



Agenda
City Council Work Session
June 4th, 2024
6:30pm

Baldwin Municipal Courtroom, 155 Willingham Avenue, Baldwin, GA 30511

Call Meeting to Order

Public Hearing

FY2025 Budget

Old Business

1. CAO Contract

New Business

2. FY25 Appointed Positions
3. Banks County Hazard Mitigation Plan

Announcements

- a. The Mayor's Reading Club kickoff event will be this Friday, from 11 am – 12:30 pm at the Baldwin Farmers' Market at 110 Airport Road. We will officially open our brand new Little Free Library, provide FREE Kona Ice and games to all children present, and welcome the Pop Up Rolling Library for their first of many visits every Friday this summer! We encourage all residents to check out or return books, or even get a free PINES library card that day!
- b. The next reFRESH Market is this Saturday from 11:00 am – 3:00 pm at Baldwin City Hall. Shop fruits & veggies, honey, fresh eggs, and other goods from local farmers and vendors. If you are interested in a FREE space to sell your product, contact John at City Hall for more information or visit www.cityofbaldwin.org for a vendor application.
- c. The 2nd Annual Baldwin Water War is on June 15th from 2:30 – 4:30 pm at Mitchell Gailey Park! Bring your water guns and a towel to beat the heat! Sign up today at City Hall, via the Facebook event, or email baldwinevents@cityofbaldwin.org.
- d. City Offices will be closed June 19th in observance of Juneteenth.
- e. Join us for the next installment of Movies in the Market on June 28th at 8:30 p.m.. Bring your lawn chairs and blankets and join us for a FREE night of fun at the Farmers' Market located at 110 Airport Road. This month we will be showing *The Goonies*. Concessions are available, with all proceeds going to Shop with a Hero.

While "The Goonies" is considered a classic family movie by many and maintains a rating of PG ("Parental Guidance Suggested – Some material may not be suitable for children") from the Motion Picture Association, this movie contains content (including language) that may be considered more fitting for a PG-13 rating per modern standards. The City of Baldwin encourages parents to research films to determine whether or not their own child should attend and view.

Adjournment

***The City of Baldwin will provide reasonable accommodations whenever needed for those participating in a City Council meeting. Please notify the City Clerk as early as possible prior to a meeting to ensure such accommodations can be made in a smooth and timely fashion.*

**CHIEF ADMINISTRATIVE OFFICER
EMPLOYMENT AGREEMENT**

This Agreement, made and entered into this _____ day of June 2024, by and between the City of Baldwin, Georgia, a municipal corporation, hereinafter called “City” or “Employer,” and Emily A. Woodmaster, hereinafter called “Employee.”

RECITALS

WHEREAS, City desires to employ the services of said Employee as Chief Administrative Officer of the City of Baldwin, as provided for in the Baldwin Charter and Municipal Code; and

WHEREAS, it is the desire of the City Council to provide certain benefits, to establish certain conditions of employment, and to set working conditions of said Employee; and

WHEREAS, Employee desires to accept employment as Chief Administrative Officer of the City of Baldwin;

NOW, THEREFORE, in consideration of the mutual covenants herein contained, the parties hereby agree as follows:

Section 1: Duties and Authority

Employer agrees to employ Employee as Chief Administrative Officer to perform the functions and duties specified in City Charter, municipal code, and other laws and ordinances of the City, and to perform other legally permissible and proper duties and functions as assigned by the City Council from time to time.

Section 2: Term

This agreement shall be effective and remain in full force in effect from July 1, 2024, until terminated by the Employer or Employee as provided in Section 9 of this Agreement. This Agreement shall automatically renew on the 1st day of July each year and thereafter for one-year terms unless either party gives the other 90 days advance written notice of their intention to terminate this agreement.

Section 3: Compensation

- A. Salary: Employer agrees to pay Employee an annual base salary of \$123,410.00, payable in installments at the same time that all other employees of the Employer are paid.
- B. This Agreement shall be automatically amended to reflect any salary adjustments that are provided or required by the Employer’s compensation policies.

Section 4: Health Care Benefits & Insurance

Employee shall be entitled to receive all health care, life insurance, and other benefits offered to all other City employees as noted in the City's personnel policies as they exist and as may be amended from time to time.

Section 5: Annual Leave, Sick Leave, etc.

- A. The Employee shall be subject to and governed by the general personnel policies of the City for all other City Employees regarding vacation time.
- B. In the event the Employee's employment is terminated, either voluntarily or involuntarily, the Employee shall be compensated for any other benefits then accrued pursuant to the general policies and procedures of the City for all other City Employees.

Section 6: Automobile

Employer shall provide to Employee for her exclusive use a City-owned vehicle during the term of this Agreement for employment, professional, and personal use by Employee, subject to any policies and procedures governing the use of City-owned vehicles adopted by Employer from time to time. All gas, insurance, repairs, and maintenance shall be provided by Employer. Said vehicle shall be selected by mutual agreement of the parties and shall be replaced in accordance with the City's Automobile Fleet program.

Section 7: Retirement

Employee shall be entitled and subject to the same general policies and procedures of the City regarding retirement benefits as are applicable to all other City Employees and as may be amended from time to time.

Section 8: Dues, Subscriptions, & Professional Development

- A. Employer agrees to budget for and to pay for professional dues and subscriptions of the Employee necessary for continuation and full participation in national, regional, state, and local associations, and organizations necessary and desirable for the Employee's continued professional participation, growth, and advancement, and for the good of the City.
- B. Employer agrees to budget for and to pay for travel and subsistence expenses of Employee for professional and official travel, meetings, and occasions to adequately continue the professional development of Employee and to pursue necessary official functions for Employer, including but not limited to the GCCMA annual conferences, conferences of the Georgia Municipal Association, and such other national, regional, state, and local governmental groups and committees in which Employee serves as a member.

- C. Employer also agrees to budget for and to pay for travel and subsistence expenses of Employee for short courses, institutes, and seminars that are necessary for the Employee's professional development and for the good of the Employer.
- D. Employer recognizes that Employee may incur certain expenses of a non-personal but job-related nature from time to time and agrees to reimburse or to pay said general expenses upon presentation and acceptance of a receipt for such expenses.

Section 9: Termination, Non-renewal, & Severance Pay

- A. Notice of Termination for Cause – Employer may terminate Employee for Cause upon the affirmative vote of three members of the City Council. In the event that Employer terminates Employee for cause, then Employer shall not be obligated to pay Employee severance pay as provided for in Subsection F below. Cause for termination shall include the following:
 - 1. Entry of a plea of guilty or *nolo contendere* or a conviction by a court of competent jurisdiction to any felony, theft, embezzlement, fraud, or bribery within or outside the scope of her employment.
 - 2. After a 60-day period of written notice and opportunity to correct any claimed deficiency, Employee continues to violate a written policy of Employer or continues to violate a term of this Agreement, to the extent said policy is applicable to Employee acting in her capacity as Chief Administrative Officer.
- B. Notice of Termination without Cause - Employer may terminate Employee without Cause upon the affirmative vote of five (5) members of the City Council. Prior to said termination, Employer shall give Employee 60 days' written notice in advance of the meeting of the Council to vote on said termination. During said 60-day period, Employer shall continue to pay employee full pay and benefits under this contract. In the event that Employer terminates Employee without cause, then Employer shall be obligated to pay Employee severance pay as provided for in Subsection F below. If the Employee is unable to perform her duties because of illness, accident, injury or mental incapacity and no reasonable accommodations are available, the City Council shall have the option to terminate employment, subject to the severance pay requirements of this section.
- C. Notice of Resignation - In the event Employee voluntarily resigns her position with Employer before expiration of the term of her employment, then Employee shall give Employer 60 days' written notice in advance, unless the parties otherwise agree. Employee's resignation shall not obligate Employer to provide any severance pay described herein. However, Employer shall pay Employee for accrued annual leave and any other accrued benefits in accordance with the then-existing personnel policies.

