



Agenda
City Council Meeting
June 12th, 2023
6:30pm

Baldwin Courtroom, 155 Willingham Avenue, Baldwin, GA 30511

Call Meeting to Order

Invocation and Pledge

Consent Agenda

- a. Approval of Minutes: Council Meeting 5/30/23 and Work Session 6/6/23.

Citizen Comment

Public Hearings

Reports

Fire Department – Chief Joe Roy

Old Business

1. Consideration/Approval of Farag Water Account Adjustment
2. Consideration/Approval of 2nd Reading of HCDA Annexation Request Ordinance #2023-05124A
3. Consideration/Approval of 2nd Reading of HCDA Zoning Ordinance #2023-05125Z
4. Consideration/Approval of Improvements to Courtroom
5. Consideration/Approval of Justice One Read-Only Contract
6. Consideration/Approval of Ratification of Valvoline Decision

New Business

7. Consideration/Approval of MOU for Fire Truck
8. Consideration/Approval of FY24 Budget
9. Consideration/Approval of CAO Contract

Executive Session

Announcements

- a. The Piedmont Library System Pop Up Rolling Library will be set up at the Farmers' Market in Baldwin from 11 am – 12:00 pm every Friday through the end of July. We encourage all our residents to come and check out or return books. This is available to anyone with a PINES library card. Cards can be issued on site for those that do not currently have one. Additionally, those attending the Pop Up Rolling Library with children will also receive food bags courtesy of the Food Bank of Northeast Georgia.
- b. City offices will be closed Monday, June 19th, in observance of Juneteenth.
- c. The Baldwin City "Pit"nic will be Saturday, July 1st starting at 5:00 pm. We invite our residents to join us at the Farmers' Market for a free cookout with lawn games to show our appreciation. Bring your picnic blankets and lawn chairs and make sure you stay for the fireworks finale!

Adjournment

Farag Account

January 9th, 2023

Ran Black Box due to High Use- Christmas Break Freeze

February 1st, 2023, Cindy Hernandez

CUSTOMER CALLED AND SAID SHE WENT ONLINE TO PAY HER WATER BILL AND THE BALANCE WAS \$2,000 AND THAT IS NOT NORMAL FOR THEM SO SHE WAS CONCERNED THAT SOMETHING IS NOT RIGHT AND I TOLD HER WE RAN A BLACKBOX AND IT LOOKS LIKE THERE WAS A LEAK FROM THE 24TH TO THE 28TH AND SHE SAID THERE WAS NO WAY BECAUSE THEY WERE NOT HOME THEY WERE IN FLORIDA. SO I TOLD HER THAT WE WOULD RUN ANOTHER BLACKBOX AND THEN CALL HER WHEN WE GET THE WORKORDER BACK.

February 3rd, 2023, Cindy Hernandez

Customer called concerned as no one lives in the house and should not have leak. Ran Black Box and show there was no longer a leak but indicated the December leak appeared on the box.

February 15th, 2023, Erin Gathercoal

SAID SHE SPOKE W/ CINDY ON 2/1 RE: \$2000+ BILL. CINDY RAN BLACKBOX. SHOWS LEAK OVER CHRISTMAS FREEZE BUT NO LEAK NOW. GIVING INFO TO EMILY FOR CALL BACK

February 27th, Emily Woodmaster

Called Customer to discuss account. Encouraged them to cut water off at the meter to prevent any additional water loss and she indicated that friends lived near there and would ask them to cut it off. Reminded her that we could go do that but she said she would have them do it.

March 7th, Cindy Hernandez

Requested another Black Box for the Bill Run due to high use again and Cindy was under the impression no one lived there. Black Box indicated bad leak.

April 10th, 2023, Cindy Hernandez

HEATHER CALLED AND SAID THAT FOR 4 MONTHS NOW SHE HAS BEEN CALLING AND THAT WE HAVE TOLD HER THAT SHE DOESN'T HAVE A LEAK BUT I TOLD HER THAT SHE DOES HAVE A LEAK AND ITS A BIG ONE AND I TOLD HER THAT I WOULD GET ANOTHER BLACKBOX READING DONE AND WHEN WE GET THE RESULTS I WOULD BE GIVING THEM TO EMILY SO SHE CAN GET IN TOUCH WITH HER.

HEATHER SAID NO ONE HAS GIVEN HER A CALL SINCE ALL THIS STARTED I TOLD HER THAT I HAVE BEEN IN EMILY'S OFFICE WHEN SHE HAS CALLED HER.

April 10th, 2023, Brenda Sixtos

Requested Black Box due to another large bill. Black Box indicated major leak. As a result, Emily Woodmaster requested that we cut the customer's water off until it was fixed. Turned off at 1,536,953.

April 18th, 2023, Emily Woodmaster

Email requesting to speak regarding a payment arrangement.

Farag Account

April 24th, 2023, Emily Woodmaster

Spoke with Heather regarding her leak. Discussed that I did not want to proceed with a leak adjustment until the next bill cleared and encouraged her to shut the water off at the meter. She indicated friends would go down there and take care of it. I told her I would discuss this with our team and then the council to go over options as this has never happened before. In the meantime, her account was removed penalties and disconnect to ensure no additional fees were added to the account.

May 9th, 2023 Emily Woodmaster

Called the customer back to let them know I hadn't had the opportunity to bring before council but reminded her the account was not going to receive any additional penalties or disconnect fees while we determine next steps. Reminded her that this is an anomaly and has not happened to this extreme as long as I had been here and needed the council's guidance.

May 18th, 2023 Emily Woodmaster

Emailed asking for an update and stated they had sent photos and hired someone to make repairs. Res: waiting to speak to council.

Current usage as of 6/2 is 262 gallons.

Total Loss 1,523,152 gallons lost at a customer cost of \$32,842.80 (outside city rates)

6-month average is 60 gallons

Option 1:

Write it Off

Option 2:

Reduce the per thousand-gallon rate to \$10.27 (outside city rate) for the first 4,000 gallons of each month totaling 16,000 at \$164.32.

And, reduce the per thousand-gallon rate for the remaining 1,507,152 gallons to \$2.70 (rate charged to wholesale customer) for a cost of \$4,069.31. And reduce the \$200 already paid to the city.

\$4,033.63 would cover all four months of water loss.

Option 3:

Reduce total gallons by 782,000 gallons as the City failed to turn off water on March 7th when it was apparent there was significant water loss. Charge the remaining 725,152 gallons at the \$2.70 per thousand gallons.

\$1,957.91 would cover all four months of water loss.

FIRST READING May 15th, 2023

PASSED June 12th, 2023

AN ORDINANCE NO. 2023-05124A

AN ORDINANCE TO ANNEX AND BRING WITHIN THE CORPORATE LIMITS OF THE CITY OF BALDWIN, GEORGIA, ALL THOSE TRACTS OR PARCELS OF LAND OWNED BY HABERSHAM COUNTY DEVELOPMENT AUTHORITY AND BEING 3.87 ACRES, MORE OR LESS, BEING TRACT 1 OF TAX MAP PARCEL 090 008B AND LYING AND BEING IN LAND LOT 169 OF THE 10TH LAND DISTRICT OF HABERSHAM COUNTY, GEORGIA, AND BEING MORE PARTICULARLY DESCRIBED BY A PLAT OF SURVEY OR DEED AND ATTACHED TO THE ANNEXATION ORDINANCE AND INCORPORATED HEREIN BY REFERENCE THERETO, AND MADE A PART OF THIS DESCRIPTION FOR THIS ANNEXATION ORDINANCE; TO PROVIDE FOR AN EFFECTIVE DATE; AND FOR OTHER PURPOSES.

WHEREAS, Habersham County Development Authority, are the owners of the tract or parcel of land (hereinafter referred to as “the applicant”) lying and being in Land Lot 169 of the 10th Land District of Habersham County, Georgia, and comprising 3.87 acres, being Tract 1 of Tax Map Parcel 090 008B, and as more particularly shown upon a deed or plat which is attached hereto, and incorporated by reference thereto and made a part of this description;

WHEREAS, said tract or parcel of land is within the unincorporated area of Habersham County, Georgia, and is contiguous to the existing corporate limits of the City of Baldwin, Georgia at this time;

WHEREAS, the applicant has submitted to the City Council of Baldwin, Georgia, a written and signed application showing that it is the owner of all of the land to be annexed and said application also providing a complete description of the lands to be annexed;

36 **BE IT ORDAINED** by the City Council of Baldwin, Georgia and it is hereby ordained
37 by the authority of the City Charter, as amended, Art. IX, § II, ¶ III of the Georgia Constitution
38 of 1983, as amended, and O.C.G.A. § 36-36-21, as amended:

39 **Section 1. RECITALS.**

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41 All the foregoing recitals of this ordinance are incorporated herein by reference thereto
42 and made a part of this annexation ordinance.

43 **Section 2. ANNEXATION.**

44 The City Council of Baldwin, Georgia, being the governing authority of the City of
45 Baldwin, Georgia does hereby annex and include within the corporate limits of the City of
46 Baldwin, Georgia, all those tracts or parcels of land being Tract 1 of Tax Map Parcel 090 008B
47 and being in Land Lot 169 of the 10th Land District of Habersham County, Georgia, and being
48 3.87 acres, and as more particularly shown on a deed or plat, which is attached hereto, and
49 incorporated hereby by reference thereto and made a part of this description, of the property
50 which is annexed into the corporate limits of the City of Baldwin, Georgia, by this ordinance.

51 **Section 3. CERTIFICATION BY THE CLERK OR ATTORNEY.**

52 Further, the City Council hereby authorizes and directs the City Clerk or City Attorney of
53 Baldwin, Georgia, to certify this ordinance and its attachments, and have a certified copy of this
54 ordinance and its attachments filed with the annexation report to the Department of Community
55 Affairs of the State of Georgia and also with the applicable Board of Commissioners. The
56 annexation report shall include:

57 (1) The legal authority under which the annexation was accomplished, which shall be the
58 ordinance number for any annexation effected pursuant to O.C.G.A. § 36-36-21;

59 (2) The name of the county in which the property being annexed is located; the total

60 acreage annexed; the enactment date and effective date of the annexation ordinance;

61 (3) A letter on behalf of the City Council stating our intent to add the annexed area to
62 maps provided by the United States Bureau of the Census during their next regularly scheduled
63 boundary and annexation survey of the municipality and stating that the survey and map will be
64 completed as instructed and returned to the United States Bureau of the Census;

65 (4) A list identifying roadways, bridges, and rights of way on state routes that are
66 annexed and, if necessary, the total mileage annexed.

67 **Section 4. EFFECTIVE DATE.**

68 This Ordinance is effective upon passage, and the annexation is effective for ad valorem
69 tax purposes on December 31 of the year during which this annexation occurred and for all other
70 purposes shall be effective on the first day of the month following the month during which the
71 requirements of O.C.G.A. § 36-36-21 have been met.

