting.

### *Public Comments*

### *Public Hearings*

### *Reports*

### *Old Business*

### *New Business*

1. Consideration/Approval of Purchase of Public Works Truck

CAO Emily Woodmaster presented a request from Public Works Director Scott Barnhart for a new water and sewer service truck, part of the 10-year vehicle replacement program adopted by the City. The request is not to exceed \$70,000, which includes all upfitting and to utilize funds from Banks County SPLOST III from 2017. The current vehicle will be surplus.

*Council member Alice Venter left the room at 6:34 pm and returned at 6:36 pm.*

**Action:** A motion was made by Maarten Venter to approve the purchase of a Public Works service truck, not to exceed \$70,000 and to be expensed from Banks County SPLOST III as presented with a second by Erik Keith. Motion Carried 5-0.

2. Consideration/Approval of Building Fee Multiplier

Woodmaster presented the 2023 Building Fee Multiplier, which is used to calculate commercial building permit fees. The multiplier is based off the proposed calendar year's permit data, along with the year's building department budget at 75% divided by the total annual construction costs. The current Building Fee Multiplier in place is

from 2021 at .0029 and was not updated last year due to the addition of Code Compliance. The proposed 2023 Building Fee Multiplier is .0048.

**Action: A motion was made by Alice Venter to approve the 2023 Building Fee Multiplier as presented with a second by Joseph Satterfield. Motion Carried 5-0.**

3. Consideration/Approval of Rescheduling August Work Session

Woodmaster proposed moving the August work session from Tuesday the 6<sup>th</sup> to Monday the 5<sup>th</sup> due to a conflict with National Night Out, a City event for community engagement with First Responders. Council had no schedule issues with the new date.

**Action: A motion was made by Maarten Venter to approve rescheduling the August work session to Monday, August 5<sup>th</sup> as presented with a second by Kerri Davis. Motion Carried 4-0 (Abstention: Joseph Satterfield)**


*Executive Session*

*Announcements*

- a. The Easton Foundation's 11<sup>th</sup> Annual Battle of the Heroes is this Saturday, August 3<sup>rd</sup> at 7 pm. Come out to the Habersham Central Raiders Stadium to cheer for Banks and Habersham County First Responders face their Hall County rivals in a game of flag football! Local vendors will be selling treats and there will be fireworks following the game. Entry is free, but donations are welcome to support local youth!
- b. Support your local public safety at National Night Out on August 6<sup>th</sup>! From 6 - 8 pm, come to the Baldwin Farmers' Market at 110 Airport Road for a free hotdog or hamburger and get to know local police officers, firefighters, and other First Responders.
- c. Join us for the Movie in the Market on August 23<sup>rd</sup>, starting at 8:30 p.m.. Bring your lawn chairs & blankets and join us for a FREE night of fun at the Farmers' Market. This month we will be showing *Minions*. Concessions are available, with all proceeds going to Shop with a Hero.
- d. With his resignation, Council Member Satterfield expressed his thanks for what he had learned during his time on the Council. Mayor Almagno thanked him for his service.

*Adjournment*

**Action: A motion was made by Maarten Venter to adjourn the meeting with a second by Erik Keith. Motion Carried 5-0 at 6:43 pm**

  
Stephanie Almagno, Mayor

  
Erin Gathercoal, City Clerk