- D. Notice of Non-Renewal – Employer shall give Employee three (3) months written notice of Employer’s intent to not renew this agreement at the end of the original term or any renewal term of this agreement.
- E. In the event Employer at any time during the term of this Agreement reduces the salary or other financial benefits of Employee in a greater percentage than an applicable across-the-board reduction for all employees of Employer, then, in that event, Employee, may, at her option, be deemed to be "terminated without cause" at the date of such reduction within the meaning and context of the herein severance pay provisions.
- F. Severance Pay—In the event the Employee is terminated without cause, and provided the Employee is willing and able to perform the duties of the position under this agreement, then and in that event, Employer agrees to pay Employee a lump sum cash payment equal to six months aggregate salary and three months for Employee's cost of COBRA continuation. Said lump sum shall be paid to Employee within 30 days of termination.

Section 10: Performance Evaluation

Employer shall review the performance of the Employee annually in January subject to a process, form, criteria, and format for the evaluation which shall be mutually agreed upon by the Employer and Employee. The process at a minimum shall include the opportunity for both parties to: (1) prepare a written evaluation, (2) meet and discuss the evaluation, and (3) present a written summary of the evaluation results. The final written evaluation should be completed and delivered to the Employee within 30 days of the evaluation meeting.

Section 11: Hours of Work

Employee is classified as an exempt employee who is expected to engage in those hours of work which are necessary to fulfill the obligations of her position of employment. Employee does not have pre-established hours inasmuch as she is expected to be available at all reasonable times and to manage emergency matters affecting the Employer that may occur outside the normal workday. On any occasion employee is out of the office for any substantial part of the day, Employee shall make the Mayor or City Clerk aware of her whereabouts. Employee is authorized to schedule her work Monday through Friday of each week, understanding that she will make herself available at all other reasonable times as necessary to fulfill her employment duties.

Section 12: Outside Activities

Employee shall not spend more than five hours per week in teaching, consulting or other non-Employer connected business without the prior approval of Employer. Activities associated with the CVIOG, GMA and GCCMA are deemed to be Employer

connected and Employee is encouraged to participate in such activities without reservation.

Section 13: Conflict of Interest Prohibition

It is further understood and agreed that in recognition of the duties of the Chief Administrative Officer within and on behalf of the City of Baldwin and its citizenry under the terms of this Agreement, the Employee shall not, during the term of this Agreement, individually, as a partner, joint venture, officer or shareholder, invest or participate in any business venture conducting business in the corporate limits of the City of Baldwin, except for stock ownership in any company whose capital stock is publicly held and regularly traded, without prior approval of the City Council. For and during the term of this Agreement, Employee further agrees, except for a personal residence or residential property acquired or held for future use as her personal residence, not to invest in any other real estate or property improvements within the corporate limits of the City of Baldwin, without the prior consent of the City Council.

Section 14: Indemnification

To the extent permitted under Georgia Law, Employer shall defend, save harmless and indemnify Employee against any tort, professional liability claim or demand, or other legal action, whether groundless or otherwise, arising out of an alleged act or omission occurring in the performance of Employee's duties as Chief Administrative Officer or resulting from the exercise of judgment or discretion in connection with the performance of such duties or responsibilities, unless the act or omission involved willful or reckless conduct. The Employee may request, and the Employer shall not unreasonably refuse to provide independent legal representation at Employer's expense. Legal representation provided by Employer for Employee shall extend until a final determination of the legal action, including any appeals brought by either party. The duty of indemnification provided for herein shall indemnify employee against any and all losses, damages, judgments, interest, settlements, fines, court costs and other reasonable costs and expenses of such legal proceedings, including attorneys' fees, and any other liabilities incurred by, imposed upon, or suffered by such Employee in connection with or resulting from any claim, action, suit, or proceeding, actual or threatened, arising out of or in connection with the performance of her duties pursuant to this Agreement. Any settlement of any claim must be made with prior approval of the Employer in order for indemnification, as provided in this Section, to be available.

Section 15: Bonding

Employer shall bear the full cost of any fidelity or other bonds required of the Employee under any law or ordinance.

Section 16: Other Terms and Conditions of Employment

- A. The Employer, only upon agreement with Employee, shall fix any such other terms and conditions of employment, as it may determine from time to time, relating to the performance of the Employee, provided such terms and conditions are not inconsistent with or in conflict with the provisions of this Agreement, the City of Baldwin Charter or any other law.
- B. All provisions of the City Code, the City Personnel Policies and Procedures and regulations and rules of Employer relating to paid time off, holidays and other fringe benefits and working conditions as they now exist or hereafter may be amended shall also apply to Employee as they would to other employees of Employer, in addition to said benefits enumerated specifically for the benefit of Employee as herein provided.

Section 17: Notices

Notice pursuant to this Agreement shall be given by depositing in the custody of the United States Postal Service, postage prepaid, addressed as follows:

EMPLOYER: Mayor and Council of the City of Baldwin, Georgia, 186 Highway 441 Bypass, Baldwin, Georgia 30511

EMPLOYEE: Emily A. Woodmaster, 301 W. Doyle Street, Toccoa, Georgia 30577

Alternatively, notice required pursuant to this Agreement may be personally served in the same manner as is applicable to civil judicial practice. Notice shall be deemed given as of the date of personal service or as the date of deposit of such written notice in the course of transmission in the United States Postal Service.

Section 18: General Provisions

- A. Integration. This Agreement sets forth and establishes the entire understanding between the Employer and the Employee relating to the employment of the Employee by the Employer. Any prior discussions or representations by or between the parties are merged into and rendered null and void by this Agreement. The parties, by mutual written agreement, may amend any provision of this Agreement during the life of the Agreement. Such amendments shall be incorporated and made a part of this Agreement.
- B. Binding Effect. This Agreement shall be binding upon the Employer and the Employee, as well as their heirs, assigns, executors, personal representatives, and successors in interest.
- C. Effective Date. This Agreement shall become effective on July 1, 2024.

D. Severability. The invalidity or partial invalidity of any portion of this Agreement shall not affect the validity of any other provision. In the event that any provision of this Agreement is held to be invalid, the remaining provisions shall be deemed to be in full force and effect as if they have been executed by both parties subsequent to the expungement or judicial modification of the invalid provision.

IN WITNESS WHEREOF, Employer has caused this Agreement to be signed and executed in its behalf by its Mayor and duly attested by its Mayor Pro Tem, and Employee has signed and executed this Agreement, both in duplicate, the date and year first above written.

**MAYOR AND CITY COUNCIL OF
BALDWIN, GEORGIA**

By: _____
Stephanie Almagno, Mayor

ATTEST:

EMPLOYEE

By: _____
Alice Venter, Mayor Pro Tem

By: _____
Emily A. Woodmaster



Proposed FY2025 Appointments Office of the CAO

P. O. Box 247
186 Hwy 441 Bypass, Baldwin, GA 30511

June 3rd, 2024

As required by the City of Baldwin's Charter, the City Council must appoint a person and/or entity to fill seven particular positions. For Fiscal Year 2025, the following appointments are proposed:

City Attorney - Dale "Bubba" Samuels, The Samuels Firm

City Auditor - Morris & Waters

City Clerk - Erin Gathercoal

City Engineer - Fletcher Holliday, Engineering Management, Inc.

City Judge - Robert Sneed

City Solicitor - Teresa DiPonzio, The Samuels Firm

Mayor Pro Tempore -

Adoption Resolution – Banks County Municipalities

Requirement §201.6(c)(5)

RESOLUTION – CITY OF BALDWIN, GEORGIA

BANKS COUNTY HAZARD MITIGATION PLAN 2022

WHEREAS, Banks County and its municipalities recognize that it is threatened by several different types of natural and man-made hazards that can result in loss of life, property loss, economic hardship and threats to public health and safety; and

WHEREAS, the Federal Emergency Management Agency (FEMA) has required that every county and municipality have a pre-disaster mitigation plan in place, and requires the adoption of such plans in order to receive funding from the Hazard Mitigation Grant Program; and

WHEREAS, a Hazard Mitigation Plan is a community’s plan for evaluating hazards, identifying resources and capabilities, selecting appropriate actions, and developing and implementing the preferred mitigation actions to eliminate or reduce future damage in order to protect the health, safety and welfare of the residents in the community; and

WHEREAS, the Banks County Hazard Mitigation Plan 2022 has been prepared in accordance with FEMA requirements at 44 CFR 201.6; and

WHEREAS, the Plan will be updated every five years;

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and City Council of Baldwin, Georgia, that:

- 1) The City of Baldwin, Georgia, has adopted the Banks County Hazard Mitigation Plan 2022; and
- 2) It is intended that the Plan be a working document and is the first of many steps toward improving rational, long-range mitigation planning and budgeting for Banks County and its municipalities.

