



**CITY OF BALDWIN**  
 PO Box 247/130 Airport Road/ Baldwin, GA 30511  
 (706) 778-6341 / FAX (706) 776-7970

**OCCUPATIONAL TAX APPLICATION RENEWAL**

DATE: \_\_\_\_\_ ACCOUNT NUMBER: \_\_\_\_\_

BUSINESS NAME: \_\_\_\_\_

PHYSICAL (911) ADDRESS: \_\_\_\_\_

CITY: \_\_\_\_\_ STATE: \_\_\_\_\_ ZIP: \_\_\_\_\_

MAILING ADDRESS (IF DIFFERENT FROM ABOVE): \_\_\_\_\_

CITY: \_\_\_\_\_ STATE: \_\_\_\_\_ ZIP: \_\_\_\_\_

OWNER(S): \_\_\_\_\_

CONTACT PERSON: \_\_\_\_\_ PHONE NUMBER: \_\_\_\_\_

EMAIL ADDRESS: \_\_\_\_\_

TYPE OF BUSINESS: \_\_\_\_\_ # OF EMPLOYEES: \_\_\_\_\_

Partnership/ Sole Ownership/ LLC/ Corporation/ Home/ Non Profit/ Other: \_\_\_\_\_

E- Verify Number: \_\_\_\_\_

SIGNATURE OF APPLICANT: \_\_\_\_\_

**If a State License is required for your business; a copy must be obtained in order to receive an Occupational Tax Certificate**

**Fees: Please return your form (either by mail or in person to the above listed address) with the applicable fees.**

EMPLOYEES	TAX DUE	AFTER JULY 1 <sup>st</sup> (for new applications)
1-4	\$ 75.00	\$37.50
5-8	\$ 100.00	\$50.00
9-12	\$ 150.00	\$75.00
13-50	\$ 225.00	\$112.50
51-100	\$ 325.00	\$162.50
101-Over	\$ 400.00	\$ 200.00
Professional Service	\$225.00*	\$112.50*
*Flat Fee		

Amount Paid: \$ \_\_\_\_\_

**\*Under state statute we are required to have on record the number of employees of your business. The number of employees on a full time position equivalent basis, provided that for the purpose of this computation an employee who works 40 hours or more weekly shall be considered a full time employee and that the average weekly hours of employees who work less than 40 hours shall be divided by 40 to produce full time. For more information please call Baldwin City Hall 706-778-6341.**