



Agenda
City Council Meeting
January 16th, 2024
6:30pm

Baldwin Courtroom, 155 Willingham Avenue, Baldwin, GA 30511

Call Meeting to Order

Invocation and Pledge

Employee Recognition – Susan Newsom and Cindy Hernandez

Consent Agenda

- a. Approval of Minutes: Council Meeting 12/11/23 and Work Session 1/9/24.

Citizen Comments

Public Hearings

Reports

Old Business

1. Consideration/Approval of Council Meeting Procedures

New Business

2. Ratification of First Responders' Grant
3. Consideration/Approval of Fire Department Fiber Agreement

Executive Session

Announcements

- a. The deadline for city property tax payments has been extended to February 16th. Payments can be made at City Hall or online at www.baldwinpayments.com.
- b. Homestead exemption affidavits for property taxes are due April 1st. Please stop by City Hall with your driver's license or other government-issued ID to complete the affidavit.

Adjournment

***The City of Baldwin will provide reasonable accommodations whenever needed for those participating in a City Council meeting. Please notify the City Clerk as early as possible prior to a meeting to ensure such accommodations can be made in a smooth and timely fashion.*



City of Baldwin Council Meeting Procedures

Office of the City Clerk

P. O. Box 247
186 Hwy 441 Bypass, Baldwin, GA 30511

During Baldwin City Council meetings, decisions are made that formally set municipal programs in motion, enact ordinances, adopt policy, and authorize the expenditure of city funds. This guideline discusses the conduct of meetings, preparation for meetings, rules of procedure, and encouragement of orderly citizen participation.¹

City of Baldwin Council Meetings

The City of Baldwin charter amendments define a Baldwin City Council Meeting as “each regularly scheduled meeting, each emergency meeting, each work session, and each specially called meeting of the City Council of the City of Baldwin.”² Executive sessions and public hearings would also be included as part of the meeting process.

Regular Meetings

Regular meetings are official meetings held twice per month to consider municipal business, make policy decisions, approve contracts, establish budgets, and enact ordinances or resolutions. These meetings are held on the second and fourth Monday of each month, starting at 6:30 pm unless the date and time is changed at a previous council meeting.

Work Sessions

Work sessions provide members the opportunity to meet with staff in order to delve into complex issues, discuss solutions and alternatives, give direction to staff, or discuss upcoming city business. The regular schedule for the Baldwin City Council monthly work session is that a work session will be held on the **Thursday** prior to the first regular monthly City Council meeting. The meeting will begin at 6:30 pm. The Baldwin City Charter allows for more than one work session per month if the Mayor or Council deems it necessary. These meetings are typically less formal and are often used for information gathering. Baldwin City Charter Amendment/Ordinance No. 0029-33 states that during the work sessions, “no official action is to be taken.”³

Special Called Meetings

This type of meeting is usually convened to discuss and vote on a limited number of specific issues. For example, a special called meeting may be held to take action on a controversial issue or an issue that requires immediate attention and cannot wait until a regular meeting. Because there may be a number of people wishing to comment regarding the request, holding a special called meeting to address the issue is an effective way to avoid an otherwise long and drawn-out regular meeting. The Baldwin City Charter has special requirements in order to conduct a special called meeting and those requirements should be followed.

Emergency Meetings

In the event of special circumstances which necessitate meeting under 24 hours' notice, a meeting may be called using the special requirements of calling a meeting with less than 24 hours' notice per the City Charter.⁴ Additionally, an emergency ordinance may be passed to meet a public emergency affecting life, health, property, or public peace providing it receives at least four affirmative votes of the council and follows the procedures in the City Charter.⁵

Executive Sessions

Council meetings that are closed to the public are referred to as executive sessions. Such meetings may only be held for the specific, limited purposes authorized by law, and the council must comply with statutory procedures when closing a meeting. These private sessions are held with the elected officials and any staff or appointed professionals necessary to the discussion.

Public Hearings

Public hearings allow citizens to comment and express opinions on matters of public concern. Generally, no official action is taken during a public hearing. Some hearings are required by law, but they may also be used by the council for other matters. They may be called in order to gather facts related to proposed action or to gauge public opinion by allowing citizens the opportunity to comment on a specific topic, such as a land-use plan. Public hearings may be held as part of a regular or special called meeting, or they may be entirely separate meetings.

Official decisions may **only** be made in regular, open meetings of the City Council. At such meetings, issues are publicly debated, and action is taken.