PASSED, APPROVED AND ADOPTED by the Mayor and Council of the City of

Baldwin, Georgia, in regular session this ____ day of _____, 20__.

Mayor

City Clerk

City of Baldwin

FY25 Budget Proposal GENERAL FUND

Operating Revenue

Account Description

	FY24 Budget	FY25 Proposed	
100-0000-311200-13 PROP TAX-PRIOR YEARS	25,000.00	22,000.00	
100-0000-311200-14 PROPERTY TAX CURRENT YR	710,000.00	905,000.00	Adds 1.11 mils
100-0000-311301-00 PERSONAL PROP TAX	122,000.00	125,000.00	
100-0000-311310-00 VEHICLE TAX	92,500.00	85,000.00	
100-0000-311350-00 RAILROAD EQ TAX	1,300.00	1,300.00	
100-0000-311600-00 REAL EST TRANSFER TX	2,000.00	2,200.00	
100-0000-311700-00 FRANCHISE TAX	120,000.00	145,600.00	
100-0000-311800-00 INTANGIBLE TAX	3,000.00	3,000.00	
100-0000-313100-00 LOST BANKS CO.	150,000.00	150,000.00	
100-0000-314200-00 ALCOHOL BEVERAGE TAX	60,000.00	60,000.00	
100-0000-314500-00 ENERGY EXCISE TAX	1,200.00	1,200.00	
100-0000-316100-00 LICENSES - BUS/OCCUP	23,000.00	23,000.00	
100-0000-316200-00 INSURANCE PREM TAX	320,000.00	325,000.00	
100-0000-321100-00 ALCOHOL BEV LICENSE	17,500.00	30,000.00	
100-0000-322210-00 ZONING FEES	2,500.00	2,500.00	
100-0000-341400-00 COPY/DUPLICATING SERVICES	200.00	200.00	
100-0000-341920-00 ADVERTISING-CITY HALL SIGN REVENUE	50.00	-	
100-0000-341940-00 ABT WIRELESS COMMISSION	100.00	250.00	
100-0000-361001-00 PEN & INT PROPERTY TAX	4,500.00	4,500.00	
100-0000-389000-00 REVENUE - MISC.	2,000.00	2,000.00	
100-0000-389001-01 BAD CHECK FEE	-	-	
100-1500-382910-00 COMMUNITY EVENTS PROCEEDS	17,000.00	25,000.00	
100-2650-351100-00 FINES & FORFEITURES	208,000.00	375,000.00	
100-2650-351100-02 CAP PROB FINE REVENUE	95,000.00	115,000.00	
100-3200-342120-00 ACCIDENT REPORTS	90.00	100.00	

100-3200-392100-00 SALE OF SURPLUS PROPERTY	-	-
100-3290-346410-00 BACKGROUND CHECKS	400,000.00	300,000.00
100-3500-342200-00 FIRE PROTECTION FEES	5,000.00	22,500.00
100-3500-392100-00 SALE OF SURPLUS PROPERTY	20,000.00	10,000.00
100-4520-344110-00 GARBAGE COLLECTION FEES	265,930.00	290,000.00
100-4950-349100-00 CEMETERY REVENUE	1,200.00	1,200.00
100-6200-321001-00 PAVILION RENTAL	100.00	100.00
100-6200-371001-00 CITY PARK REVENUE	100.00	100.00
100-7200-322200-00 BUILDING PERMITS	55,000.00	65,000.00
PLAN REVIEW FEES	-	15,000.00
100-0000-391200-00 OPER TRANSFER IN	255,000.00	439,500.00
100-0000-132000-00 FUND BALANCE	139,670.00	350,000.00
505-0000-132000-00 FUND BALANCE	481,115.10	131,322.00
Total Revenue	3,600,055.10	4,027,572.00

DRAFT

City of Baldwin
FY25 Budget Proposal GENERAL FUND
Operating Expenditures

Account Description	FY24 Budget	FY25 Proposed						
100-1100-511100-00 REGULAR PAY	26,000.00	29,250.00	16,087.50	10,237.50	2,925.00	29,250.00		
100-1100-512200-00 FICA TAX	1,989.00	2,237.63	1,230.70	783.17	223.76	2,237.63		
100-1100-512400-00 RETIREMENT	700.00	1,462.50	804.38	511.88	146.25	1,462.50		
100-1100-523200-00 TELEPHONE	480.00	-	-	-	-	-		
100-1100-523500-00 TRAVEL	2,750.00	3,500.00	1,925.00	1,225.00	350.00	3,500.00		
100-1100-523600-00 DUES	600.00	200.00	110.00	70.00	20.00	200.00		
100-1100-523700-00 TRAINING	2,750.00	3,000.00	1,650.00	1,050.00	300.00	3,000.00		
100-1100-531101-00 OFFICE SUPPLIES	650.00	4,200.00	2,310.00	1,470.00	420.00	4,200.00		
Total 1100 Mayor & Council	35,919.00	43,850.13	24,117.57	15,347.55	4,385.01	43,850.13	23%	(7,931.13)
100-1400-521101-00 ELECTIONS EXPENSE	4,000.00	4,000.00	4,000.00			4,000.00		
Total 1400 Elections	4,000.00	4,000.00	4,000.00			4,000.00	0%	
100-1500-511100-00 REGULAR PAY	269,690.60	282,174.40	155,195.92	98,761.04	28,217.44	282,174.40		
100-1500-511100-00 REGULAR PAY- UB CLERKS (80% W&S)	81,876.20	83,718.10	46,044.96	66,974.48		83,718.10		
100-1500-512100-00 EMPLOYEE INSURANCE	36,441.00	42,000.00	23,100.00	14,700.00	4,200.00	42,000.00		
100-1500-512100-00 EMPLOYEE INSURANCE (80% W&S)	18,220.00	21,000.00	11,550.00	16,800.00		21,000.00		
100-1500-512200-00 FICA TAX	20,631.33	21,509.84	11,830.41	7,528.44	2,150.98	21,509.84		
100-1500-512200-00 FICA TAX- UB CLERKS (80% W&S)	6,263.53	6,317.80	3,474.79	5,054.24		6,317.80		
100-1500-512400-00 RETIREMENT - ER	13,484.53	14,058.72	7,732.30	4,920.55	1,405.87	14,058.72		
100-1500-512400-00 RETIREMENT - ER- UB CLERKS (80% W&S)	4,093.81	4,129.28	2,271.10	3,303.42		4,129.28		
100-1500-512600-00 UNEMPLOYMENT	1,000.00	1,000.00	550.00	350.00	100.00	1,000.00		
100-1500-512700-00 WORKER'S COMP	750.00	500.00	275.00	175.00	50.00	500.00		
100-1500-512800-01 ALCOHOL BACKGROUND CHECKS	410.00	410.00	410.00			410.00		
100-1500-521200-00 PROFESSIONAL SERVICES	1,000.00	1,000.00	550.00	350.00	100.00	1,000.00		
100-1500-521220-00 DRUG SCREENS	60.00	60.00	33.00	21.00	6.00	60.00		
100-1500-521301-00 CONTRACT SVCS	1,500.00	500.00	275.00	175.00	50.00	500.00		
100-1500-522200-00 REPAIRS & MAINT - VEHICLE	4,000.00	4,000.00	2,200.00	1,400.00	400.00	4,000.00		
100-1500-522201-00 BUILDING MAINT&SUPPLIES	12,000.00	10,000.00	5,500.00	3,500.00	1,000.00	10,000.00		
100-1500-522202-00 EQUIPMENT MAINT&REPAIR	2,500.00	2,000.00	1,100.00	700.00	200.00	2,000.00		
100-1500-522320-00 EQUIPMENT LEASE	3,060.00	3,500.00	1,925.00	1,225.00	350.00	3,500.00		
100-1500-523100-00 LIABILITY&CASUALTY INS	10,000.00	11,700.00	6,435.00	4,095.00	1,170.00	11,700.00		
100-1500-523200-00 TELEPHONE	3,800.00	-	-	-	-	-		
100-1500-523201-00 POSTAGE	3,000.00	3,000.00	1,650.00	1,050.00	300.00	3,000.00		
100-1500-523300-00 LEGAL ADS	1,000.00	500.00	500.00	-	-	500.00		
100-1500-523300-01 ANNEXATION/ ZONING EXPENSE	2,000.00	2,000.00	2,000.00	-	-	2,000.00		
100-1500-523301-00 PROMOTION	1,000.00	1,000.00	550.00	350.00	100.00	1,000.00		
100-1500-523400-00 PARTNERSHIPS	3,000.00	5,000.00	2,750.00	1,750.00	500.00	5,000.00		
100-1500-523401-00 FI FA EXPENSES	800.00	800.00	800.00	-	-	800.00		