72 **Section 5. REPEAL.**

73 All ordinances and parts of ordinances in conflict herewith are hereby repealed to the
74 extent of the conflict.

75 **SO ORDAINED** this 30 day of May 2023.

76 **BALDWIN CITY COUNCIL**

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79 By: _____
80 Acting Mayor Alice Venter

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84 Council Member Theron Ayers

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88 Council Member Larry Lewallen

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Council Member Stephanie Almagno

Council Member Maarten Venter

Attest:

Emily Woodmaster
City Clerk, CAO

DRAFT

CLERK'S CERTIFICATION

I, EMILY WOODMASTER, City Clerk of the City of Baldwin, Georgia, and pursuant to the direction and authorization of the City Council of the City of Baldwin, Georgia, hereby certifies that this copy of this annexation ordinance and all attachments to said ordinance, including the survey of the property annexed, is true, correct and accurate. I make this certification in order to conform to the requirements of O.C.G.A. § 36-36-21, and I will see to the proper filing of this certified copy and its attachments with the Department of Community Affairs of the State of Georgia and the applicable Board of Commissioners.

Emily Woodmaster
City Clerk
City of Baldwin, Georgia

[Affix Municipal Seal]

Sworn to and subscribed
before me this _____ day
of _____, 20____.

Notary Public
My Commission Expires:

[Affix Notary Seal]

FIRST READING May 15th, 2023

PUBLISHED May 17th, 2023

ZONING HEARING June 6th, 2023

PASSED June 12th, 2023

AN ORDINANCE NO. 2023-05125Z

AN ORDINANCE AMENDING THE ZONING MAP OF THE CITY OF BALDWIN, GEORGIA, BY ZONING ALL THOSE TRACTS OR PARCEL OF LAND HABERSHAM COUNTY DEVELOPMENT AUTHORITY AND BEING 3.87 ACRES, MORE OR LESS, BEING TRACT 1 OF TAX MAP PARCEL 090 008B AND LYING AND BEING IN LAND LOT 169 OF THE 10TH LAND DISTRICT OF HABERSHAM COUNTY, GEORGIA AND BEING MORE PARTICULARLY DESCRIBED ON A DEED OR PLAT WHICH IS ATTACHED HERETO AND, WHICH IS INCORPORATED BY REFERENCE INTO THIS ORDINANCE, AT THE TIME OF ANNEXATION AS LIGHT INDUSTRIAL [AND CURRENTLY ZONED PRIOR TO ANNEXATION AS LOW INTENSITY (LI)], WITHOUT CONDITIONS; REPEALING CONFLICTING ORDINANCES; TO PROVIDE FOR SEVERABILITY; TO PROVIDE FOR AN EFFECTIVE DATE; AND FOR OTHER PURPOSES.

BE IT ORDAINED by the City Council of Baldwin, Georgia as follows:

Section 1. ZONING IMPOSED WITH CONDITIONS.

That from and after the passage of this ordinance the following described lands to be annexed into the City of Baldwin shall be zoned and so designated on the zoning map of the City of Baldwin as Light Industrial (LI) being approximately 3.87 acres and with the following conditions:

Conditions:

- a. none.

Legal Description:

39
40 All that tract or parcel of land being approximately 3.87 acres, being Tax Map Parcels
41 090 008B, and lying and being in Land Lots 169 of the 10th Land District of Habersham County,
42 Georgia and more particularly described on a deed or plat, and which is attached hereto, and
43 incorporated by reference hereof, into this legal description.

44 **Section 2. REPEAL OF CONFLICTING ORDINANCES.**

45 All ordinances and parts of ordinances in conflict herewith are hereby repealed to the
46 extent of the conflict.

47 **Section 3. SEVERABILITY OF PARAGRAPHS.**

48 If any portion of this ordinance shall be invalid or unconstitutional, such invalidity or
49 unconstitutionality shall not affect or impair the remaining portions unless it clearly appears that
50 other parts are wholly and necessarily dependent upon the part held to be invalid or
51 unconstitutional.

52 **Section 4. AMENDMENT TO THE ZONING MAP.**

53 This ordinance is enacted as an amendment to the zoning map of the City of Baldwin.

54 **Section 5. EFFECTIVE DATE.**

55 The effective date of the zoning classification imposed by this ordinance shall be on the
56 later of:

57 (A) The date the zoning classification is approved by the City of Baldwin, by and through
58 its City Council; or

59 (B) The date that the annexation of the subject property becomes effective pursuant to
60 Georgia law.

61 **SO ORDAINED** this 30th day of May 2023.

BALDWIN CITY COUNCIL

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By: _____

Acting Mayor Alice Venter

Council Member Theron Ayers

Council Member Larry Lewallen

Council Member Stephanie Almagno

Council Member Maarten Venter

Attest:

Emily Woodmaster
City Clerk, CAO

Attest:

Emily Woodmaster
City Clerk, CAO

Sales Order

AYERS OFFICE PRODUCTS
 140 BUILDERS PARKWAY
 SUITE B
 CORNELIA, GA 30531

Ph: (706) 778-7782 Fax: (706) 778-6730

Order Number: 0274377
Order Date: 05/16/23
Customer PO: Quote
Account Number: 786341-0
Salesperson: JOHNNY AYERS

Bill To:
 CITY OF BALDWIN
 130 AIRPORT RD
 PO BOX 247
 BALDWIN GA 30511

Ship To: 0
 CITY OF BALDWIN
 130 AIRPORT RD
 PO BOX 247
 BALDWIN GA 30511

Buyer Phone: (706) 778-6341
Fax: (706) 776-7970
Route/Seq: /0

*** This is not an invoice ***

Line	Item Number	Description	UOM	Qty	Price	Total
1	LLR85567	CHAIR,STACK,BK 4 chairs in a carton ... EACH CHAIR IS 74.50 THIS PRICE IS GOOD THRU MAY 31, 2023	CT	25	306.00	7,650.00

Subtotal	7,650.00
Shipping	0.00
Sales Tax	0.00
Order Total	7,650.00

Order Taker: RobinT

Sales Order**AYERS OFFICE PRODUCTS**

140 BUILDERS PARKWAY
SUITE B
CORNELIA, GA 30531

Ph: (706) 778-7782 Fax: (706) 778-6730

Order Number: 0274378
Order Date: 05/16/23
Customer PO: quote on desk
Account Number: 786341-0
Salesperson: JOHNNY AYERS

Bill To:
CITY OF BALDWIN
130 AIRPORT RD
PO BOX 247
BALDWIN GA 30511

Ship To: 0
CITY OF BALDWIN
130 AIRPORT RD
PO BOX 247
BALDWIN GA 30511

Buyer Phone: (706) 778-6341
Fax: (706) 776-7970
Route/Seq: /0

*** This is not an invoice ***

Line	Item Number	Description	UOM	Qty	Price	Total
1	LLR69435	CREDENZA,SHELL,60X24,CY	EA	2	235.26	470.52
2	LLR69411	DESK,SHELL,48X24,CY THE 36" DESK SHELL IS NOT AVAILABLE.	EA	1	194.06	194.06
3	LLR86200	CHAIR,EXEC,SWIVEL,MSH,BK THIS PRICING IS GOOD THRU MAY 31, 2023	EA	4	349.00	1,396.00

Subtotal	2,060.58
Shipping	0.00
Sales Tax	0.00

Order Total	2,060.58
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Order Taker: RobinT



NON-EXCLUSIVE LICENSE AGREEMENT

THE STATE OF GEORGIA
COUNTY OF: Banks, Habersham

JusticeONE® (herein "JSO"), 5917 Edenfield Dr. Suite 110, Acworth, Georgia 30101, for good and valuable consideration, hereby grants a nonexclusive license to:
City of Baldwin

(END USER)

155 Willingham Avenue | Baldwin, GA 30511

(ADDRESS)

(CITY, STATE, ZIP CODE)

(herein "Licensee") to use certain software programs and related materials (herein "Programs") for the designated processing system, subject to the terms and conditions hereof (herein "License"):

Programs shall include executable modules for each software program identified in this Agreement, user's manual and related documentation, in machine readable or printed form.

LICENSE	QTY	UNIT PRICE
JusticeONE® RMS (# User Licenses)	1	Included

\$ 250.00 monthly fee (each month). Price includes the following services: Installation, Training, Maintenance, Upgrades and non-customized modifications related to these products.

IN WITNESS WHEREOF, we have executed this agreement on this the 1 day of April 2023 to which witness our hands and seal of office.

Licensee

JusticeONE®

Signature:

Signature:

Print:

Title:

Date

Alec Redwine

Account Executive

03/07/2023

Forward Looking Statement

Presentation(s) or product demonstration(s) shared with you may contain forward-looking statements that involve risks, uncertainties, and assumptions. If any such uncertainties materialize or if any of the assumptions prove incorrect, the results of Courtware Solutions, Inc. (Courtware) could differ materially from the results expressed or implied by the forward-looking statements that we make. Customers who purchase our services should make their purchasing decisions based upon features that are currently available.

1. LICENSE

Licensee acknowledges that it shall be deemed a licensee of Courtware Solutions, Inc. and that it obtains hereby only a non-exclusive license to use the Programs. Title and all ownership and intellectual property rights in the Programs licensed under this license Agreement remains with JSO and do not pass to licensee. The Programs are agreed to be valuable proprietary information and to contain trade secrets, which JSO is authorized to license. Licensee is licensed to use the Program solely for the internal purposes of its own business. Licensee agrees that Licensee will not permit the Program to be used either directly or indirectly by licensee's customers or any other person or entity through a timesharing service, service bureau arrangement or otherwise. Licensee may not grant sublicense or other rights in the software to others, nor assign or transfer this license to any third party. JSO shall have the right to terminate this license if licensee violates any of its provisions. Licensee recognizes and agrees that the Program and all portions, reproductions, modifications and improvements thereof provided to licensee hereunder are (i) considered by JSO to be trade secrets; (ii) provided to licensee in confidence; and (iii) the exclusive and proprietary information of JSO. Title and full ownership rights in the Product and modifications and improvements provided by JSO shall not vest in licensee. Licensee agrees not to remove or destroy any Proprietary or confidential legends or markings placed upon or contained within the Program and related materials.

2. TERMS

This license shall be in effect from the date of execution of this Agreement and shall remain in effect during the term of this agreement. Upon termination or expiration of this license, all rights and obligations shall cease, except the licensee's obligation to maintain the confidentiality of JSO's proprietary information.

