



**Minutes**  
City of Baldwin  
Special Called Meeting  
March 30<sup>th</sup>, 2023  
4:15 pm

Baldwin City Hall Community Room  
186 Highway 441 Bypass, Baldwin, GA 30511

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Acting Mayor Alice Venter, Council Member Theron Ayers, Council Member Stephanie Almagno, and Council Member Maarten Venter were all in attendance.

**Call Meeting to Order**

*Acting Mayor Alice Venter called the meeting to order at 4:18 pm.*

**Action: A motion was made by Stephanie Almagno to move Item 1 “Consideration/Approval of Lease Agreement with ReveSolutions Inc.” to the last item on the agenda and move all other items up with a second by Larry Lewallen. Motion Carried 4-0.**

**New Business**

1. Consideration/Approval of Water and Sanitary Sewer Easement for West Airport Road Mobile Home Park

CAO Emily Woodmaster summarized the agreement for a water and sanitary sewer easement. The property owner, Jeff Herrin, has agreed to this easement and the only requirement is approval by Council. The land is currently on a septic and well system and Herrin wants to redevelop the land for 43 homes to be connected to Baldwin water and sewer. Herrin has already submitted the water and sewer construction design plans for approval. Once approved, this easement gives the City the ability to work on the water and sewer lines.

**Action: A motion was made by Maarten Venter to approve the Water and Sanitary Sewer Easement for West Airport Road Mobile Home Park as presented with a second by Larry Lewallen. Motion Carried 4-0.**

2. Consideration/Approval of Access Agreement for 293 Airport Road

A house at 293 Airport Road has a driveway that must be accessed through an alleyway that belongs to the City. In order to sell the home, the sellers are requesting documentation that they have access to use this road for the next 30 years. This agreement follows the homeowner, not the parcel, so this agreement is contingent upon being signed at the buyers' closing on April 4<sup>th</sup>.

If the purchasers sell before the 30 years is up, the new buyers will have to come to the Council and request the same access. The City will still have the right to use the access alley and will not be held responsible for maintaining it.

**Action: A motion was made by Stephanie Almagno to approve the License Agreement for 293 Airport Road, contingent upon closing, as presented with a second by Maarten Venter. Motion Carried 4-0.**

3. Consideration/Approval of K9 Handler Contract

Council had reviewed the K9 Handler contract and had no concerns. This contract will be effective immediately following approval.

**Action: A motion was made by Stephanie Almagno to approve the K9 Handler Contract as presented with a second by Theron Ayers. Motion Carried 4-0.**

4. Consideration/Approval of Lease Agreement with ReveSolutions Inc.

Council had reviewed the lease agreement with ReveSolutions and had no concerns.

**Action: A motion was made by Maarten Venter to approve the lease agreement with ReveSolutions Inc. as presented with a second by Theron Ayers. Motion Carried 4-0.**

**Announcements**

A. The City Council Spring Retreat will be April 20<sup>th</sup> and 21<sup>st</sup> from 8:00 am – 5:00 pm at 202 Luthi Road, Alto, GA 30510.


B. Baldwin Clean Up Amnesty Week will be April 17<sup>th</sup> – April 21<sup>st</sup>. Call City Hall to be put on the pickup list for items like old appliances, furniture, and scrap metal. This year, we will accept paint cans and tires, but they must be separate from the other items for pickup. Items must be street side no later than Thursday, April 20<sup>th</sup>.

C. Baldwin Clean Up Day is April 22<sup>nd</sup> from 9:00 am – 12:00 pm at the Baldwin Farmers' Market. Celebrate Earth Day by cleaning up Baldwin roads and planting a tree. Free T-shirt and lunch provided for pre-registered participants. Sign up with your T-shirt size at [baldwinevents@cityofbaldwin.org](mailto:baldwinevents@cityofbaldwin.org) by April 7<sup>th</sup>.

D. City Hall will be closed for Good Friday on April 7<sup>th</sup>, 2023.

**Adjournment**

**Action: A motion was made by Theron Ayers to adjourn the meeting with a second by Maarten Venter. Motion Carried 4-0 at 4:39 pm.**

  
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Alice Venter, Acting Mayor

  
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Emily Woodmaster, CAO

   
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Date Approved by Council