100-1500-523500-00 TRAVEL	5,500.00	6,000.00	3,300.00	2,100.00	600.00	6,000.00		
100-1500-523600-00 DUES	9,500.00	9,500.00	5,225.00	3,325.00	950.00	9,500.00		
100-1500-523700-00 TRAINING	8,000.00	9,000.00	4,950.00	3,150.00	900.00	9,000.00		
100-1500-523905-00 BANK CHARGES	2,500.00	2,500.00	1,375.00	875.00	250.00	2,500.00		
100-1500-531101-00 OFFICE SUPPLIES	12,500.00	15,000.00	8,250.00	5,250.00	1,500.00	15,000.00		
100-1500-531220-00 UTILITIES - GAS	3,500.00	3,500.00	1,925.00	1,225.00	350.00	3,500.00		
100-1500-531230-00 UTILITIES - ELECTRICITY	4,500.00	5,500.00	3,025.00	1,925.00	550.00	5,500.00		
100-1500-531270-00 GAS - VEHICLES	2,500.00	2,500.00	1,375.00	875.00	250.00	2,500.00		
100-1500-531600-00 MACH & EQUIP<\$5,000	14,000.00	10,000.00	5,500.00	3,500.00	1,000.00	10,000.00		
100-1500-531700-00 COMMUNITY EVENTS	15,000.00	15,000.00	15,000.00	-	-	15,000.00		
100-1500-531700-02 COMMUNITY RELATIONS	2,500.00	7,500.00	7,500.00	-	-	7,500.00		
100-1500-531702-00 UNIFORMS	1,000.00	1,200.00	660.00	420.00	120.00	1,200.00		
100-1500-581200-00 LEASE PAYMENTS-PRINCIPAL	12,896.00	12,896.00	7,092.80	4,513.60	1,289.60	12,896.00		
100-1500-582200-01 LEASE PAYMENTS-INTEREST	3,380.00	3,380.00	1,859.00	1,183.00	338.00	3,380.00		
Total Admin	598,857.00	625,354.14	353,880.28	260,341.78	48,059.90	625,354.14	4%	(26,497.14)
100-1512-521200-01 PROFESSIONAL SERVICES- AUDIT	38,045.00	42,000.00	23,100.00	14,700.00	4,200.00	42,000.00		
Total Audit	38,045.00	42,000.00	23,100.00	14,700.00	4,200.00	42,000.00	10%	(3,955.00)
100-1530-521201-00 LEGAL FEES	65,000.00	85,000.00	46,750.00	29,750.00	8,500.00	85,000.00		
Total Legal	65,000.00	85,000.00	46,750.00	29,750.00	8,500.00	85,000.00	24%	(20,000.00)
100-1535-521230-00 INTERNET EXPENSE	9,960.00	10,500.00	5,775.00	3,675.00	1,050.00	10,500.00		
100-1535-522202-01 SOFTWARE SVC CONTRACTS	58,000.00	60,000.00	33,000.00	21,000.00	6,000.00	60,000.00		
100-1535-522202-02 I.T. MAINTENANCE & REPAIR	25,472.00	33,180.00	18,249.00	11,613.00	3,318.00	33,180.00		
100-1535-522202-03 I.T. SERVICES	30,000.00	30,600.00	16,830.00	10,710.00	3,060.00	30,600.00		
100-1535-52300-01 TELEPHONE	-	34,050.00	18,727.50	11,917.50	3,405.00	34,050.00		
100-1535-523200-01 WEBSITE	3,888.00	3,000.00	1,650.00	1,050.00	300.00	3,000.00		
100-1535-531600-00 MACH & EQUIP<\$5,000	-	10,000.00	5,500.00	3,500.00	1,000.00	10,000.00		TRUE
Total IT	127,320.00	181,330.00	99,731.50	63,465.50	18,133.00	181,330.00	26%	(54,010.00) (19,960.00)
100-3910-521200-00 ANIMAL CONTROL	17,000.00	19,000.00						
Total Animal Control	17,000.00	19,000.00					11%	(2,000.00)
100-2650-511100-00 REGULAR PAY	81,078.20	76,896.00	includes DOL Phase					
100-2650-512100-00 EMPLOYEE INSURANCE	18,400.00	10,500.00						
100-2650-512200-00 FICA TAX	4,053.91	5,882.54						
100-2650-512300-00 RETIREMENT - ER	6,202.48	2,932.80						
100-2650-512600-00 UNEMPLOYMENT	125.30	150.00						
100-2650-512700-00 WORKERS COMP	1,288.48	1,288.48						
100-2650-521100-00 COURT SECURITY	12,500.00	16,000.00						
100-2650-521102-00 FINES ASSESSMENT	64,471.32	114,739.45						
100-2650-521104-00 COURT EXPENSE	1,200.00	1,200.00						
100-2650-521205-00 JUDGE, SOLICITOR, INTERPR	30,000.00	30,000.00						
100-2650-521301-00 CONTRACT SERVICES	-	-						

100-2650-522202-01 SOFTWARE SERV CONTRACTS	1,000.00	18,000.00
100-2650-522320-00 EQUIPMENT LEASE	1,500.00	1,500.00
100-2650-523200-00 TELEPHONES	720.00	-
100-2650-523201-00 POSTAGE	500.00	500.00
100-2650-523500-00 TRAVEL	2,600.00	2,600.00
100-2650-523600-00 DUES	325.00	350.00
100-2650-523700-00 TRAINING	600.00	600.00
100-2650-531101-00 OFFICE SUPPLIES	4,000.00	4,000.00
100-2650-531230-00 UTILITIES ELECTRIC	4,150.00	4,615.00
100-2650-531230-01 UTILITIES GAS	400.00	580.00
100-2650-531600-00 MACH & EQUIPMENT <\$5000	6,500.00	5,000.00
Total Court	241,614.69	297,334.27

22% (55,719.58)