3. SECURITY

Licensee shall take all reasonable steps necessary to ensure that the Programs, or any portion thereof, on magnetic tape, disk or memory or in any other form are not made available by the licensee or by any of its employees to any organizations, or individuals not licensed by this license Agreement to make use thereof, in particular licensee recognizes the proprietary nature of the Programs and agrees as follows:

- To make no copies or duplicate the Programs or any component thereof by any means for any purpose whatsoever except as is required for archival or security storage purposes, without prior written consent of JSO.
- To reproduce JSO's copyright notice on all materials related to or part of the Programs on which JSO displays such copyright notice, including any copies made pursuant to this license Agreement.
- Licensee shall not copy, reproduce, reverse assemble, reverse compile, compare, modify, merge, transfer or distribute the Program or allow any other person to do so in any way or manner without the prior written authorization of JSO.
- Any modifications or enhancements to the Program, or any other Program related material provided by JSO to the Licensee shall be subject to all conditions and restrictions contained in this Agreement.

4. LIMITATION OF LIABILITY

JSO's liability for damages to licensee for any cause whatsoever related to this license, and regardless of the form of action, whether in contract or in tort including negligence, shall be limited. This limitation of liability will not apply to claims for patent and copyright infringement. Notwithstanding anything herein to the contrary in no event shall JSO be liable for any lost profits, lost savings, or other special, incidental or consequential damages, or for punitive or exemplary damages, even if JSO has been made aware of the possibility of such damages, or for any claim against any other party, in connection with the delivery, installation, training, testing, use, performance or nonperformance of the Programs, or the act or failure to act of JSO, or arising out of, related to or in connection with this Agreement.

5. TERMINATION

Upon termination of the license herein granted arising from termination of this license for any reason, licensee shall deliver to JSO all magnetic or otherwise materials, together with all portions, reproductions, and modifications thereof, furnished by JSO and pertaining to the Programs and shall also warrant that all copies thereof have been destroyed or returned to JSO. Within ten (10) days of request by JSO, licensee shall certify in writing to JSO that to the best of licensee's knowledge, the original and all copies, in whole or part, of the Programs have been destroyed or returned to JSO. In addition, all documentation, listings, notes or other written material pertaining to the Program shall be returned to JSO or destroyed. The right of termination under this Section shall be in addition to any other right or remedy either party may have at law or in equity. JSO shall have the right to terminate this Agreement, by giving written notice of such termination to licensee, in the event that the licensee (i) fails to pay JSO any sums due and payable hereunder within ten (10) days after their due date, (ii) fails to observe any of the licensee's obligations hereunder with respect to proprietary information or confidentiality, or (iii) fails to perform or observe any other material term or obligation set forth in this Agreement.

6. NO WARRANTY

JSO PROVIDES THE PROGRAM "AS IS". JSO MAKES NO WARRANTIES EITHER EXPRESS OR IMPLIED, AS TO ANY MATTER WHATSOEVER, INCLUDING, AND WITHOUT LIMITATION, THE CONDITION OF THE PROGRAMS, ITS MERCHANTABILITY, OR ITS FITNESS FOR ANY PARTICULAR PURPOSE. JSO does not warrant that the function contained in the Program will meet the licensee's requirements or that the operation of the Program will be uninterrupted or error free.

7. SPECIAL SERVICES *

JSO will provide the Client with Such Special services or supplies reasonably requested or approved by the Client including, but not limited to, special data entry services, such as conversion, program and test data keypunching, data entry, computer runs, or industrial or systems engineering services provided that the Client and JSO agree upon the fee therefore, and that the Client approves, in writing, payment for such services as special.

8. EMPLOYMENT

The Client agrees to retain and employ JSO as an independent Contractor, and JSO agrees to Serve the Client upon the terms and conditions hereinafter stated.

9. SERVICE PERIOD

This agreement shall commence April 1, 2023 and shall continue to and including March 31, 2025. Client shall have the right and option to continue to receive the services of JSO as provided Hereunder for additional periods. In the event that the Client elects to continue to receive services from JSO, this Agreement shall automatically renew for an equal term, unless the Client informs JSO in writing ninety (90) days prior to the Agreement Expiration Date. This Agreement applicable thereto shall continue in full force and effect for any additional period licensee determines.

10. AGREEMENT TERMINATION OR EXPIRATION

Not less than three (3) months prior to the Expiration Date, the Client shall notify JSO whether or not it desires after the Expiration Date to use the JSO Programs. Upon termination of this Agreement in part or in full by action of the terms herein or upon action of the parties, JSO will assist in the transferring of the Client's data files retained by JSO pursuant to this Agreement, to another data format that the Client desires and communicates provided however, that such formats do not violate the proprietary rights of JSO. Further, costs involved with any such transfer of data shall be borne by the Client.

11. AUTHORIZATION

The chief executive officer ("Executive") of the Client certifies that all appropriate steps to legally enter into this agreement have been taken on behalf of the client, that the matter has been approved by the appropriate legislative body and that the terms of this agreement are understood. Moreover, the executive certifies that all laws, rules and regulations as well as any local government rules were followed with regard to acceptance of this contract and that this agreement meets all standards for governmental contracts.

12. DUTIES

During the period or periods Of JSO's retainer hereunder, JSO shall provide data processing services to the Client and its various departments. JSO agrees to provide any necessary training to the Client's personnel to the extent at which the personnel are proficient utilizing the JSO software. The Client will retain the right to request additional training throughout the life of the contract at times agreeable by both parties. The Client acknowledges that during the term of this Agreement certain computer programs will be utilized or otherwise made available and that these programs and their use by the Client shall be governed this Agreement.

13. DATA FILES

The Client's data files and the data contained therein shall be and remain the Clients property and all the existing data and data files shall be returned to it by JSO at the Expiration Date or upon earlier termination of this Agreement. The Client's data shall not be utilized by JSO for any purpose other than that of rendering services to the Client under this Agreement, nor shall the Client's data or any part thereof be disclosed, sold, assigned, leased, or otherwise disposed of to third parties by JSO or commercially exploited by or on behalf of JSO, its employees or agents.

14. COMPENSATION AND TERMINATION *

Commencing 1 April 2023, the Client shall pay to JSO monthly at its office in Cobb County, Georgia, as fees for its services, upgrades, and software support \$250.00 monthly fee (each month). The payment rate is subject to change, upon notification. The Client will be responsible for generating an invoice report from the Court Management System each month to be included in with the payment sent to JSO office in Cobb County, Georgia. If the Client shall default in the payments of JSO provided for herein above or shall fail to perform any other material obligation agreed to be performed by client hereunder JSO shall notify the Client in writing of the facts constituting default. If the Client shall not cause such default to be remedied within ten (10) days after receipt of such written notice, JSO shall have the right with no further written notice to terminate aforementioned support.

15. Data Sharing

If used the Client consents and agrees to Courtware's collection and use of all law enforcement and court data provided by Client to Courtware, including but not limited to the Shared Data. Although the Client acknowledges and agrees that Courtware collects data as a part of its ordinary business activity and Courtware may use, distribute, sell and reproduce such data at its sole and absolute discretion, Client also specifically consents and agrees to Courtware's providing the Shared Data to any and all of those persons and entities participating in Courtware's Data Sharing network. Client acknowledges and agrees that Courtware is not responsible for and does not make any warranties with respect to the accuracy of any Shared Data. Client agrees to provide accurate Shared Data to Courtware, and Client acknowledges that other persons and entities may have access to, use, distribute and reproduce any or all of the data collected by Courtware, including but not limited to the Shared Data. Client agrees that it will not provide Courtware with any data that cannot be lawfully disclosed to other persons or entities by Courtware. Client further warrants that all Shared Data provided by Client to Courtware is publicly available and is not subject to any intellectual property claims or other claims of any other person or entity.

Client agrees to comply with all state, federal, and local privacy, security and otherwise applicable laws, rules and regulations in any way related to the use, transfer or disclosure of any data provided by Client to Courtware, including but not limited to the Shared Data.

Client agrees that Client will only use the Shared Data in a manner consistent with all applicable laws, rules and regulations.

Client agrees not to sell, provide access to or redistribute in any manner to any person or entity who is not at that time employed by Client, whether electronically, in paper format, or otherwise, any of the Shared Data that Client receives from Courtware, unless prior written consent is given by Courtware. Client agrees to require all employees and any other person or entity that may have access to any Shared Data to return all copies, whether electronic, paper or otherwise, of the Shared Data back to Client immediately upon ceasing to be an employee of or under contract with Client.

16. MISCELLANEOUS

This Agreement shall be binding upon the successors and assigns of each party. Other than JSO's granting a Uniform Commercial Code security interest to a third-party lender in the accounts receivable/contract rights to receive money under this Agreement and many equipment furnished by JSO to Client, neither party shall assign its rights or obligations hereunder without the express written consent of the non-assigning party. The Agreement shall embody the entire agreement between the parties but may be amended from time to time by the written consent of both parties. This agreement shall be construed under the laws of the State of Georgia, and the invalidity of any portion shall not invalidate the remainder of the agreement, but such remainder shall be given full force and effect if practicable.

* Definition of a "Paid" Violation; Any violation in which a payment has been received.

* Definition of "Special Services"; Services and or enhancements that are unique to Client, and cannot be used by JSO's existing customer base.



CJA/G-NCJA and Vendor CJIS Network & Data Agreement

This document constitutes an agreement between the

(CJA or G-NCJA)

(ORI)

and

JusticeONE® / Courtware Solutions, Inc.

(Vendor)

hereinafter referred to as the vendor.

The criminal justice agency (CJA) or governmental non-criminal justice agency (G-NCJA) that is involved in the administration of criminal justice and the vendor have a written agreement in which the vendor will provide services specific to the administration of criminal justice that involves either direct or indirect access to data through the Georgia Criminal Justice Information System (CJIS) network.

The vendor shall comply with the Federal Bureau of Investigation (FBI) CJIS Security Policy and the Rules of the Georgia Crime Information Center, O.C.G.A § 35-3-30 et. seq. This agreement incorporates the CJIS Security Policy and the Security Addendum.

If the vendor is performing work on behalf of the CJA or G-NCJA, then a brief statement should be included in the area below identifying the agency's purpose and scope of providing services for the administration of criminal justice (see FBI CSP 5.1.1.5)

The vendor shall maintain a list of personnel with access to criminal justice information (CJI) and provide a copy to the CJA or G-NCJA upon request. Vendors whose services enable access to the CJIS network shall maintain a current network topology diagram that meets the FBI CJIS Security Policy requirements and provide a copy of the diagram to the CJA or G-NCJA upon request.

The CJA or G-NCJA reserves the right to terminate this agreement, with or without notice, upon determining the vendor has violated any applicable law, rule or regulation or has violated the terms of this agreement.

IN WITNESS WHEREOF, the parties have executed this agreement as of the date set forth.

CJA or G-NCJA Signature

Vendor Signature

David Hamil

David Hamil

Print Name

Print Name

Date

Date

Vendor Address:

FULL AND FINAL COMPROMISE AND RELEASE

CUSTOMER: City of Baldwin

ADDRESS: 155 Willingham Avenue, Baldwin, GA

VEHICLE (Year/Make/Model/VIN#): 2023 Chevrolet Tahoe VIN# 1GNSCLED2
PR 204230

DATE OF SERVICE: 5/22/23

PAYMENT: \$ 9,714.07

PARTIES RELEASED: Valvoline LLC, its divisions, subsidiaries, affiliates, directors, officers, employees, agents and workmen, and their respective heirs, successors and assigns.