Rules of Procedure

There is no state law requiring adoption of a particular set of rules for running a city council meeting. Instead of adopting a standard guide to parliamentary procedure, such as *Robert's Rules of Order*, the City Council of Baldwin is adopting a custom set of procedural rules to govern its meetings. Those rules are as follows:

City of Baldwin City Council Meeting Procedures

Purpose

The Baldwin City Council establishes these rules of order to help manage the conduct of the Baldwin City Council meeting and to facilitate an efficient and orderly meeting while transacting the municipal business of the City of Baldwin. These rules and procedures help to establish and maintain order by providing a clear framework for the meeting.

The rules are clear and simple, facilitate wider understanding and participation, and encourage citizens to participate in the process.

The Baldwin City Council recognizes the hierarchy of the law and acknowledges that the U.S. Constitution and federal law, the Georgia Constitution and state law, and the Baldwin City Charter override any procedural meeting rules the council may adopt.

Order of Business

The Baldwin City Charter establishes the Mayor as the presiding officer at city council meetings.⁶ The Mayor as presiding officer will be recognized as and have the authority of the meeting Chair.

Baldwin City Council meetings should follow an order of business formally included in these rules and procedures. The council should not depart from the order except in unusual cases and then only by majority vote of the Council. An order of business makes it easier to prepare the agenda and minutes and because it provides predictability, it engenders greater public confidence.

The Agenda

The agenda constitutes the Baldwin City Council's road map for the meeting. A formal, written agenda following the official order of business should be prepared in advance of each meeting. The Mayor, as executive officer of the City and presiding officer of the Baldwin City Council meeting, is responsible for directing the preparation of each meeting's agenda in consultation with the *Chief Administrative Officer*, City Clerk, and City Council Members. The agenda must list all items that are expected to be considered a particular meeting.⁷ State law requires that the agenda be made available to the public and be posted at the meeting site.⁸ Although state law allows for adding necessary items to the agenda after it is posted⁹, last minute additions that introduce materials that Council Members have not had time to study should be avoided.

The Mayor shall establish a deadline for submitting requests or communications for inclusion in the agenda. Outside parties of interest wishing to address the Baldwin City Council should complete a Baldwin City Council Agenda Request Form. These forms *should be submitted to the City Clerk and relayed to the CAO and Mayor for approval. Citizens of Baldwin and members of the general public with a vested interest in the City of Baldwin can address the City Council during each council meeting during "Public Comments and Concerns."*

Official Order of Business

The agenda and meeting will use the following format:

1. *Call Meeting to Order*
2. *Invocation and Pledge*
3. *Consent Agenda*
4. *Public Comments and Concerns*
5. Public Hearings (if any)
6. Reports (from city officers, committees, special presentations, other)
7. Old Business
8. New Business
9. *Executive Session*
10. *Announcements*
11. Adjournment

Discussion

The same basic format should be used for discussion on each item on the agenda. *The chair will do the following:*

- Announce the agenda item, sometimes by number, clearly stating the subject.
- Invite reports from staff, advisory committees, or other persons charged with providing information to the body.
- Ask if any council members *have any questions or comments regarding the subject.*
- If at a public hearing, opens the hearing to public input and at the end of the public comment section announces the public input has concluded or the public hearing has ended. The balance of the discussion will be limited to the members of the council, unless the council waives the rule by majority vote.
- Invite a motion from the council. When a motion is received, announces the name of the councilmember making the motion, and calls for a second. When a second is received, announces the name of the councilmember make the second.
- Moderate the discussion if any further questions or comments are necessary.
- Call for a vote. Affirmative votes (in favor) answer with “aye” and opposing votes answer with “nay.” The chair asks if there are any abstentions.
- The Chair announces if the motion passes or fails *with the vote count.*

Transacting the business of the council in this fashion provides consistency in the decision-making process and assures that the members of the governing body consider all available information before making a decision.

Those Participating in Council Meetings

In addition to the Mayor and the Baldwin City Council Members, others may be necessary for an effective meeting. Usually appointed officials, including the *Chief*

Administrative Officer and City Clerk, *will attend the meeting*. At times, city staff or other necessary officials such as the City Attorney may be present.

Presiding Officer

The Mayor is the presiding officer (Chair) over Baldwin City Council meetings. The performance of the presiding officer is the key to effective, businesslike meetings. The Mayor is responsible for ensuring that meetings are orderly, conducted in conformity with the rules of the procedure, and progresses at an appropriate pace. At the same time, the presiding officer (Chair) is responsible for ensuring that Council Members and citizens have ample opportunity to express their views.