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100-3200-511100-00 REGULAR PAY FULL TIME	\$534,277.80	\$617,370.52
100-3200-511300-00 OVERTIME PAY	20,000.00	35,000.00
100-3200-512100-00 EMPLOYEE INSURANCE	85,867.00	105,000.00
100-3200-512200-00 FICA	40,872.25	47,228.84
100-3200-512400-00 RETIREMENT - ER	21,347.49	28,767.53
100-3200-512600-00 UNEMPLOYMENT	1,600.00	1,548.00
100-3200-512700-00 WORKERS COMP	16,000.00	16,000.00
100-3200-521220-00 DRUG SCREENS	750.00	800.00
100-3200-522111-00 GARBAGE DISPOSAL	603.24	700.00
100-3200-522200-00 REPAIRS & MAINT - VEHICLES	8,500.00	12,000.00
100-3200-522201-00 BUILDING MAINT&SUPPLIES	7,500.00	6,000.00
100-3200-522201-01 BUILDING MAINT & SUPP - TRNG	3,000.00	5,000.00
100-3200-522202-00 EQUIPMENT MAINT&REPAIR	4,000.00	5,000.00
100-3200-522202-01 SOFTWARE SVC CONTRACTS	65,000.00	69,699.83
100-3200-522204-00 911 COUNTY SERVICE/RADIOS	2,000.00	2,000.00
100-3200-523100-00 LIABILITY&CASUALTY INS	16,000.00	20,000.00
100-3200-523200-00 TELEPHONE	7,702.07	
100-3200-523201-00 POSTAGE	108.00	108.00
100-3200-523500-00 TRAVEL	7,000.00	6,000.00
100-3200-523600-00 DUES	3,840.00	4,800.00
100-3200-523700-00 TRAINING	7,000.00	7,000.00
100-3200-523800-00 INVESTIGATION SUPPLIES	2,000.00	2,500.00
100-3200-531101-00 OFFICE SUPPLIES	6,000.00	6,000.00
100-3200-531230-00 UTILITIES - ELECTRICITY	4,400.00	4,800.00
100-3200-531230-01 UTILITIES - GAS	400.00	500.00
100-3200-531270-00 GAS - VEHICLES	50,000.00	50,000.00
100-3200-531600-00 MACH & EQUIP < \$5,000	10,000.00	12,000.00
100-3200-531700-02 COMMUNITY RELATIONS	5,800.00	5,000.00
100-3200-531701-00 UNIFORMS & CLEANING	9,000.00	9,000.00
100-3200-531703-00 DRUG TEST KITS/BATTERIES	800.00	1,000.00
100-3200-000000-00 K-9 UNIT	3,000.00	4,500.00
CAPITAL PROGRAM ITEMS		99,700.00

BILINGUAL SERVICES INCENTIVE		10,000.00		
Total PD	\$944,367.85	\$1,195,022.72	(\$250,654.87)	21%
100-3290-511100-00 REGULAR PAY	144,080.40	125,583.20		
100-3290-511300-00 OVERTIME PAY	8,000.00	8,000.00		
100-3290-512100-00 EMPLOYEE INSURANCE	32,200.00	21,000.00		
100-3290-512200-00 FICA TAX	11,022.15	9,607.11		
100-3290-512400-00 RETIREMENT - ER	4,136.02	4,413.40		
100-3290-512600-00 UNEMPLOYMENT	800.00	800.00		
100-3290-512700-00 WORKERS COMP	1,200.00	1,200.00		
100-3290-521204-00 CONTRACT SERVICES	800.00	1,200.00		
100-3290-521220-00 DRUG SCREENS	112.00	200.00		
100-3290-522202-01 SOFTWARE SVC CONTRACTS	1,900.00	2,500.00		
100-3290-522320-00 EQUIPMENT LEASE	4,400.00	4,500.00		
100-3290-523200-00 TELEPHONES	2,500.00			
100-3290-523201-00 POSTAGE	150.00	150.00		
100-3290-523500-00 TRAVEL	1,000.00	1,200.00		
100-3290-523600-00 DUES	700.00	800.00		
100-3290-523700-00 TRAINING	700.00	800.00		
100-3290-531101-00 OFFICE SUPPLIES	4,500.00	8,000.00		
100-3290-531600-00 MACHINERY & EQUIP < \$5,000	3,000.00	3,000.00		
100-3290-531701-00 UNIFORMS	1,500.00	1,500.00		
Total GCIC	222,700.57	194,453.71		-1.14% 28,246.86
100-3500-511100-00 REGULAR PAY	534,339.88	614,729.60		
SAFER GRANT - POTENTIAL	59,585.14	-		
100-3500-511300-00 OVERTIME	10,090.08	33,699.60		
100-3500-512100-00 EMPLOYEE INSURANCE	92,000.00	115,503.00		
100-3500-512200-00 FICA	38,269.01	49,604.83		
100-3500-512400-00 RETIREMENT - ER	25,012.42	31,421.46		
100-3500-512600-00 UNEMPLOYMENT	1,500.00	1,500.00		
100-3500-512700-00 WORKERS COMP	8,200.00	8,200.00		
100-3500-512800-00 BACKGROUND CHECKS	150.00	250.00		
100-3500-521220-00 DRUG SCREENS	250.00	250.00		
100-3500-522111-00 GARBAGE DISPOSAL	616.00	600.00		
100-3500-522200-00 REPAIRS & MAINT - VEHICLES	34,000.00	48,650.00		
100-3500-522201-00 BUILDING MAINT&SUPPLIES	21,345.00	12,845.00		
100-3500-522201-01 BUILDING MAINT&SUPP-TRNG FA	12,500.00	8,500.00		
100-3500-522202-00 EQUIPMENT MAINT&REPAIR	14,425.00	14,250.00		
100-3500-522202-01 SOFTWARE SVC CONTRACTS	3,900.00	3,900.00		
100-3500-522204-00 911 COUNTY SERVICE/RADIOS	-	-		
100-3500-523100-00 LIABILITY&CASUALTY INS	9,000.00	9,000.00		
100-3500-523200-00 TELEPHONE	6,672.00			
100-3500-523201-00 POSTAGE	350.00	300.00		
100-3500-523500-00 TRAVEL	1,500.00	1,500.00		

100-3500-523600-00 DUES	5,700.00	5,700.00		
100-3500-523700-00 TRAINING	5,900.00	5,900.00		
100-3500-523904-00 MEDICAL SHOTS	3,800.00	3,800.00		
100-3500-531101-00 OFFICE SUPPLIES	6,700.00	6,200.00		
100-3500-531230-00 UTILITIES - ELECTRICITY	10,500.00	12,000.00		
100-3500-531230-01 UTILITIES - GAS	3,000.00	3,500.00		
100-3500-531270-00 GAS - VEHICLES	16,000.00	18,000.00		
100-3500-531600-00 MACH & EQUIP < \$5,000	31,360.00	29,920.00		
100-3500-531700-02 COMMUNITY RELATIONS	7,500.00	7,500.00		
100-3500-531701-00 UNIFORMS & CLEANING	16,298.00	10,200.00		
100-3500-531703-00 SUPPLIES	4,200.00	4,500.00		
100-3500-531704-00 EMERGENCY WEATHER EXPENSE	500.00	500.00		
100-3500-542100-00 MACH & EQUIP > \$5,000	15,300.00	10,300.00		
CAPITAL LEASE	-			
Total FD	1,000,462.53	1,072,723.49	(72,260.96)	12% (72,260.96)
100-4200-511100-00 REGULAR PAY	132,317.30	163,407.86		
100-4200-511300-00 OVERTIME PAY	4,200.00	4,200.00		
100-4200-512100-00 EMPLOYEE INSURANCE	32,200.00	42,000.00		
100-4200-512200-00 FICA	10,122.27	12,500.70		
100-4200-512400-00 RETIREMENT - ER	5,829.11	6,376.32		
100-4200-512600-00 UNEMPLOYMENT	300.00	300.00		
100-4200-512700-00 WORKERS COMP	1,200.00	1,200.00		
100-4200-521202-00 ENGINEERING	6,000.00	6,000.00		
100-4200-521220-00 DRUG SCREENS	100.00	100.00		
100-4200-522200-00 REPAIRS & MAINT - VEHICLES	18,000.00	18,000.00		
100-4200-522201-00 BUILDING MAINT&SUPPLIES	1,800.00	1,800.00		
100-4200-522202-00 EQUIPMENT MAINT&REPAIR	15,000.00	15,000.00		
100-4200-522205-00 STREET PAVING & REPAIRS	8,500.00	8,500.00		
100-4200-523100-00 LIABILITY&CASUALTY INS	13,612.50	13,612.50		
100-4200-523200-00 TELEPHONE	729.36			
100-4200-523700-00 TRAINING	900.00	500.00		
100-4200-523901-00 ARBORIST SERVICES/MISC	3,000.00	3,000.00		
100-4200-523902-00 SAFETY TRAINING & EQUIP	1,000.00	3,500.00		
100-4200-531101-00 OFFICE SUPPLIES	500.00	500.00		
100-4200-531230-01 UTILITIES - ELECTRICITY	51,660.00	51,660.00		
100-4200-531270-00 GAS - VEHICLES	13,000.00	13,000.00		
100-4200-531600-00 MACH & EQUIP < \$5,000	2,720.00	2,500.00		
100-4200-531701-00 UNIFORMS	6,000.00	8,000.00		
100-4200-531703-00 SUPPLIES	15,000.00	18,000.00		
100-4200-531705-00 SIGNS & PROJECTS	3,500.00	3,500.00		
100-4200-531600-01 MACH.&EQUIP > \$5,000	17,752.00	10,600.00		
100-4200-542200-00 VEHICLE PURCHASES	60,000.00	-	70,500 vehicle removed	
Total Streets	424,942.54	407,757.38		13% 17,185.16