EXPLANATION OF DAMAGE: gasket intrusion caused engine failure

Customer acknowledges the receipt of the above Payment; and in consideration of that Payment, each Customer fully and finally compromises, releases, and discharges all claims and causes of action of every kind which Customer, now has or hereafter may have against the Parties Released as defined above, or any other parties involved with them for any reason, including but not confined to all claims and causes of action because of damages and injuries to property, direct and indirect, known and unknown, present and future, because of the facts set forth under Explanation of Damage above or otherwise. Notwithstanding the foregoing, no party has alleged, established, nor does he/she release any claims related to any medical treatment or medical damages of his/her own. Customer agrees to keep this RELEASE, including its existence and terms, confidential and will not use or disclose said terms to any third party unless such disclosure is required by law or by court order. The above is the only consideration and no other consideration has been promised for this compromise and release. The Customer agrees to hold harmless and indemnify the Parties Released named above and all other parties involved with them against any further liability, loss, or expense on account of the claims and causes of action being released. This is a compromise of a claim which is made against the Parties Released as defined above and it is not an admission of any liability by any of the parties named above or anyone else.

DATE June 2 day of Friday, 2023

WITNESS: [Signature]

RELEASING PARTIES: [Signature] Alice Vester
Acting Mayor

**MEMORANDUM OF UNDERSTANDING BETWEEN CITY OF BALDWIN, GEORGIA
AND STEPHENS COUNTY, GEORGIA
REGARDING THE TRANSFER OF A 1999 AMERICAN LAFRANCE FIRE ENGINE/PUMPER**

COMES NOW Baldwin, Georgia, a municipal corporation of the State of Georgia acting by and through its duly authorized governing authority, the City Council of the City of Baldwin, Georgia ("**City of Baldwin**") and Stephens County, a political subdivision of the State of Georgia acting by and through its duly elected Board of Commissioners, ("**Stephens County**"), with Stephens County and City of Baldwin collectively referred to as the Parties. The Parties hereinafter express their intention to undertake the following:

WHEREAS, the Parties are authorized to enter into this Agreement in accordance with Article IX, Section III, Paragraph I of the Constitution of the State of Georgia; and

WHEREAS, that constitutional provision authorizes the Parties to enter into an agreement "for the joint or separate use of facilities or equipment; but such contracts must deal with activities, services, or facilities which the contracting parties are authorized by law to undertake or provide...." (Georgia Constitution, Article IX, Section III, Paragraph I); and

WHEREAS, the Parties are the entities responsible for directing and controlling all property of their respective counties (O.C.G.A. 36-5-22.1); and

WHEREAS, City of Baldwin owns a 1999 American LaFrance Engine/Pumper, VIN 4Z36EJCB5XRF11263, (the 'fire engine'); and

WHEREAS, City of Baldwin has designated said fire engine as surplus; however, the designation of surplus is not intended, nor should it be construed, as suggesting that the fire engine is wholly without value; it is merely surplus property to City of Baldwin and the City of Baldwin Fire Department; and

WHEREAS, City of Baldwin has concluded that cost savings could be achieved if a neighboring jurisdiction were willing to take possession of the fire engine and relieve City of Baldwin of any further maintenance, upkeep, and/or insurance payments while providing a benefit to the neighboring jurisdiction; and

WHEREAS, Stephens County Fire Department has communicated an interest in receiving the fire engine from City of Baldwin and has expressed an intent to place same into service as part Stephens County's fleet of firefighting vehicles; and

NOW THEREFORE, based upon the statements set forth in the above Preamble - with same being incorporated herein by reference and forming a material and substantive part of this Memorandum of Understanding ("**MOU**") - and for other good and valuable consideration exchanged the receipt and sufficiency of which are acknowledged by the signatures below, the Parties do agree to the following:

1. Obligations.

Within fifteen (15) days of this MOU being ratified by both Parties, City of Baldwin shall transfer to Stephens County ownership, free of liens or claims, of the fire engine described above. To the extent required by Stephens County, this MOU constitutes a Bill of Sale.

2. No Warranties or Guarantees.

It is understood and agreed by Stephens County, including its respective officers, agents, assigns, servants, successors, attorneys, elected officials, appointed officials, and insurance carriers (hereinafter "RELEASORS") that the fire engine is accepted AS IS - with the exception of there being no liens or claims on same - and that City of Baldwin, including its respective officers, agents, assigns, servants, successors, attorneys, elected officials, appointed officials, and insurance carriers (hereinafter "RELEASEES") have made no warranties or guarantees as to the condition or reliability of the fire engine. Further, RELEASORS specifically understand and acknowledge that the fire engine may be in need of repair/updates/programming or remediation prior to safe use or operation. Moreover, RELEASORS do hereby agree that this MOU shall encompass all claims and demands whatsoever that could ever be asserted against RELEASEES, at law or in equity, for, upon, arising from, or by reason of any damages, loss, or injury, whether known or unknown, which may be traced either directly or indirectly to the transfer of ownership to and use of the fire engine as now appearing or as may appear at any time in the future, no matter how remotely they may be related to said transfer. Without limiting the generality of the foregoing, this MOU is specifically intended to include any and all claims under state or federal law, either known or unknown, related to any express or implied warranties that may or may not apply to the transfer of the fire engine to RELEASORS.

3. Governing Law.

This Agreement shall be construed and governed in accordance with the laws of the State of Georgia.

4. Authority to Enter Agreement.

Each individual who executes this MOU on behalf of his or her respective Party agrees and represents that he or she is authorized to do so and further agrees and represents that this Agreement has been duly passed upon by his or her respective government or board in accordance with all applicable laws. The Parties hereto agree that this Agreement is an intergovernmental contract, and is entered into pursuant to Article IX, Section III, Paragraph I of the Constitution of the State of Georgia of 1983.

5. Severability.

If any sentence, phrase, provision, portion, or clause of this MOU should at any time be declared or adjudged invalid, unlawful, unconstitutional, or unenforceable for any reason, said adjudication or declaration shall in no manner or way affect the other sentences, phrases, provisions, portions, or clauses hereof, and all remaining portions shall remain in full force and effect as if the portion adjudged or declared invalid was not originally a part hereof.

6. Construction.

Should any provision of this MOU require interpretation or construction, is agreed by the Parties hereto that the court, administrative body, or other entity interpreting or constructing this MOU shall not apply a presumption that the provisions hereof shall be more strictly construed against one party by reason of the rule of construction that a document is to be construed more strictly against the party who itself or through its agents prepared the same, it being agreed that all parties hereto and their respective attorneys and agents have fully participated in the preparation of all provisions of this Agreement.

So agreed, on this _____ day of April, 2023.

City of Baldwin

Stephens County

By:

By:

**Alice Venter, Acting Mayor
City of Baldwin, GA**

**Dennis Bell, Chairman
Stephens County Board of Commissioners**

Attest:

Attest:

Emily Woodmaster, CAO, City Clerk

Samantha Turner, County Clerk



City of Baldwin
FY24 Budget
Operating Revenue and Expenditures
General Fund

Account Description	FY23 Budget	FY24 Proposed		Gen.Fund 55%	Water Fund 35%	Water Plant 10%	Grand Total
100-0000-311200-13 PROP TAX-PRIOR YEARS	12,500.00	25,000.00					
100-0000-311200-14 PROPERTY TAX CURRENT YR	687,909.25	710,000.00	estimated				
100-0000-311301-00 PERSONAL PROP TAX	121,395.75	122,000.00	estimated				
100-0000-311310-00 VEHICLE TAX	90,000.00	92,500.00					
100-0000-311350-00 RAILROAD EQ TAX	1,350.00	1,300.00					
100-0000-311600-00 REAL EST TRANSFER TX	1,000.00	2,000.00					
100-0000-311700-00 FRANCHISE TAX	115,000.00	120,000.00					
100-0000-311800-00 INTANGIBLE TAX	4,000.00	3,000.00					
100-0000-313100-00 LOST BANKS CO.	135,000.00	150,000.00					
100-0000-314200-00 ALCOHOL BEVERAGE TAX	40,000.00	60,000.00	^ \$20,000				
100-0000-314500-00 ENERGY EXCISE TAX	-	1,200.00					
100-0000-316100-00 LICENSES - BUS/OCCUP	22,000.00	23,000.00					
100-0000-316200-00 INSURANCE PREM TAX	270,000.00	320,000.00					
100-0000-321100-00 ALCOHOL BEV LICENSE	15,000.00	17,500.00					
100-0000-322210-00 ZONING FEES	2,500.00	2,500.00					
100-0000-341400-00 COPY/DUPLICATING SERVICES	50.00	200.00					
100-0000-341920-00 ADVERTISING-CITY HALL SIGN REVENUE	50.00	50.00					
100-0000-341940-00 ABT WIRELESS COMMISSION	100.00	100.00					
100-0000-361001-00 PEN & INT PROPERTY TAX	4,500.00	4,500.00					
100-0000-389000-00 REVENUE - MISC.	-	2,000.00					
100-0000-389001-01 BAD CHECK FEE	-	-					
100-1500-382910-00 COMMUNITY EVENTS PROCEEDS	15,000.00	17,000.00					
100-2650-351100-00 FINES & FORFEITURES	172,834.50	208,000.00					
100-2650-351100-02 CAP PROB FINE REVENUE	93,827.75	95,000.00					
100-3200-342120-00 ACCIDENT REPORTS	60.00	90.00					
100-3200-392100-00 SALE OF SURPLUS PROPERTY	10,000.00	-					
100-3290-346410-00 BACKGROUND CHECKS	604,000.00	400,000.00					
100-3500-342200-00 FIRE TRAINING FACILITY FEES	5,500.00	5,000.00					
100-3500-392100-00 SALE OF SURPLUS PROPERTY	-	20,000.00					
100-4520-344110-00 GARBAGE COLLECTION FEES	232,672.00	265,930.00					
100-4950-349100-00 CEMETERY REVENUE	500.00	1,200.00	12% increase				
100-6200-321001-00 PAVILION RENTAL	100.00	100.00					
100-6200-371001-00 CITY PARK REVENUE	100.00	100.00					
100-7200-322200-00 BUILDING PERMITS	67,500.00	55,000.00					
100-0000-391200-00 OPER TRANSFER IN	200,000.00	260,000.00					
100-0000-132000-00 FUND BALANCE	79,794.17	150,000.00					
505-0000-132000-00 FUND BALANCE	-	483,065.67					
Total Revenue	3,004,243.42	3,617,335.67					
Gen.Fund	Gen.Fund	55%	Water Fund	35%	Water Plant	10%	Grand Total