Members of the Baldwin City Council

The elected Council Members are the policymakers. City Council Members share with the presiding officer the responsibility for properly conducted meetings. This responsibility includes having respect for one another's views and being willing to compromise, when possible, for the good of the City.

Chief Administrative Officer

The *Chief Administrative Officer* should attend all meetings of the City Council. This officer plays a significant role in preparing the business to be considered at City Council meetings. The *Chief Administrative Officer* is called upon to gather data, develop and evaluate alternatives, make policy recommendations to the City Council, and carry out the intentions of the City Council.

City Clerk

The City Clerk is appointed by the City Council as the official record keeper for Baldwin⁹ and is responsible for keeping the official minutes of council meetings. The City Clerk's duties also include preparing and distributing the meeting agenda with discretion *direction* from the Mayor, maintaining certain City records, preparing and processing other records and reports as directed by the City Council, and managing the City Council office. The City Clerk will typically make certain that all meetings are advertised in accordance with the Open Meetings Act of Georgia and the Baldwin City Charter. In matters dealing with the City Council and Council meeting duties, the City Clerk is responsible to the City Council and administratively communicative with the *Chief Administrative Officer*.¹⁰

In duties such as tax collections, water billing supervision, and other duties assigned as necessary, the City Clerk is administratively responsible and accountable to the *Chief Administrative Officer* as delegated by the Mayor.¹¹

City Attorney

The City Attorney advises the City Council on its powers and duties under the law. This officer can be required to attend meetings when necessary in order to give legal advice on matters before the Council. The City Attorney may be asked to prepare ordinances and resolutions, charter amendments, and other legal documents. In addition, the City Attorney should be accessible to city officials at all times and is administratively communicative with the *Chief Administrative Officer*.¹²

Public Participation

Georgia law requires that virtually all Council meetings be open to the public (with limited exceptions), but the law does not require the members of the public be allowed to speak. Nonetheless, the Baldwin City Council adheres to the principle that Baldwin citizens *and others with vested interest in the City of Baldwin* should have the right to petition their elected representatives. Allowing time for public comment and debate at meetings maintains elected officials' accessibility and communicates the desirability and value of citizen input. For that reason, the agenda at regular City Council meetings includes time for comments from Baldwin citizens. It is recognized that the Chair may have to limit citizens' speaking time so that the meeting can proceed in an orderly and expedient fashion. *For a full five minutes to address the Council or to be placed on the agenda, a request must be submitted to the City Clerk by 12:00 pm the Friday before a meeting. All others will be given three minutes to address the Mayor and Council.*

The public is more likely to participate in meaningful discussions if they are familiar with the City Council's agenda process and its Rules for Procedure.

The Rules of Procedure for Baldwin City Council Meetings

The following are the basic rules of procedure:

- The meeting will follow the order of the agenda.
- All Council Members are equal and have equal rights to attend meetings, make motions, debate, and vote.
- A quorum must be present to conduct business.
- The Chair may find a member's action "out of order" if it interrupts another member's right to speak or disrupts the procedures of the meeting. Also, "out of order" declarations can be directed at any speaker addressing the Council if they are disruptive to the meeting.
- Personal remarks are always "out of order." Debates must be directed to motions and principles, not motives and personalities.
- *All motions require a minimum of three votes in the affirmative (ayes) for approval, with the exception of motions that require a unanimous vote of Council.*

- Council Members should vote in the affirmative (for the motion) by saying “aye” and should vote in the negative (against the motion) by saying “nay.” Members who wish to abstain should say “abstained” at the proper time in the vote process.
- A motion must directly be related to the *item* under consideration and must receive a second to receive a vote.
- The presiding officer may not put a debatable motion to a vote as long as members wish to debate it.
- Once an *item* is decided, it is generally out of order to bring up the same motion or one essentially like it at the same meeting.
- To “table” a motion or *item* is to postpone the motion temporarily until later in the meeting or to another meeting, allowing for more information to be gathered. The question may be brought up again later or at another meeting.
- A Councilmember will be allowed to make general comments at the end of a meeting. These remarks will not necessarily lead to a motion.