100-4520-522111-00 GARBAGE CONTRACTORS	195,750.00	215,000.00		
Total Garbage	195,750.00	215,000.00	9%	(19,250.00)
100-4950-522207-00 CEMETERY EXPENSE	500.00	500.00		
Total Cemetery	500.00	500.00	0%	
100-6200-522208-00 CITY PARK EXPENDITURES	17,390.91	6,500.00		
Total Park	17,390.91	6,500.00	2%	
100-7450-511100-00 REGULAR PAY	41,900.00	55,596.00		
100-7450-512100-00 EMPLOYEE INSURANCE	9,200.00	10,500.00		
100-7450-512200-00 FICA TAX	2,090.00	4,253.09		
100-7450-512400-00 RETIREMENT	3,197.70	2,779.80		
100-7450-521210-00 BUILDING INSPECTION FEES	22,000.00	25,000.00		
100-7450-523500-00 TRAVEL	1,000.00	1,500.00		
100-7450-523700-00 TRAINING	1,000.00	1,000.00		
100-7450-531101-00 OFFICE SUPPLIES	2,000.00	2,000.00		
100-7450-531102-00 CODE ENF SUPPLIES	2,000.00	2,000.00		
Total Code Enforcement	84,387.70	104,628.89	16%	(20,241.19)
Totals Before Allocation	4,018,257.79	4,494,454.73		
Allocations	418,202.69	466,882.73		
Total After Allocation	3,600,055.10	4,027,572.00		
Total Revenue	3,600,055.10	4,027,572.00		
Operational Deficit	-	0.00		

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City of Baldwin
FY25 Budget Proposal ENTERPRISE FUND
Operating Revenue
Account Description

Account Description-Revenue	FY24 Budget	FY25 Proposed	
505-4300-344255-00 REVENUE - SEWER SERVICE 90%	675,747.00	720,000.00	<i>Broken out 10% to Baldwin Restricted Reserve per our DOC contract</i>
505-4300-344255-05 SEWER REVENUE - LACI	222,885.00	275,000.00	
505-4300-344255-21 DEBT SERVICE PRISON	153,184.00	153,184.00	
505-4300-344255-19 LEE ARRENDALE 10% RES	24,765.00	27,500.00	
505-4300-344255-20 BALDWIN 10% RES	75,082.90	80,000.00	
505-4300-344255-22 FOGIS	4,800.00	4,800.00	
505-4400-344210-00 REVENUE - WATER SALES	1,440,000.00	1,500,000.00	
505-4400-344210-01 REVENUE - CONNECT FEES	50,000.00	50,000.00	
505-4400-344210-02 REVENUE - LATE CHARGES	65,000.00	70,000.00	
505-4400-344210-03 REVENUE-RECONNECT FEES	20,000.00	20,000.00	
505-4400-344210-04 REVENUE - LATE FEES	-	-	
505-4400-344210-06 SYSTEM SERVICE FEE	-	-	
505-4400-361000-00 INTEREST INCOME	-	-	
505-4400-344210-06 SYSTEM SERVICE FEE-ADMIN	108,900.00	115,260.00	
505-4400-389001-01 BAD CHECK CHARGE	100.00	250.00	
505-0000-132000-00 ENTERPRISE FUND BALANCE	193,915.89		
580-4700-344210-01 REVENUE - WATER SALES - BALDWIN	350,000.00	600,000.00	
580-4700-344210-02 REVENUE - WATER SALES - DEMOREST	1,080,000.00	1,325,000.00	
580-4700-361000-00 INTEREST INCOME	3,200.00	3,200.00	
580-0000-132000-00 ENTERPRISE FUND BALANCE	0.00	0.00	
Total Water Revenue	3,311,115.89	3,683,710.00	
Total Sewer Revenue	1,156,463.90	1,260,484.00	
Total Restricted Revenue		110,250.00	
	4,467,579.79	4,833,944.00	

Restricted Revenue- per DOC Contract this cannot be used on general operating and instead will be used on WWTP projects or debt service

505-4300-344255-19 LEE ARRENDALE 10% RESERVE	30,250.00
505-4300-344255-20 BALDWIN 10% RES	80,000.00
Total Restricted Revenue	110,250.00

City of Baldwin
FY25 Budget Proposal ENTERPRISE FUND
Operating Expenses
Account Description

Account Description	FY23 Actual	FY25 Proposed
505-1100-511505-00 REGULAR PAY	9,100.00	2,925.00
505-1100-512200-00 FICA TAX	696.15	223.76
505-1100-512400-00 RETIREMENT	245.00	146.25
505-1100-523500-00 TRAVEL	962.50	350.00
505-1100-523600-00 DUES	210.00	20.00
505-1100-523700-00 TRAINING	962.50	300.00
505-1100-531101-00 OFFICE SUPPLIES	227.50	420.00
100-1500-511100-00 REGULAR PAY	94,391.71	28,217.44
100-1500-511100-00 REGULAR PAY- UB CLERKS (80% W&S, 20% GF)	65,500.96	
100-1500-512100-00 EMPLOYEE INSURANCE	12,754.35	4,200.00
100-1500-512100-00 EMPLOYEE INSURANCE (80% W&S, 20% GF)	14,576.00	
100-1500-512200-00 FICA TAX	7,220.97	2,150.98
100-1500-512200-00 FICA TAX- UB CLERKS (80% W&S, 20% GF)	5,010.82	
100-1500-512400-00 RETIREMENT - ER	4,719.59	1,405.87
100-1500-512400-00 RETIREMENT - ER- UB CLERKS (80% W&S, 20% GF)	3,275.05	
505-1500-512600-00 UNEMPLOYMENT	350.00	100.00
505-1500-512700-00 WORKER'S COMP	262.50	50.00
505-1500-521200-00 PROFESSIONAL SERVICES	350.00	100.00
505-1500-521220-00 DRUG SCREENS	21.00	6.00
505-1500-521301-00 CONTRACT SERVICES	525.00	50.00
505-1500-522200-00 REPAIRS & MAINT - VEHICLE	1,400.00	400.00
505-1500-522201-00 BUILDING MAINT&SUPPLIES	4,200.00	1,000.00
505-1500-522202-00 EQUIPMENT MAINT&REPAIR	875.00	200.00
505-1500-522320-00 EQUIPMENT LEASE	1,071.00	350.00
505-1500-523505-00 LIABILITY&CASUALTY INS	3,500.00	1,170.00
505-1500-523200-00 TELEPHONE	1,330.00	-
505-1500-523201-00 POSTAGE	1,050.00	21.00
505-1500-523301-00 PROMOTION	350.00	100.00
505-1500-523400-00 PARTNERSHIPS	1,050.00	500.00
505-1500-523500-00 TRAVEL	1,925.00	600.00
505-1500-523600-00 DUES	3,325.00	950.00
505-1500-523700-00 TRAINING	2,800.00	900.00
505-1500-523905-00 BANK CHARGES	875.00	250.00
505-1500-531101-00 OFFICE SUPPLIES	4,375.00	1,500.00