100-1100-511100-00	REGULAR PAY	26,000.00	26,000.00	14,300.00	9,100.00	2,600.00	26,000.00
100-1100-512200-00	FICA TAX	1,989.00	1,989.00	1,093.95	696.15	198.90	1,989.00
100-1100-512400-00	RETIREMENT	700.00	700.00	385.00	245.00	70.00	700.00
100-1100-523200-00	TELEPHONE	-	480.00	264.00	168.00	48.00	480.00
100-1100-523500-00	TRAVEL	2,750.00	2,750.00	1,512.50	962.50	275.00	2,750.00
100-1100-523600-00	DUES	600.00	600.00	330.00	210.00	60.00	600.00
100-1100-523700-00	TRAINING	2,750.00	2,750.00	1,512.50	962.50	275.00	2,750.00
100-1100-531101-00	OFFICE SUPPLIES	650.00	650.00	357.50	227.50	65.00	650.00
Total 1100 Mayor & Council		35,439.00	35,919.00	19,755.45	12,571.65	3,591.90	35,919.00
100-1400-521101-00	ELECTIONS EXPENSE	900.00	4,000.00	4,000.00			4,000.00
Total 1400 Elections		900.00	4,000.00	4,000.00			4,000.00
100-1500-511100-00	REGULAR PAY	172,218.00	281,854.64	155,020.05	98,649.12	28,185.46	281,854.64
100-1500-511100-00	REGULAR PAY- UB CLERKS (80% W&S, 20% GF)	59,177.00	81,876.20	16,375.24	65,500.96		81,876.20
100-1500-512100-00	EMPLOYEE INSURANCE	27,330.00	36,441.00	20,042.55	12,754.35	3,644.10	36,441.00
100-1500-512100-00	EMPLOYEE INSURANCE (80% W&S, 20% GF)	9,110.00	18,220.00	3,644.00	14,576.00		18,220.00
100-1500-512200-00	FICA TAX	13,110.46	21,561.88	11,859.03	7,546.66	2,156.19	21,561.88
100-1500-512200-00	FICA TAX- UB CLERKS (80% W&S, 20% GF)	4,467.75	6,263.53	1,252.71	5,010.82		6,263.53
100-1500-512400-00	RETIREMENT - ER	7,588.73	13,027.33	7,165.03	4,559.57	1,302.73	13,027.33
100-1500-512400-00	RETIREMENT - ER- UB CLERKS (80% W&S, 20% GF)	1,864.50	4,093.81	818.76	3,275.05		4,093.81
100-1500-512600-00	UNEMPLOYMENT	1,000.00	1,000.00	550.00	350.00	100.00	1,000.00
100-1500-512700-00	WORKER'S COMP	750.00	750.00	412.50	262.50	75.00	750.00
100-1500-512800-01	ALCOHOL BACKGROUND CHECK FEE	410.00	410.00	410.00			410.00
100-1500-521200-00	PROFESSIONAL SERVICES	1,000.00	1,000.00	550.00	350.00	100.00	1,000.00
100-1500-521220-00	DRUG SCREENS	55.00	60.00	33.00	21.00	6.00	60.00
100-1500-521301-00	CONTRACT SVCS	1,500.00	1,500.00	825.00	525.00	150.00	1,500.00
100-1500-522200-00	REPAIRS & MAINT - VEHICLE	1,500.00	4,000.00	2,200.00	1,400.00	400.00	4,000.00
100-1500-522201-00	BUILDING MAINT&SUPPLIES	10,000.00	12,000.00	6,600.00	4,200.00	1,200.00	12,000.00
100-1500-522202-00	EQUIPMENT MAINT&REPAIR	2,500.00	2,500.00	1,375.00	875.00	250.00	2,500.00
100-1500-522320-00	EQUIPMENT LEASE	3,060.00	3,060.00	1,683.00	1,071.00	306.00	3,060.00
100-1500-523100-00	LIABILITY&CASUALTY INS	13,612.50	10,000.00	5,500.00	3,500.00	1,000.00	10,000.00
100-1500-523200-00	TELEPHONE	3,480.00	3,800.00	2,090.00	1,330.00	380.00	3,800.00
100-1500-523201-00	POSTAGE	3,000.00	3,000.00	1,650.00	1,050.00	300.00	3,000.00
100-1500-523300-00	LEGAL ADS	1,000.00	1,000.00	1,000.00			1,000.00
100-1500-523300-01	ANNEXATION/ ZONING EXPENSE	2,000.00	2,000.00	2,000.00			2,000.00
100-1500-523301-00	PROMOTION	1,000.00	1,000.00	550.00	350.00	100.00	1,000.00
100-1500-523400-00	PARTNERSHIPS	2,500.00	3,000.00	1,650.00	1,050.00	300.00	3,000.00
100-1500-523401-00	FI FA EXPENSES	800.00	800.00	800.00			800.00
100-1500-523500-00	TRAVEL	5,500.00	5,500.00	3,025.00	1,925.00	550.00	5,500.00
100-1500-523600-00	DUES	9,500.00	9,500.00	5,225.00	3,325.00	950.00	9,500.00
100-1500-523700-00	TRAINING	8,000.00	8,000.00	4,400.00	2,800.00	800.00	8,000.00
100-1500-523905-00	BANK CHARGES	2,500.00	2,500.00	1,375.00	875.00	250.00	2,500.00
100-1500-531101-00	OFFICE SUPPLIES	10,000.00	12,500.00	6,875.00	4,375.00	1,250.00	12,500.00
100-1500-531220-00	UTILITIES - GAS	3,500.00	3,500.00	1,925.00	1,225.00	350.00	3,500.00
100-1500-531230-00	UTILITIES - ELECTRICITY	8,250.00	4,500.00	2,475.00	1,575.00	450.00	4,500.00
100-1500-531270-00	GAS - VEHICLES	250.00	2,500.00	1,375.00	875.00	250.00	2,500.00

Gutters

100-1500-531600-00	MACH & EQUIP<\$5,000	14,000.00	14,000.00	7,700.00	4,900.00	1,400.00	14,000.00	3 new front desk
100-1500-531700-00	COMMUNITY EVENTS	15,000.00	15,000.00	15,000.00	15,000.00		15,000.00	sponsorships
100-1500-531700-02	COMMUNITY RELATIONS	2,525.00	2,500.00	2,500.00			2,500.00	employee appri
100-1500-531702-00	UNIFORMS	750.00	1,000.00	550.00	350.00	100.00	1,000.00	jackets, name tai
100-1500-581200-00	LEASE PAYMENTS-PRINCIPAL	-	12,896.00	7,092.80	4,513.60	1,289.60	12,896.00	
100-1500-582200-01	LEASE PAYMENTS-INTEREST	-	3,380.00	1,859.00	1,183.00	338.00	3,380.00	
Total Admin		423,808.94	611,494.39	307,432.68	256,128.63	47,933.09	611,494.39	
100-1512-521200-01	PROFESSIONAL SERVICES- AUDIT	35,000.00	38,045.00	20,924.75	13,315.75	3,804.50	38,045.00	
Total Audit		35,000.00	38,045.00	20,924.75	13,315.75	3,804.50	38,045.00	
100-1530-521201-00	LEGAL FEES	65,000.00	65,000.00	35,750.00	22,750.00	6,500.00	65,000.00	
Total Legal		65,000.00	65,000.00	35,750.00	22,750.00	6,500.00	65,000.00	
100-1535-521230-00	INTERNET EXPENSE	9,960.00	9,960.00	5,478.00	3,486.00	996.00	9,960.00	
100-1535-522202-01	SOFTWARE SVC CONTRACTS	50,200.00	58,000.00	31,900.00	20,300.00	5,800.00	58,000.00	365 for all staff, i
100-1535-522202-02	I.T. MAINTENANCE & REPAIR	25,472.00	25,472.00	14,009.60	8,915.20	2,547.20	25,472.00	repair, cyber sec
100-1535-522202-03	I.T. SERVICES	30,000.00	30,000.00	16,500.00	10,500.00	3,000.00	30,000.00	
100-1535-523200-01	WEBSITE	3,888.00	3,888.00	2,138.40	1,360.80	388.80	3,888.00	
Total IT		119,520.00	127,320.00	70,026.00	44,562.00	12,732.00	127,320.00	
	Allocations to Enterprise				349,328.03	74,561.49		
	General Fund Total Expense	679,667.94	881,778.39	457,888.88			881,778.39	
	Water Fund Allocation	321,781.56						
100-2650-511100-00	REGULAR PAY	55,052.60	81,078.20					
100-2650-512100-00	EMPLOYEE INSURANCE	9,100.00	18,400.00					
100-2650-512200-00	FICA TAX	4,491.19	4,053.91					
100-2650-512300-00	RETIREMENT - ER	2,477.82	6,202.48					
100-2650-512600-00	UNEMPLOYMENT	125.30	125.30					
100-2650-512700-00	WORKERS COMP	1,200.00	1,288.48					
100-2650-521100-00	COURT SECURITY	23,520.00	12,500.00					
100-2650-521102-00	FINES ASSESSMENT	87,849.47	64,471.32					
100-2650-521104-00	COURT EXPENSE	1,200.00	1,200.00					
100-2650-521205-00	JUDGE, SOLICITOR, INTERPR	25,800.00	30,000.00					
100-2650-522202-01	SOFTWARE SERV CONTRACTS	5,000.00	1,000.00					
100-2650-522320-00	EQUIPMENT LEASE	1,500.00	1,500.00					
100-2650-523200-00	TELEPHONES	4,500.00	720.00					
100-2650-523201-00	POSTAGE	4,000.00	500.00					
100-2650-523500-00	TRAVEL	2,600.00	2,600.00					
100-2650-523600-00	DUES	325.00	325.00					
100-2650-523700-00	TRAINING	600.00	600.00					
100-2650-531101-00	OFFICE SUPPLIES	2,300.00	4,000.00					
100-2650-531230-00	UTILITIES ELECTRIC	4,150.00	4,150.00					
100-2650-531230-01	UTILITIES GAS	285.11	400.00					
100-2650-531600-00	MACH & EQUIPMENT<\$5000	6,500.00	6,500.00					
Total Court		230,426.49	241,614.69					