NOTES:

1. McBride, Walt. Portions drawn from *Meetings and Public Participation*.
2. City of Baldwin Charter Amendment, *Ordinance No. 0029-103, p. 2. Passed July 25, 2005.*
3. City of Baldwin Charter Amendment, *Ordinance No. 0029-33, P. 2. Passed June 14, 1999.*
4. City of Baldwin Charter Amendment, *Ordinance No. 0029-33, p.3. Passed June 14, 1999.*
5. City of Baldwin Charter, Section 2-6(b), p. 2 and Section 2-10 p. 5. March 28, 1986.
6. City of Baldwin Charter, Section 2-13, P. 7. March 28, 1986.
7. Official Code of Georgia Annotated (O.C.G.A.) §50-14-1(1).
8. Ibid.
9. City of Baldwin Charter, Section 3-4, p. 9 March 28, 1986.
10. Administrative Policy No.0029-218, p. 3-4. Approved May 14, 2012.
11. Administrative Policy No. 0029-218, p. 4-5. Approved May 14, 2012.
12. Ibid.

OFFICE OF THE GOVERNOR
CRIMINAL JUSTICE COORDINATING COUNCIL

SUBGRANT AWARD

SUBGRANTEE: City of Baldwin

IMPLEMENTING

AGENCY: Baldwin, City of

PROJECT NAME: First Responder

SUBGRANT NUMBER: K92-8-006

FEDERAL FUNDS: \$ 17,300

MATCHING FUNDS: \$ 0

TOTAL FUNDS: \$ 17,300

GRANT PERIOD: 01/01/24-12/31/24

This award is made under the State of Georgia First Responders grant. The purpose is to provide a first responder grant program for state and local law enforcement agencies. The program is designed to grant funds on a competitive basis to qualified state and local first responder agencies. This grant program is subject to the administrative rules established by the Criminal Justice Coordinating Council.

The award is made in accordance with the plan set forth in the application of the Subgrantee and subject to any attached special conditions. The Subgrantee has agreed through the executed copy of certified assurances to be subject to all applicable rules, regulations, and conditions. This Subgrant shall become effective on the beginning date of the grant period, provided that within forty-five (45) days of the award execution date (below) the properly executed original of this "Subgrant Award" is returned to the Criminal Justice Coordinating Council.

AGENCY APPROVAL

SUBGRANTEE APPROVAL



Jay Neal, Director
Criminal Justice Coordinating Council

Date Executed: 01/01/24

Signature of Authorized Official Date

Stephanie Almagno, Mayor

Typed Name & Title of Authorized Official

58-1033976-001

Employer Tax Identification Number (EIN)

INTERNAL USE ONLY

TRANS CD	REFERENCE	ORDER	EFF DATE	TYPE	PAY DATE	INVOICE	CONTRACT #
102	01	1	01/01/24	9		**	K92-8-006
OVERRIDE	ORGAN	CLASS	PROJECT			VENDOR CODE	
2	46	4	01				

ITEM CODE	DESCRIPTION 25 CHARACTERS	EXPENSE ACCT	AMOUNT
1	First Responder	624.41	\$ 17,300

**CRIMINAL JUSTICE COORDINATING COUNCIL
FY24 LOCAL FIRST RESPONDERS MICROGRANT PROGRAM
SPECIAL CONDITIONS**

1. Non-compliance with any of the special conditions contained within this document, may result in the termination of this grant.

 Initials _____

2. The grantee understands and agrees that CJCC may withhold award funds or may impose other related requirements if the grantee does not satisfactorily and promptly address outstanding issues from audits required by the State of Georgia, or other outstanding issues that arise in connection with audits, investigations, or reviews of CJCC awards.

 Initials _____

3. The grantee agrees to comply with CJCC grant monitoring guidelines, protocols, and procedures, and to cooperate with CJCC on all grant monitoring requests, including requests related to desk reviews and/or site visits. The recipient agrees to provide to CJCC all documentation necessary to complete monitoring tasks. Further, the grantee agrees to abide by reasonable deadlines set by CJCC for providing requested documents. Failure to cooperate with CJCC's grant monitoring activities may result in sanctions affecting the grantee's grant awards, including, but not limited to: withholdings and/or other restrictions, designation of the grantee as a High Risk Grantee, or termination of an award(s).

 Initials _____

4. The recipient agrees to cooperate with any assessments, evaluation efforts, or information or data collection requests, including, but not limited to, the provision of any information required for the assessment or evaluation of any activities within this project.

 Initials _____

5. The grantee agrees to comply with any additional requirements that may be imposed by CJCC during the during the period of performance for this award if the grantee is designated as a "High Risk Grantee."