505-1500-531220-00 UTILITIES - GAS	1,225.00	350.00
505-1500-531230-00 UTILITIES - ELECTRICITY	1,575.00	550.00
505-1500-531270-00 GAS - VEHICLES	875.00	250.00
505-1500-531600-00 MACH & EQUIP<\$5,000	4,900.00	1,000.00
505-1500-531702-00 UNIFORMS	350.00	120.00
100-1500-581200-00 LEASE PAYMENTS-PRINCIPAL	-	1,289.60
100-1500-582200-01 LEASE PAYMENTS-INTEREST	-	338.00
505-1512-521200-01 PROFESSIONAL SERVICES- AUDIT	13,315.75	4,200.00
505-1530-521201-00 LEGAL FEES	22,750.00	8,500.00
505-1535-521230-00 INTERNET EXPENSE	3,486.00	1,050.00
505-1535-522202-01 SOFTWARE SVC CONTRACT	20,300.00	6,000.00
505-1535-522202-02 I.T. MAINTENANCE & REPAIR	8,915.20	3,318.00
505-1535-522202-03 I.T. SERVICES	10,500.00	3,060.00
505-1535-52300-01 TELEPHONE	-	3,405.00
505-1535-523200-01 WEBSITE	1,360.80	300.00
505-4300-511505-00 REGULAR PAY	91,058.80	89,210.00
505-4300-511300-00 OVERTIME PAY	5,100.00	5,100.00
505-4300-512505-00 EMPLOYEE INSURANCE	18,400.00	21,000.00
505-4300-512200-00 FICA	6,101.55	5,981.00
505-4300-512400-00 RETIREMENT - ER	4,552.94	4,461.00
505-4300-512600-00 UNEMPLOYMENT	600.00	600.00
505-4300-512700-00 WORKERS COMP	5,565.00	5,565.00
505-4300-521202-01 ENGINEERING	25,000.00	25,000.00
505-4300-521204-01 CONTRACT SERVICES	72,500.00	81,500.00
505-4300-521220-00 DRUG SCREENS	100.00	100.00
505-4300-521300-00 LAB TESTING	30,000.00	30,000.00
505-4300-522110-00 LANDFILL TIPPING FEES	50,000.00	65,000.00
505-4300-522111-00 WWTP GARBAGE DUMPSTERS	28,000.00	25,000.00
505-4300-522200-00 REPAIRS & MAINT - VEHICLES	1,000.00	1,500.00
505-4300-522201-00 BUILDING MAINT&SUPP	5,000.00	5,000.00
505-4300-522202-00 EQUIPMENT MAINT&REPAIR	50,000.00	75,000.00
505-4300-522203-00 GROUND/EROSION CONTROL	1,500.00	1,500.00
505-4300-523505-00 LIABILITY&CASUALTY INS	13,000.00	13,000.00
505-4300-523200-00 TELEPHONE	500.00	
505-4300-523201-00 POSTAGE	750.00	750.00
505-4300-523300-00 LEGAL ADS	250.00	250.00
505-4300-523500-00 TRAVEL	2,250.00	2,500.00

505-4300-523600-00 DUES	500.00	500.00
505-4300-523700-00 TRAINING	2,000.00	2,000.00
505-4300-523903-00 FINES FROM EPD	2,500.00	2,500.00
505-4300-523904-00 MEDICAL SHOTS	250.00	250.00
505-4300-531101-00 OFFICE SUPPLIES	2,500.00	2,500.00
505-4300-531230-00 UTILITIES - ELECT @ WWTP	65,000.00	80,000.00
505-4300-531270-00 GAS - VEHICLES	1,500.00	2,000.00
505-4300-531600-00 MACH & EQUIP < \$5,000	10,000.00	17,500.00
505-4300-531701-00 UNIFORMS	800.00	1,000.00
505-4300-531702-00 SUPPLIES-LAB	3,000.00	3,000.00
505-4300-531703-00 CHEMICALS	120,000.00	170,000.00
505-4300-582505-13 PRINCIPAL 2021 BOND	58,270.72	59,565.62
505-4300-582101-13 INTEREST EXP BOND	45,975.67	44,247.55
	1,062,565.02	925,417.08

505-4400-511505-00 REGULAR PAY	358,949.80	360,014.00	
505-4400-511300-00 OVERTIME PAY	12,000.00	12,000.00	
505-4400-512505-00 EMPLOYEE INSURANCE	64,970.00	73,500.00	
505-4400-512200-00 FICA TAX	27,459.66	27,541.07	
505-4400-512400-00 RETIREMENT - ER	17,947.49	18,000.70	
505-4400-512600-00 UNEMPLOYMENT	2,000.00	2,000.00	
505-4400-512700-00 WORKERS COMP	10,000.00	10,000.00	
505-4400-521200-00 PROFESSIONAL SERVICES	15,000.00	25,000.00	Sub-Contractors
505-4400-521202-00 ENGINEERING	42,500.00	20,000.00	
505-4400-521220-00 DRUG SCREENS	100.00	100.00	
505-4400-521300-00 LAB TESTING	800.00	800.00	
505-4400-521300-01 UTILITIES PROTECTION	3,000.00	3,000.00	
505-4400-521301-00 CONTRACT SVCS	48,292.00	57,950.00	Add 20%
505-4400-522111-00 GARBAGE DISPOSAL	2,820.45	5,400.00	Roll-Off at New shop
505-4400-522200-00 REPAIRS & MAINT - VEHICLES	23,000.00	23,000.00	
505-4400-522201-00 BUILDING MAINT&SUPPLIES	10,000.00	10,000.00	
505-4400-522202-00 EQUIPMENT MAINT&REPAIR	24,000.00	24,000.00	
505-4400-522202-01 HYDRANT MAINTENANCE	17,000.00	15,000.00	
505-4400-522202-01 SOFTWARE SVC CONTRACTS	7,800.00	7,800.00	
505-4400-522202-05 MACHINERY EQUIPMENT/REPAIR	50,000.00	70,000.00	Add 40%
505-4400-522205-00 ST REPAIRS/ WATER BREAKS	4,525.00	4,525.00	
505-4400-523505-00 LIABILITY&CASUALTY INS	14,850.00	14,850.00	
505-4400-523200-00 TELEPHONE	6,000.00		
505-4400-523300-00 LEGAL ADS	100.00	100.00	
505-4400-523400-00 UTILITY BILL PRINT/MAIL	17,500.00	18,500.00	
505-4400-523500-00 TRAVEL	2,560.00	13,435.00	
505-4400-523600-00 DUES	2,700.00	2,700.00	