contingent on Courtware Read-Only Purchase by PD

100-3290-523500-00 TRAVEL	1,156.00	1,000.00	
100-3290-523600-00 DUES	600.00	700.00	
100-3290-523700-00 TRAINING	700.00	700.00	
100-3290-531101-00 OFFICE SUPPLIES	4,000.00	4,500.00	
100-3290-531600-00 MACHINERY & EQUIP < \$5,000	3,000.00	3,000.00	
100-3290-531701-00 UNIFORMS	1,500.00	1,500.00	
Total GIC	347,525.39	222,700.57	
100-3500-511100-00 REGULAR PAY	482,254.00	534,339.88	
SAFER GRANT - POTENTIAL		59,585.14	238,340.56
100-3500-511300-00 OVERTIME	9,243.00	10,090.08	
100-3500-512100-00 EMPLOYEE INSURANCE	81,990.00	92,000.00	
100-3500-512200-00 FICA	35,712.78	38,269.01	
100-3500-512400-00 RETIREMENT - ER	23,341.70	25,012.42	
100-3500-512600-00 UNEMPLOYMENT	1,500.00	1,500.00	
100-3500-512700-00 WORKERS COMP	8,200.00	8,200.00	
100-3500-512800-00 BACKGROUND CHECKS	50.00	150.00	
100-3500-521220-00 DRUG SCREENS	150.00	250.00	
100-3500-522111-00 GARBAGE DISPOSAL	552.00	616.00	
100-3500-522200-00 REPAIRS & MAINT - VEHICLES	33,650.00	34,000.00	
100-3500-522201-00 BUILDING MAINT&SUPPLIES	10,431.00	21,345.00	
100-3500-522201-01 BUILDING MAINT&SUPP-TRNG FACILITY	12,500.00	12,500.00	
100-3500-522202-00 EQUIPMENT MAINT&REPAIR	14,141.00	14,425.00	
100-3500-522202-01 SOFTWARE SVC CONTRACTS	2,000.00	3,900.00	
100-3500-522204-00 911 COUNTY SERVICE/RADIOS	-	-	
100-3500-523100-00 LIABILITY&CASUALTY INS	13,612.50	9,000.00	
100-3500-523200-00 TELEPHONE	3,512.00	6,672.00	
100-3500-523201-00 POSTAGE	350.00	350.00	
100-3500-523500-00 TRAVEL	5,000.00	1,500.00	
100-3500-523600-00 DUES	4,740.00	5,700.00	
100-3500-523700-00 TRAINING	2,000.00	5,900.00	
100-3500-523904-00 MEDICAL SHOTS	400.00	3,800.00	
100-3500-531101-00 OFFICE SUPPLIES	4,000.00	6,700.00	
100-3500-531230-00 UTILITIES - ELECTRICITY	9,500.00	10,500.00	
100-3500-531230-01 UTILITIES - GAS	2,500.00	3,000.00	
100-3500-531270-00 GAS - VEHICLES	9,000.00	16,000.00	
100-3500-531600-00 MACH & EQUIP < \$5,000	28,400.00	31,360.00	
100-3500-531700-02 COMMUNITY RELATIONS	5,500.00	7,500.00	
100-3500-531701-00 UNIFORMS & CLEANING	7,400.00	16,298.00	
100-3500-531703-00 SUPPLIES	4,200.00	4,200.00	
100-3500-531704-00 EMERGENCY WEATHER EXPENSE	500.00	500.00	
100-3500-542100-00 MACH & EQUIP > \$5,000	-	15,300.00	CIP \$19,500
Total FD	811,829.98	1,000,462.53	
100-3910-521200-00 ANIMAL CONTROL	-	17,000.00	
Total Animal Control	-	17,000.00	

100-4200-511100-00	REGULAR PAY	112,184.20	132,317.30	INCLUDES FT POSITION
100-4200-511300-00	OVERTIME PAY	4,200.00	4,200.00	
100-4200-512100-00	EMPLOYEE INSURANCE	27,300.00	32,200.00	
100-4200-512200-00	FICA	8,582.09	10,122.27	
100-4200-512400-00	RETIREMENT - ER	5,609.21	5,829.11	
100-4200-512600-00	UNEMPLOYMENT	300.00	300.00	
100-4200-512700-00	WORKERS COMP	1,200.00	1,200.00	
100-4200-521202-00	ENGINEERING	-	6,000.00	Road Evaluation Study
100-4200-521220-00	DRUG SCREENS	-	100.00	
100-4200-522200-00	REPAIRS & MAINT - VEHICLES	15,000.00	18,000.00	
100-4200-522201-00	BUILDING MAINT&SUPPLIES	1,500.00	1,800.00	
100-4200-522202-00	EQUIPMENT MAINT&REPAIR	10,000.00	15,000.00	
100-4200-522205-00	STREET PAVING & REPAIRS	3,000.00	8,500.00	
100-4200-523100-00	LIABILITY&CASUALTY INS	13,612.50	13,612.50	
100-4200-523200-00	TELEPHONE	729.36	729.36	
100-4200-523700-00	TRAINING	900.00	900.00	
100-4200-523901-00	ARBORIST SERVICES/MISC	3,000.00	3,000.00	
100-4200-523902-00	SAFETY TRAINING & EQUIP	500.00	1,000.00	
100-4200-531101-00	OFFICE SUPPLIES	500.00	500.00	
100-4200-531230-01	UTILITIES - ELECTRICITY	43,050.00	51,660.00	
100-4200-531270-00	GAS - VEHICLES	10,000.00	13,000.00	
100-4200-531600-00	MACH & EQUIP < \$5,000	2,350.00	2,720.00	
100-4200-531701-00	UNIFORMS	4,000.00	6,000.00	
100-4200-531703-00	SUPPLIES	10,000.00	15,000.00	
100-4200-531705-00	SIGNS & PROJECTS	3,000.00	3,500.00	
100-4200-531600-01	MACH&EQUIP > \$5,000	17,752.00	17,752.00	
100-4200-542200-00	VEHICLE PURCHASES	-	60,000.00	
Total Streets		280,517.36	424,942.54	
100-4520-522111-00	GARBAGE CONTRACTORS	174,720.00	195,750.00	12% Increase
Total Garbage		174,720.00	195,750.00	
100-4950-522207-00	CEMETERY EXPENSE	500.00	500.00	
Total Cemetery		500.00	500.00	
100-6200-522208-00	CITY PARK EXPENDITURES	6,315.00	17,390.91	
Total Park		6,315.00	17,390.91	
100-7450-511100-00	REGULAR PAY (FICA, HEALTH, RETIREMENT)	40,000.00	56,387.70	
100-7450-521210-00	BUILDING INSPECTION FEES	40,000.00	22,000.00	
100-7450-523500-00	TRAVEL	-	1,000.00	
100-7450-523700-00	TRAINING	-	1,000.00	
100-7450-531101-00	OFFICE SUPPLIES	-	2,000.00	
100-7450-531102-00	CODE ENF SUPPLIES	-	2,000.00	
Total Code Enforcement		40,000.00	84,387.70	

Net Difference

Total GF Expenditures	3,322,914.98	4,041,225.18
GF Fund Allocation	(321,781.56)	(423,889.51)
Total Revenue	(3,004,243.42)	(3,617,335.67)
		(0.00)
		DEFICIT

City of Baldwin
Water & Sewer Fund Budget Draft
Fiscal Year Ended 6/30/24

Account Description	FY23 Actual	FY24 Proposed
Account Description	FY23 Actual	FY24 Proposed
505-4300-344255-00 REVENUE - SEWER SERVICE 90%	646,216.70	675,747.00
505-4300-344255-05 SEWER REVENUE - LACI	289,000.00	222,885.00
505-4300-344255-21 DEBT SERVICE PRISON	151,562.00	153,184.00
505-4300-344255-19 LEE ARRENDALE 10% RES		
505-4300-344255-20 BALDWIN 10% RES		
505-4300-344255-22 FOGIS	4,500.00	4,800.00
505-4400-344210-00 REVENUE - WATER SALES	1,436,346.80	1,440,000.00
505-4400-344210-01 REVENUE - CONNECT FEES	50,000.00	50,000.00
505-4400-344210-02 REVENUE - LATE CHARGES	40,000.00	65,000.00
505-4400-344210-03 REVENUE-RECONNECT FEES	10,000.00	20,000.00
505-4400-344210-06 SYSTEM SERVICE FEE-ADMIN	40,000.00	108,900.00
505-4400-389001-01 BAD CHECK CHARGE	100.00	100.00
505-0000-132000-00 ENTERPRISE FUND BALANCE	-	193,915.89
		21,377.00
Total W&S Revenue	2,667,725.50	2,955,908.89
100-1500-511100-00 REGULAR PAY	9,100.00	9,100.00
100-1500-511505-00 REGULAR PAY	696.15	696.15
100-1500-512200-00 FICA TAX	245.00	245.00
100-1500-512400-00 RETIREMENT	962.50	962.50
100-1500-523500-00 TRAVEL	210.00	210.00
100-1500-523600-00 DUES	962.50	962.50
100-1500-523700-00 TRAINING	227.50	227.50
100-1500-512400-00 REGULAR PAY - UB CLERKS (80% W&S, 20% GF)	60,276.30	98,649.12
100-1500-512100-00 EMPLOYEE INSURANCE	47,341.60	65,500.96
100-1500-512100-00 EMPLOYEE INSURANCE (80% W&S, 20% GF)	9,565.50	12,754.35
100-1500-512200-00 FICA TAX	7,288.00	14,576.00
100-1500-512200-00 FICA TAX- UB CLERKS (80% W&S, 20% GF)	3,574.20	7,546.66
100-1500-512400-00 RETIREMENT - ER	2,656.06	5,010.82
100-1500-512400-00 RETIREMENT - ER- UB CLERKS (80% W&S, 20% GF)	1,491.60	4,559.57
505-1500-512600-00 UNEMPLOYMENT	350.00	3,275.05
505-1500-512700-00 WORKER'S COMP	262.50	350.00
505-1500-521200-00 PROFESSIONAL SERVICES	350.00	262.50
505-1500-521220-00 DRUG SCREENS	350.00	350.00
505-1500-521301-00 CONTRACT SERVICES	19.25	21.00
505-1500-522200-00 REPAIRS & MAINT - VEHICLE	525.00	525.00
505-1500-522201-00 BUILDING MAINT&SUPPLIES	525.00	1,400.00
505-1500-522202-00 EQUIPMENT MAINT&REPAIR	3,500.00	4,200.00
505-1500-522300-00 EQUIPMENT LEASE	875.00	875.00
505-1500-523505-00 LIABILITY&CASUALTY INS	1,071.00	1,071.00
505-1500-523200-00 TELEPHONE	4,764.38	3,500.00
505-1500-523201-00 POSTAGE	1,218.00	1,330.00
505-1500-523301-00 PROMOTION	1,050.00	1,050.00
	350.00	350.00