 Initials _____

6. The recipient shall transmit to CJCC copies of all official award-related press releases at least fifteen (15) working days prior to public release. Advance notice permits time for coordination of release of information by CJCC where appropriate and to respond to press or public inquiries.

 Initials _____

7. Award recipients must provide to CJCC, using the Designation of Grant Official Form, the Point of Contact (POC), Financial Point of Contact (FPOC), and Authorized Representative contact information, including telephone number and e-mail address. If any information or has changes during the award period, a Subgrant Adjustment Request (SAR) must be submitted in writing to document changes.

Initials _____

8. The grantee agrees to track, account for, and report on all funds from this award separately from all other funds. Accordingly, the accounting systems of the grantee must ensure that funds from this award are not comingled with funds from any other source.

Initials _____

9. All grantees must have written policies and procedures which govern the fiscal management of grant funds.

Initials _____

10. The grantee certifies that 1) title to all equipment and/or supplies purchased with funds under this grant award shall vest in the agency that purchased the property; 2) equipment and/or supplies will be maintained in accordance with established local or state procedures as long as the equipment and/or supplies are used for program-related purposes; and 3) once the equipment is no longer utilized for its grant-funded purpose, the grantee will notify CJCC of the available equipment and determine its future use to assure it is utilized in furtherance of the goals and objectives of the grant program and the State of Georgia

Initials _____

11. The grantee certifies that grant funds will not be used to supplant funds that would otherwise be made available for grant-funded initiatives. Grant funds must be used to supplement existing funds for program activities and not replace funds appropriated for the same purpose. Potential supplanting will be the subject of application review, as well as pre-award review, post-award monitoring, and audit.

Initials _____

12. The grantee must submit Subgrant Adjustment Request #1 with the completed award package. The adjustment request must be accompanied by a detailed project budget that itemizes all projected expenditures. The project budget and summary will not be established, or officially approved, until the grantee receives a written approval notice from the CJCC.

Initials _____

13. The grantee must submit subsequent requests to revise the budget, project summary, and project plan prior to implementing any substantial changes, but no later than 60 days prior to the end of the subgrant period.

Initials _____

14. Only project costs listed on the approved budget are eligible for reimbursement. Any subsequent revisions must be requested and approved via the SAR process before expenditures are made.

Initials _____

15. The grantee agrees to submit requests for reimbursement on either a monthly or quarterly basis, as selected by the grantee at the time of award. Subgrant Expenditure Reports (SERs) are due 15 days after the end of the month (if reporting monthly) or 30 days after the end of the quarter (if reporting quarterly). It is highly recommended that the grantee limit requests to a one-time reimbursement.

Initials _____

- 16. All contracts under this award should be competitively awarded unless circumstances preclude competition. The grantee agrees to comply with their governing body's procurement policies. Should the grantee not have procurement policies in place, the grantee agrees to comply with the procurement policies of the state which can be found at <http://doas.ga.gov/state-purchasing/law-administrative-rules-and-policies>

Initials _____

- 17. The recipient understands and agrees that misuse of award funds may result in a range of penalties, including suspension or debarment from state grants, termination of this grant award coupled with recoupment of monies provided under an award, and civil and/or criminal penalties.

Initials _____

Please be advised that failure to comply with any of the Special Conditions will result in material noncompliance with the Subgrant Agreement, thus subjecting the Subgrant Agreement to possible termination by the CJCC.

Authorized Official Signature

Date

Stephanie Almagno, Mayor

Print Authorized Official Name

Title

CRIMINAL JUSTICE COORDINATING COUNCIL
 SUBGRANT ADJUSTMENT REQUEST
 FEDERAL GRANT #

ADJ REQUEST #: 1

REQUEST DATE: 12/21/2023

SUBGRANTEE: City of Baldwin

SUBGRANT #: K92-8-006

PROJECT NAME: First Responder Microgrant

NATURE OF ADJUSTMENT: REVISED BUDGET Go To SECTION I
 Mark all that apply. PROJECT PERIOD AND/OR EXTENSION. Go To SECTION II
 PROJECT OFFICIALS/ADDRESSES. . . Go To SECTION III
 Adjustments of each type PROJECT PERSONNEL. Go To SECTION III
 shown should be entered GOALS AND OBJECTIVES Go To SECTION III
 in the section indicated. OTHER. Go To SECTION III

MUST BE JUSTIFIED AND EXPLAINED THOROUGHLY IN SECTION IV.