505-4400-523700-00 TRAINING	7,180.00	8,175.00	
505-4400-523902-00 SAFETY EQUIPMENT	3,500.00	5,500.00	First Aid Kit @ New Shop
505-4400-523903-00 EPD FINES	3,000.00	3,000.00	
505-4400-523904-00 MEDICAL SHOTS	500.00	500.00	
505-4400-523905-00 BANK CHARGES	800.00	800.00	
505-4400-531101-00 OFFICE SUPPLIES	3,000.00	3,000.00	
505-4400-531230-00 UTILITIES - ELECTRICITY	78,487.50	97,850.00	Lights & PW office
505-4400-531230-01 UTILITIES - GAS	3,000.00	3,000.00	
505-4400-531270-00 GAS - VEHICLES	45,500.00	45,500.00	
505-4400-531510-00 WATER PURCHASE FR PLANT BALDWIN	350,000.00	600,000.00	
505-4400-531510-01 WATER PURCH. FR CORNELIA/ DEMOREST	5,000.00	5,000.00	
505-4400-531600-00 MACH & EQUIP < \$ 5,000	11,000.00	2,500.00	Battery Work Lights / 3" Trash Pump / (6) Hand Tool Battery Packs
505-4400-531701-00 UNIFORMS	12,500.00	16,000.00	Price Increase / New Hires
505-4400-531703-00 SUPPLIES	65,000.00	65,000.00	
505-4400-531703-01 SUPPLIES WATER METERS	40,000.00	40,000.00	
505-4400-541300-00 BLDGS & IMPROVEMENTS	-	35,000.00	Wash Pad/Building / Gravel / Landscaping
505-4400-541400-00 INFRASTRUCTURE	-	20,000.00	Bolt on Manhole Lids
505-4400-542100-00 MACH & EQUIP > \$5,000	-	-	Mule ATV & Tilt Equipment Trailer
505-4400-542100-01 HAB CO SPLOST EXP	-	-	
505-4400-542200-00 VEHICLE PURCHASES	-	-	70k truck All Up-Fitting / 10 YRP Service Truck
505-4400-582505-00 GEFA DEBT SERVICE- PRINCIPAL	117,240.00	114,539.47	
505-4400-582505-00 GEFA DEBT SERVICE- INTEREST	17,500.00	37,633.01	
505-4400-582505-13 PRINCIPAL 2021 BOND	24,877.86	25,430.70	
505-4400-582101-13 INTEREST EXP 2021 BOND	19,637.20	18,890.87	
505-0000-579000-00 CONTINGENCY	-	-	
505-0000-611000-00 TRANSFER OUT TO GEN FUND	210,000.00	339,500.00	
Total Public Works Expenses	1,803,596.96	2,306,034.82	
580-1100-511580-00 REGULAR PAY	2,600.00	2,925.00	
580-1100-512200-00 FICA TAX	198.90	223.76	
580-1100-512400-00 RETIREMENT	70.00	146.25	
580-1100-523500-00 TRAVEL	275.00	500.00	
580-1100-523600-00 DUES	60.00	20.00	
580-1100-523700-00 TRAINING	275.00	400.00	
580-1100-531101-00 OFFICE SUPPLIES	65.00	420.00	
580-1500-511580-00 REGULAR PAY	26,969.06	27,366.56	
580-1500-512580-00 EMPLOYEE INSURANCE	3,644.10	4,200.00	
580-1500-512200-00 FICA TAX	2,063.13	2,093.54	
580-1500-512400-00 RETIREMENT - ER	1,348.45	1,368.33	
580-1500-512600-00 UNEMPLOYMENT	100.00	100.00	
580-1500-512700-00 WORKER'S COMP	75.00	50.00	

580-1500-521200-00 PROFESSIONAL SERVICES	100.00	100.00
580-1500-521220-00 DRUG SCREENS	6.00	6.00
580-1500-521301-00 CONTRACT SVCS	150.00	50.00
580-1500-522200-00 REPAIRS & MAINT - VEHICLE	400.00	400.00
580-1500-522201-00 BUILDING MAINT&SUPPLIES	1,200.00	1,000.00
580-1500-522202-00 EQUIPMENT MAINT&REPAIR	250.00	200.00
580-1500-522320-00 EQUIPMENT LEASE	306.00	350.00
580-1500-523580-00 LIABILITY&CASUALTY INS	1,000.00	1,170.00
580-1500-523200-00 TELEPHONE	380.00	-
580-1500-523201-00 POSTAGE	300.00	300.00
580-1500-523301-00 PROMOTION	100.00	100.00
580-1500-523400-00 PARTNERSHIPS	300.00	500.00
580-1500-523500-00 TRAVEL	550.00	600.00
580-1500-523600-00 DUES	950.00	950.00
580-1500-523700-00 TRAINING	800.00	900.00
580-1500-523905-00 BANK CHARGES	250.00	250.00
580-1500-531101-00 OFFICE SUPPLIES	1,250.00	1,500.00
580-1500-531220-00 UTILITIES - GAS	350.00	350.00
580-1500-531230-00 UTILITIES - ELECTRICITY	450.00	550.00
580-1500-531270-00 GAS - VEHICLES	250.00	250.00
580-1500-531600-00 MACH & EQUIP<\$5,000	1,400.00	1,000.00
580-1500-531702-00 UNIFORMS	100.00	-
580-1512-521200-01 PROFESSIONAL SERVICES- AUDIT	3,804.50	4,200.00
580-1530-521201-00 LEGAL FEES	6,500.00	8,500.00
580-1535-521230-00 INTERNET EXPENSE	996.00	1,050.00
580-1535-522202-01 SOFTWARE SVC CONTRACT	5,800.00	6,000.00
580-1535-522202-02 I.T. MAINTENANCE & REPAIR	2,547.20	3,318.00
580-1535-522202-03 I.T. SERVICES	3,000.00	3,060.00
580-1535-523200-01 TELEPHONE	388.80	3,455.00
580-1535-523200-01 WEBSITE	388.80	300.00
100-1535-531600-00 MACH & EQUIP<\$5,000		1,000.00
580-4700-511580-00 REGULAR PAY	259,350.40	253,740.00
580-4700-511300-00 OVERTIME	7,475.00	7,500.00
580-4700-512580-00 EMPLOYEE INSURANCE	45,550.00	52,500.00
580-4700-512200-00 FICA	20,101.94	19,411.11
580-4700-512400-00 RETIREMENT - ER	5,623.69	5,479.80
580-4700-512600-00 UNEMPLOYMENT	1,500.00	1,500.00

580-4700-512700-00 WORKERS COMP	14,000.00	14,000.00
580-4700-521201-00 LEGAL AND PROFESSIONAL	0.00	10,000.00
580-4700-521202-00 ENGINEERING	25,000.00	25,000.00
580-4700-521204-01 CONTRACT SERVICES	78,000.00	87,500.00
580-4700-521220-00 DRUG SCREENS	200.00	200.00
580-4700-521300-00 LAB TESTING	8,000.00	8,000.00
580-4700-522111-00 GARBAGE DISPOSAL	1,000.00	1,000.00
580-4700-522200-00 REPAIRS & MAINT - VEHICLES	1,000.00	1,500.00
580-4700-522201-00 BUILDING MAINT/SUPPLIES	40,000.00	40,000.00
580-4700-522202-00 EQUIPMENT MAINT&REPAIR	80,000.00	100,000.00
580-4700-522203-00 GROUNDS/EROSION CONTROL	1,500.00	2,500.00
580-4700-523580-00 LIABILITY&CASUALTY INS	13,000.00	15,000.00
580-4700-523200-00 TELEPHONE	750.00	750.00
580-4700-523201-00 POSTAGE	2,500.00	2,500.00
580-4700-523300-00 LEGAL ADS	250.00	250.00
580-4700-523500-00 TRAVEL	3,500.00	3,500.00
580-4700-523600-00 DUES	750.00	750.00
580-4700-523700-00 TRAINING	3,300.00	3,500.00
580-4700-531101-00 OFFICE SUPPLIES	2,500.00	2,500.00
580-4700-531230-00 UTILITIES - ELECTRICITY	220,000.00	250,000.00
580-4700-531230-01 UTILITIES - GAS	10,000.00	7,500.00
580-4700-531270-00 GAS - VEHICLES	1,500.00	1,500.00
580-4700-531510-00 WATER PURCHASES	15,000.00	25,000.00
580-4700-531600-00 MACHINERY AND EQUIP < \$5,000	10,000.00	17,500.00
580-4700-531700-00 UNIFORMS	2,000.00	2,500.00
580-4700-531701-00 SUPPLIES-LAB	8,750.00	8,750.00
580-4700-531703-00 CHEMICALS	150,000.00	170,000.00
580-4700-543101-00 SEDIMENT REMOVAL	0.00	15,000.00
580-4700-582580-13 PRINCIPAL 2021 BOND	141,851.42	145,003.67
580-4700-582101-13 INTEREST EXP 2021 BOND	111,969.63	107,714.09
580-0000-579000-00 CONTINGENCY	0.00	0.00
580-0000-611000-00 TRANSFER OUT TO GEN FUND	45,000.00	100,000.00
Total WTP Expenses	1,402,933.03	1,590,271.11

Total Enterprise Expenses

4,821,723.01

Debt Service

553,024.98

Total Expenses Less Debt Service

4,268,698.03

Debt Coverage Ratio (must be 1.1 or higher)

Total Operating Revenue

4,944,194.00

Total Operating Expense

4,268,698.03

Net Revenue for Debt Service

675,495.97

Total Debt Service

Total Debt Service

553,024.98

Debt Coverage Ratio=

GEFA Debt Service

152,172.48

Debt Service WWTF

103,813.17

Debt Service PW

44,321.57

Debt Service WTP

252,717.76

553,024.98

1.221

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