Broke out 10% to Baldwin Restricted Reserve per our DOC contract

See below
 See below

12,403.65

505-1500-523400-00 PARTNERSHIPS	875.00	1,050.00
505-1500-523500-00 TRAVEL	1,925.00	1,925.00
505-1500-523600-00 DUES	3,325.00	3,325.00
505-1500-523700-00 TRAINING	2,800.00	2,800.00
505-1500-523905-00 BANK CHARGES	875.00	875.00
505-1500-531101-00 OFFICE SUPPLIES	3,500.00	4,375.00
505-1500-531220-00 UTILITIES - GAS	1,225.00	1,225.00
505-1500-531230-00 UTILITIES - ELECTRICITY	2,887.50	1,575.00
505-1500-531270-00 GAS - VEHICLES	87.50	875.00
505-1500-531600-00 MACH & EQUIP<\$5,000	4,900.00	4,900.00
505-1500-531702-00 UNIFORMS	262.50	350.00
505-1512-521200-01 PROFESSIONAL SERVICES- AUDIT	12,250.00	13,315.75
505-1530-521201-00 LEGAL FEES	22,750.00	22,750.00
505-1535-521230-00 INTERNET EXPENSE	3,486.00	3,486.00
505-1535-522202-01 SOFTWARE SVC CONTRACT	17,570.00	20,300.00
505-1535-522202-02 I.T. MAINTENANCE & REPAIR	8,915.20	8,915.20
505-1535-522202-03 I.T. SERVICES	10,500.00	10,500.00
505-1535-523200-01 WEBSITE	1,360.80	1,360.80
505-4300-511505-00 REGULAR PAY	79,382.50	86,897.00
505-4300-511300-00 OVERTIME PAY	5,100.00	5,100.00
505-4300-512505-00 EMPLOYEE INSURANCE	18,220.00	18,400.00
505-4300-512200-00 FICA	5,342.16	5,847.86
505-4300-512400-00 RETIREMENT - ER	3,969.13	4,344.85
505-4300-512600-00 UNEMPLOYMENT	600.00	600.00
505-4300-512700-00 WORKERS COMP	2,250.00	5,565.00
505-4300-521202-01 ENGINEERING	25,000.00	25,000.00
505-4300-521204-01 CONTRACT SERVICES	72,500.00	72,500.00
505-4300-521220-00 DRUG SCREENS	100.00	100.00
505-4300-521300-00 LAB TESTING	30,000.00	30,000.00
505-4300-522110-00 LANDFILL TIPPING FEES	50,000.00	50,000.00
505-4300-522111-00 WWTP GARBAGE DUMPSTERS	1,000.00	28,000.00
505-4300-522200-00 REPAIRS & MAINT - VEHICLES	7,500.00	1,000.00
505-4300-522201-00 BUILDING MAINT&SUPP	5,000.00	5,000.00
505-4300-522202-00 EQUIPMENT MAINT&REPAIR	50,000.00	50,000.00
505-4300-522203-00 GROUND/EROSION CONTROL	1,500.00	1,500.00
505-4300-523505-00 LIABILITY&CASUALTY INS	14,850.00	13,000.00
505-4300-523200-00 TELEPHONE	500.00	500.00
505-4300-523201-00 POSTAGE	750.00	750.00
505-4300-523300-00 LEGAL ADS	250.00	250.00
505-4300-523500-00 TRAVEL	2,250.00	2,250.00
505-4300-523600-00 DUES	500.00	500.00
505-4300-523700-00 TRAINING	2,000.00	2,000.00
505-4300-523903-00 FINES FROM EPD	2,500.00	2,500.00
505-4300-523904-00 MEDICAL SHOTS	250.00	250.00
505-4300-531101-00 OFFICE SUPPLIES	2,500.00	2,500.00
505-4300-531230-00 UTILITIES - ELECT @ WWTP	65,000.00	65,000.00
505-4300-531270-00 GAS - VEHICLES	4,000.00	1,500.00

44,562.00
343,463.43

250,432.03

13,315.75

22,750.00

505-4300-531600-00 MACH & EQUIP < \$2,000	5,000.00	10,000.00	
505-4300-531701-00 UNIFORMS	800.00	800.00	
505-4300-531702-00 SUPPLIES- LAB	3,000.00	3,000.00	
505-4300-531703-00 CHEMICALS	120,000.00	120,000.00	
505-4300-582505-13 PRINCIPAL 2021 BOND	55,681.00	58,270.72	
505-4300-582101-13 INTEREST EXP BOND	47,667.00	45,975.67	
			718,901.10
505-4400-511505-00 REGULAR PAY	331,826.60	358,949.80	
505-4400-511300-00 OVERTIME PAY	12,000.00	12,000.00	
505-4400-512505-00 EMPLOYEE INSURANCE	63,700.00	64,970.00	
505-4400-512200-00 FICA TAX	25,384.73	27,459.66	
505-4400-512400-00 RETIREMENT - ER	16,591.33	17,947.49	
505-4400-512600-00 UNEMPLOYMENT	2,000.00	2,000.00	
505-4400-512700-00 WORKERS COMP	10,000.00	10,000.00	
505-4400-521200-00 PROFESSIONAL SERVICES	15,000.00	15,000.00	
505-4400-521202-00 ENGINEERING	25,000.00	42,500.00	
505-4400-521220-00 DRUG SCREENS	100.00	100.00	
505-4400-521300-00 LAB TESTING	800.00	800.00	
505-4400-521300-01 UTILITIES PROTECTION	2,500.00	3,000.00	
505-4400-521301-00 CONTRACT SVCS	36,000.00	48,292.00	
505-4400-522111-00 GARBAGE DISPOSAL	2,464.00	2,820.45	
505-4400-522200-00 REPAIRS & MAINT - VEHICLES	15,000.00	23,000.00	
505-4400-522201-00 BUILDING MAINT&SUPPLIES	8,000.00	10,000.00	
505-4400-522202-00 EQUIPMENT MAINT&REPAIR	20,000.00	24,000.00	
505-4400-522202-01 HYDRANT MAINTENANCE	-	17,000.00	
505-4400-522202-01 SOFTWARE SVC CONTRACTS	360.00	7,800.00	
505-4400-522202-05 MACHINERY EQUIPMENT/REPAIR	30,000.00	50,000.00	
505-4400-522205-00 ST REPAIRS/ WATER BREAKS	3,000.00	4,525.00	
505-4400-523505-00 LIABILITY&CASUALTY INS	14,850.00	14,850.00	
505-4400-523200-00 TELEPHONE	4,500.00	6,000.00	
505-4400-523300-00 LEGAL ADS	100.00	100.00	
505-4400-523400-00 UTILITY BILL PRINT/MAIL	16,200.00	17,500.00	
505-4400-523500-00 TRAVEL	4,200.00	2,560.00	
505-4400-523600-00 DUES	1,500.00	2,700.00	
505-4400-523700-00 TRAINING	7,780.00	7,180.00	
505-4400-523902-00 SAFETY EQUIPMENT	2,500.00	3,500.00	
505-4400-523903-00 EPD FINES	3,000.00	3,000.00	
505-4400-523904-00 MEDICAL SHOTS	500.00	500.00	
505-4400-523905-00 BANK CHARGES	800.00	800.00	
505-4400-531101-00 OFFICE SUPPLIES	2,500.00	3,000.00	
505-4400-531230-00 UTILITIES - ELECTRICITY	68,250.00	78,487.50	
505-4400-531230-01 UTILITIES - GAS	3,000.00	3,000.00	
505-4400-531270-00 GAS - VEHICLES	35,000.00	45,500.00	
505-4400-531510-00 WATER PURCHASE FR PLANT BALDWIN	350,000.00	350,000.00	
505-4400-531510-01 WATER PURCH. FR CORNELIA/ DEMOREST	20,000.00	5,000.00	
505-4400-531600-00 MACH & EQUIP < \$ 5,000	10,500.00	11,000.00	
505-4400-531701-00 UNIFORMS	9,800.00	12,500.00	
505-4400-531703-00 SUPPLIES	55,000.00	65,000.00	
505-4400-531703-01 SUPPLIES WATER METERS	40,000.00	40,000.00	
505-4400-541300-00 BLDGS & IMPROVEMENTS	1,000.00	-	
505-4400-541400-00 INFRASTRUCTURE	15,000.00	-	
505-4400-542100-00 MACH & EQUIP > \$5,000			
			INCLUDES 3 IPADS

505-4400-542100-01 HAB CO SPLITOST EXP

505-4400-542200-00 VEHICLE PURCHASES				55,000.00	-
505-4400-582505-00 GEFA DEBT SERVICE- PRINCIPAL				117,240.00	117,240.00
505-4400-582505-00 GEFA DEBT SERVICE- INTEREST				17,500.00	17,500.00
505-4400-582505-13 PRINCIPAL 2021 BOND				23,772.18	24,877.86
505-4400-582101-13 INTEREST EXP 2021 BOND				20,350.37	19,637.20
505-0000-579000-00 CONTINGENCY				-	-
505-0000-611000-00 TRANSFER OUT TO GEN FUND				150,000.00	210,000.00

Total W&S Expenses

2,643,158.06

24,567.44

89,947.40

1,593,596.96

Restricted Revenue- per DOC Contract this cannot be used on general operating and instead will be used on WWTP projects or debt service

505-4300-344255-19 LEE ARRENDABLE 10% RESERVE	33,696.96	28,607.43	28,201.38	28,900.00	24,765.00
505-4300-344255-20 BALDWIN 10% RES	0.00	0.00	0.00	71,801.86	75,082.90

Total Restricted Revenue

100,701.86

99,847.90

Debt Coverage Ratio (must be 1.1 or higher)

W&S Operating Revenue	3,034,279.79	WTP Operating Revenue	1,433,200.00	Total Operating Revenue	4,592,479.79
W&S Operating Expense	2,582,460.04	WTP Operating Expense	1,400,300.50	Total Operating Expense	3,982,760.53
				Net Revenue for Debt Service	609,719.26

Debt Service WWTF
Debt Service W&S
Debt Service W&S

104,246.39
179,255.06
253,821.05
537,322.50

Total Debt Service	535,333.67	Total Debt Service	537,322.50	Debt Coverage Ratio=	1.135
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City of Baldwin
Water Treatment Plant Budget Draft
Fiscal Year Ended 6/30/24

Account Description	FY23	FY24 Proposed
580-4700-344210-01 REVENUE - WATER SALES - BALDWIN	350,000.00	350,000.00
580-4700-344210-02 REVENUE - WATER SALES - DEMOREST	995,000.00	1,080,000.00
580-4700-361000-00 INTEREST INCOME	0.00	3,200.00
580-0000-132000-00 ENTERPRISE FUND BALANCE	0.00	0.00
Total Revenue	1,345,000.00	1,433,200.00
580-1100-511580-00 REGULAR PAY	2,600.00	2,600.00
580-1100-512200-00 FICA TAX	198.90	198.90
580-1100-512400-00 RETIREMENT	130.00	70.00
580-1100-523500-00 TRAVEL	500.00	275.00
580-1100-523600-00 DUES	60.00	60.00
580-1100-523700-00 TRAINING	500.00	275.00
580-1100-531101-00 OFFICE SUPPLIES	65.00	65.00
3,543.90		
580-1500-511580-00 REGULAR PAY	9,620.00	28,185.46
580-1500-512580-00 EMPLOYEE INSURANCE	1,680.00	3,644.10
580-1500-512200-00 FICA TAX	735.93	2,156.19
580-1500-512400-00 RETIREMENT - ER	387.40	1,302.73
580-1500-512600-00 UNEMPLOYMENT	60.00	100.00
580-1500-512700-00 WORKER'S COMP	50.00	75.00
580-1500-521200-00 PROFESSIONAL SERVICES	200.00	100.00
580-1500-521220-00 DRUG SCREENS	5.50	6.00
580-1500-521301-00 CONTRACT SVCS	-	150.00
580-1500-522200-00 REPAIRS & MAINT - VEHICLE	150.00	400.00
580-1500-522201-00 BUILDING MAINT&SUPPLIES	738.00	1,200.00
580-1500-522202-00 EQUIPMENT MAINT&REPAIR	200.00	250.00