SECTION I. REQUEST FOR BUDGET CHANGE - JUSTIFY IN SECTION IV.

	CURRENT APPROVED	REVISIONS +/-	REVISED BUDGET
PERSONNEL	\$ 17,300	<u>(-)17,300</u>	<u>0</u>
EQUIPMENT	<u>0</u>	<u>0</u>	<u>0</u>
SUPPLIES	<u>0</u>	<u>(+)17,300</u>	<u>17,300</u>
TRAVEL	<u>0</u>	<u>0</u>	<u>0</u>
PRINTING	<u>0</u>	<u>0</u>	<u>0</u>
OTHER	<u>0</u>	<u>0</u>	<u>0</u>
TOTAL	\$ 17,300	<u>17,300</u>	<u>17,300</u>
Federal	\$ 17,300	<u>17,300</u>	<u>17,300</u>
Match	\$ 0	<u>0</u>	<u>0</u>

SECTION II. REQUEST FOR CHANGE IN PROJECT PERIOD - JUSTIFY IN SECTION IV.

CURRENT GRANT PERIOD	REQUESTED GRANT PERIOD	FOR EXTENSION,
Start Date: <u>01/01/24</u>	Start Date: _____	# OF MONTHS: _____
End Date: <u>12/31/24</u>	End Date: _____	

NOTE: The maximum extension request cannot exceed 12 months.

SECTION III. REQUESTS FOR REVISIONS TO PROJECT OFFICIALS/ADDRESSES, PROJECT PERSONNEL, GOALS AND OBJECTIVES, AND/OR OTHER NON-BUDGET, NON-PERIOD CHANGES (JUSTIFY IN SECTION IV.)

Only change from initial application is a new mayor as Authorized Official:
 Stephanie Almagno, Mayor
 P.O. Box 247 Baldwin, GA 30511
 706-776-6341
 salmagno@cityofbaldwin.org

CONTINUED ON NEXT PAGE

CRIMINAL JUSTICE COORDINATING COUNCIL
SUBGRANT ADJUSTMENT REQUEST
FEDERAL GRANT #

ADJ REQUEST #: 1

REQUEST DATE: 12/21/2023

SUBGRANTEE: City of Baldwin

SUBGRANT #: K92-8-006

PROJECT NAME: First Responder Microgrant

SECTION IV. JUSTIFICATION OF ALL REQUESTED ADJUSTMENTS, REVISIONS, AND/OR CHANGES

All requested adjustments in Sections I, II & III (page 1) must be justified in detail in this Section. Include item costs, descriptions, equipment lists, detailed explanations, and any other information that would further clarify and support your request for adjustment. Attach additional pages as needed.

All items listed in the submitted budget fall into the supplies line item. Budget amendment on this form is made to align with proposed budget worksheet that was submitted in initial grant application. There is no change in the cost or funds requested.

SUBMITTED BY:

	<u>Assistant Chief of Police</u>	<u>12/21/2023</u>
Signature of Financial Officer or Project Director	Title	Date

CJCC ROUTING AND APPROVALS:

Approval	Disapproval	Reviewer Signature
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Reviewed By: _____

Authorized By: _____

DESIGNATION OF GRANT OFFICIALS

LEGAL NAME OF AGENCY: Baldwin Police Department

PROJECT TITLE: First Responder

GRANT NUMBER: K92-8-006

Mr.

Ms.

Justin Ferguson

PROJECT DIRECTOR NAME (Type or Print)

Assistant Chief of Police, Baldwin Police Department

Title and Agency

155 Willingham Ave Baldwin, GA 30511

Official Agency Mailing Address City Zip

706-776-5256

Daytime Telephone Number Fax Number

jferguson@cityofbaldwin.com

E-Mail Address

Mr.

Ms.

Vivian Dorsey

FINANCIAL OFFICER (Type or Print)

Finance Director, City of Baldwin

Title and Agency

P.O. Box 247 Baldwin, GA 30511

Official Agency Mailing Address City Zip

706-778-6341

Daytime Telephone Number Fax Number

vdorsey@cityofbaldwin.org

E-Mail Address

Mr.

Ms.

Stephanie Almagno

AUTHORIZED OFFICIAL (Type or Print)

Mayor, City of Baldwin

Title and Agency

P.O. Box 247 Baldwin, GA 30511

Official Agency Mailing Address City Zip

706-778-6341

Daytime Telephone Number Fax Number

salmagno@cityofbaldwin.org

E-Mail Address