580-1500-522320-00	EQUIPMENT LEASE	306.00	306.00	
580-1500-523580-00	LIABILITY&CASUALTY INS	880.00	1,000.00	
580-1500-523200-00	TELEPHONE	348.00	380.00	
580-1500-523201-00	POSTAGE	300.00	300.00	
580-1500-523301-00	PROMOTION	50.00	100.00	
580-1500-523400-00	PARTNERSHIPS	500.00	300.00	
580-1500-523500-00	TRAVEL	205.00	550.00	
580-1500-523600-00	DUES	900.00	950.00	
580-1500-523700-00	TRAINING	242.00	800.00	
580-1500-523905-00	BANK CHARGES	250.00	250.00	
580-1500-531101-00	OFFICE SUPPLIES	700.00	1,250.00	
580-1500-531220-00	UTILITIES - GAS	240.00	350.00	
580-1500-531230-00	UTILITIES - ELECTRICITY	800.00	450.00	
580-1500-531270-00	GAS - VEHICLES	25.00	250.00	
580-1500-531600-00	MACH & EQUIP <\$5,000	750.00	1,400.00	
580-1500-531702-00	UNIFORMS	20.00	100.00	
580-1512-521200-01	PROFESSIONAL SERVICES- AUDIT	3,500.00	3,804.50	3,804.50
580-1530-521201-00	LEGAL FEES	8,000.00	6,500.00	
580-1535-521230-00	INTERNET EXPENSE	210.00	996.00	
580-1535-522202-01	SOFTWARE SVC CONTRACT	3,400.00	5,800.00	
580-1535-522202-02	I.T. MAINTENANCE & REPAIR	500.00	2,547.20	
580-1535-522202-03	I.T. SERVICES	3,607.20	3,000.00	
580-1535-523200-01	WEBSITE	210.00	388.80	
580-4700-511580-00	REGULAR PAY	260,880.00	253,068.00	
580-4700-511300-00	OVERTIME	7,475.00	7,475.00	
				12,732.00
				72,885.89

580-4700-512580-00	EMPLOYEE INSURANCE	45,550.00	45,550.00
580-4700-512200-00	FICA	16,628.81	18,419.36
580-4700-512400-00	RETIREMENT - ER	4,659.70	5,081.20
580-4700-512600-00	UNEMPLOYMENT	1,500.00	1,500.00
580-4700-512700-00	WORKERS COMP	15,000.00	14,000.00
580-4700-521202-00	ENGINEERING	25,000.00	25,000.00
580-4700-521204-01	CONTRACT SERVICES	78,000.00	78,000.00
580-4700-521220-00	DRUG SCREENS	200.00	200.00
580-4700-521300-00	LAB TESTING	8,000.00	8,000.00
580-4700-522111-00	GARBAGE DISPOSAL	1,000.00	1,000.00
580-4700-522200-00	REPAIRS & MAINT - VEHICLES	1,000.00	1,000.00
580-4700-522201-00	BUILDING MAINT/SUPPLIES	40,000.00	40,000.00
580-4700-522202-00	EQUIPMENT MAINT&REPAIR	70,000.00	80,000.00
580-4700-522203-00	GROUPS/EROSION CONTROL	1,500.00	1,500.00
580-4700-523580-00	LIABILITY&CASUALTY INS	14,850.00	13,000.00
580-4700-523200-00	TELEPHONE	750.00	750.00
580-4700-523201-00	POSTAGE	3,300.00	2,500.00
580-4700-523300-00	LEGAL ADS	250.00	250.00
580-4700-523500-00	TRAVEL	3,500.00	3,500.00
580-4700-523600-00	DUES	750.00	750.00
580-4700-523700-00	TRAINING	3,300.00	3,300.00
580-4700-531101-00	OFFICE SUPPLIES	2,500.00	2,500.00
580-4700-531230-00	UTILITIES - ELECTRICITY	220,000.00	220,000.00
580-4700-531230-01	UTILITIES - GAS	5,000.00	10,000.00
580-4700-531270-00	GAS - VEHICLES	900.00	1,500.00
580-4700-531510-00	WATER PURCHASES	9,500.00	15,000.00
580-4700-531600-00	MACHINERY AND EQUIP < \$5,000	10,000.00	10,000.00
580-4700-531700-00	UNIFORMS	2,000.00	2,000.00
580-4700-531701-00	SUPPLIES-LAB	8,750.00	8,750.00
580-4700-531703-00	CHEMICALS	110,000.00	150,000.00
580-4700-582580-13	PRINCIPAL 2021 BOND	135,547.00	141,851.42

580-4700-582101-13 INTEREST EXP 2021 BOND	116,037.00	111,969.63	
580-0000-579000-00 CONTINGENCY		0.00	
580-0000-611000-00 TRANSFER OUT TO GEN FUND	50,000.00	50,000.00	
Total WTP Expenses	1,317,151.44	1,400,300.50	1,327,414.61
Net WTP Revenue	27,848.56	32,899.51	

City of Baldwin
FY24 Budget
Operating Revenue and Expenditures
Cash on Hand
2-3 months

	FY24 Proposed Expenses	Monthly Avg.	2 months	3 months
<u>General Fund</u>	\$ 3,617,335.67	\$ 301,444.64	\$ 602,889.28	\$ 904,333.92
<u>Enterprise Fund</u>	\$ 3,708,307.48	\$ 309,025.62	\$ 618,051.25	\$ 927,076.87
	<u>\$ 7,325,643.15</u>	<u>\$ 610,470.26</u>	<u>\$ 1,220,940.53</u>	<u>\$ 1,831,410.79</u>

FY22 Audited Fund Balance

<u>General Fund</u>	\$ 1,223,325.00
<u>Enterprise Fund</u>	\$ 1,130,658.00

FY23 Anticipated Fund Balance

<u>General Fund</u>	\$ 1,196,227.00	(\$27,096 to FY22)
<u>Enterprise Fund</u>	\$ 1,230,658.00	\$100K added after Op. Transfer of \$150k FY22

FY24 Anticipated Fund Balance

<u>General Fund</u>	\$ 1,346,227.00	(\$150,000)
<u>Enterprise Fund</u>	\$ 1,713,723.67	(483,065.67)

Positions Added/Changed to FY24		Frozen	General Fund Impact
City Administrator	\$ 126,266.00		\$ 24,163.44
City Clerk	\$ 71,512.49		\$ 39,331.87
Court Clerk Assistant	\$ 44,346.80		\$ 27,553.40
Patrol Officer	\$ 59,748.13	\$ 29,874.07	\$ 29,874.07
Patrol Officer	\$ 59,748.13	\$ 49,790.11	\$ 49,790.11
GCIC Operator	\$ 42,786.80	\$ 21,393.40	\$ 21,393.40
Fire Fighter	\$ 59,585.14	\$ 29,792.57	\$ 29,792.57
Streets Technician	\$ 43,077.89	\$ 21,538.95	\$ 21,538.95
Code Enforcement*	\$ 60,619.00		\$ 60,619.00
<i>*Includes misc. expenses</i>	\$ 567,690.38	\$ 455,133.38	\$ 279,893.36

City of Baldwin
Proposed Water and Sewer Rates
FY24

		At 2%		At 3%	
Inside Water Rates FY23		Proposed Inside Water Rates FY24		Proposed Inside Water Rates FY24	
Admin Fee	\$ 5.00	Admin Fee	\$ 5.00	Admin Fee	\$ 5.00
First 2,000 gal	\$ 7.34	First 2,000 gal	\$ 7.49	First 2,000 gal	\$ 7.56
2,000-6,000 gal	\$ 7.78	2,000-6,000 gal	\$ 7.94	2,000-6,000 gal	\$ 8.01
6,001-9,000 gal	\$ 11.67	6,001-9,000 gal	\$ 11.90	6,001-9,000 gal	\$ 12.02
9,001 and over	\$ 15.56	9,001 and over	\$ 15.87	9,001 and over	\$ 16.03
Outside Water Rates 2022		Proposed Outside Water Rates FY24		Proposed Outside Water Rates FY24	
Admin Fee	\$ 5.00	Admin Fee	\$ 5.00	Admin Fee	\$ 5.00
First 2,000 gal	\$ 10.27	First 2,000 gal	\$ 10.48	First 2,000 gal	\$ 10.58
2,000-6,000 gal	\$ 10.90	2,000-6,000 gal	\$ 11.12	2,000-6,000 gal	\$ 11.23
6,001-9,000 gal	\$ 16.34	6,001-9,000 gal	\$ 16.67	6,001-9,000 gal	\$ 16.83
9,001 and over	\$ 21.78	9,001 and over	\$ 22.22	9,001 and over	\$ 22.43
Inside Sewer Rates 2022		Proposed Inside Sewer Rates FY24		Proposed Inside Sewer Rates FY24	
Admin Fee	\$ 5.00	Admin Fee	\$ 5.00	Admin Fee	\$ 5.00
First 2,000 gal	\$ 11.60	First 2,000 gal	\$ 11.83	First 2,000 gal	\$ 11.95
2,000-6,000 gal	\$ 11.97	2,000-6,000 gal	\$ 12.21	2,000-6,000 gal	\$ 12.33
6,001-9,000 gal	\$ 12.35	6,001-9,000 gal	\$ 12.60	6,001-9,000 gal	\$ 12.72
9,001 and over	\$ 12.89	9,001 and over	\$ 13.15	9,001 and over	\$ 13.28
Outside Sewer Rates 2022		Proposed Outside Sewer Rates FY24		Proposed Outside Sewer Rates FY24	
Admin Fee	\$ 5.00	Admin Fee	\$ 5.00	Admin Fee	\$ 5.00
First 2,000 gal	\$ 16.24	First 2,000 gal	\$ 16.56	First 2,000 gal	\$ 16.73
2,000-6,000 gal	\$ 16.77	2,000-6,000 gal	\$ 17.11	2,000-6,000 gal	\$ 17.27
6,001-9,000 gal	\$ 17.29	6,001-9,000 gal	\$ 17.64	6,001-9,000 gal	\$ 17.81
9,001 and over	\$ 18.04	9,001 and over	\$ 18.40	9,001 and over	\$ 18.58